

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

December 18, 2012

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENT**
 - a. November 13, 2012, 4:00 p.m.. – Special School Board Meeting
 - b. November 20, 2012, 4:30 p.m. – School Board Workshop
 - c. November 20, 2012, 5:30 p.m. – School Board Organizational Meeting
 - d. November 20, 2012, 6:00 p.m. – Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommends approval.
6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) - **SEE PAGE #5**
 - a. Personnel 2012 - 2013

ACTION REQUESTED: The Superintendent recommends approval.
7. BUDGET AND FINANCIAL TRANSACTIONS
 - a. Budget Amendment Number Seven – **SEE PAGE #7**

Fund Source: 434 (ARRA) Race To The Top
Amount: \$.00

ACTION REQUESTED: The Superintendent recommends approval.

- b. Budget Amendment Number Eight – **SEE PAGE #11**
Fund Source: 420 Federal Funds
Amount: \$00
ACTION REQUESTED: The Superintendent recommends approval.
- c. Budget Amendment Number Nine – **SEE PAGE #19**
Fund Source: 434 (ARRA) Race To The Top
Amount: \$00
ACTION REQUESTED: The Superintendent recommends approval.
- d. Budget Amendment Number Ten – **SEE PAGE #27**
Fund Source: 410 School Food Service
Amount: \$115,469.02
ACTION REQUESTED: The Superintendent recommends approval.
- e. Internal Funds Audit for Fiscal Year Ended June 30, 2012 – **SEE PAGE #30**
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommends approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Professional and Technical Services – **SEE PAGE #49**
Fund Source: Federal Programs
Amount: \$27,675.00
ACTION REQUESTED: The Superintendent recommends approval.
- b. Purchase Order from General Fund - **SEE PAGE #51**
Fund Source: General Fund
Amount: \$13,133.34
ACTION REQUESTED: The Superintendent recommends approval.
- c. Purchase Orders for Head Start Program – **SEE PAGE #53**
Fund Source: Federal Funds – Head Start
Amount: \$10,750.00
ACTION REQUESTED: The Superintendent recommends approval.
- d. Purchase Orders for Federal Programs – Title I and ESE IDEA
SEE PAGE #56
Fund Source: Federal Funds – IDEA and Title I
Amount: \$39,679.51
ACTION REQUESTED: The Superintendent recommends approval.

- e. Contract for Audit of Internal Funds for Individual Schools – **SEE PAGE #61**

Fund Source: General Fund
Amount: \$27,500.00

ACTION REQUESTED: The Superintendent recommends approval.

- f. Traneisha Galloway Charter School of Business and Integrated Technology Application – **SEE PAGE #68**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends denial based on the committee's recommendation.

9. **STUDENT MATTERS – SEE ATTACHMENT**

- a. Student Expulsion – See back-up material

Case #26-1213-0071

ACTION REQUESTED: The Superintendent recommends approval.

- b. Student Expulsion – See back-up material

Case #28-1213-0231

ACTION REQUESTED: The Superintendent recommends approval.

- c. Student Expulsion – See back-up material

Case #29-1213-0231

ACTION REQUESTED: The Superintendent recommends approval.

- d. Student Expulsion – See back-up material

Case #30-1213-0071

ACTION REQUESTED: The Superintendent recommends approval.

10. **SCHOOL FACILITY/PROPERTY**

- a. Proposal from City of Tallahassee to hook up natural gas at East Gadsden High School. Service will replace existing L.P. (liquid propane)
SEE PAGE #122

Fund Source: 110
Amount: Tap fee \$100.00; Monthly service meter charge: \$17.84; labor for changing equipment orifice's from L.P. to natural gas and easement survey; approximately \$8,000.00

ACTION REQUESTED: The Superintendent recommends approval.

- b. Fire and Safety Inspection of Educational Facilities – **SEE PAGE #126**

Fund Source: 110
Amount: \$10,913.83

ACTION REQUESTED: The Superintendent recommends approval.

- c. Havana Middle School Outside Tennis and Basketball Court Upgrades
SEE PAGE #134

Fund Source: 379
Amount: \$10,140.00

ACTION REQUESTED: The Superintendent recommends approval.

- d. Request to Delete and Dispose from Capital Assets – Furniture, Fixtures and Equipment (7/1/12 – 12/13/12) – **SEE PAGE #140**

Fund Source: All Funds
Amount: \$284,283.90

ACTION REQUESTED: The Superintendent recommends approval.

11. EDUCATIONAL ISSUES

- a. School Advisory Council Rosters – **SEE PAGE #199**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

13. SCHOOL BOARD REQUESTS AND CONCERNS

14. ADJOURNMENT

The School Board of Gadsden County

6a



"Building A Brighter Future"

Reginald C. James
SUPERINTENDENT
OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
www.gcps.k12.fl.us

December 18, 2012

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

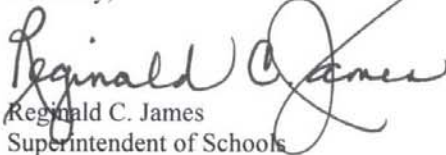
I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Instructional and Non-Instructional Personnel 2012/2013

The following reflects the total number of full-time employees in this school district for the 2012/2013 school term, as of December 18, 2012

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees December 2012</u>
Classroom Teachers and Other Certified Administrators	120 & 130	479.65
Non-Instructional	110	49.75
	150, 160, & 170	<u>416.00</u>
		945.40

Sincerely,


Reginald C. James
Superintendent of Schools



Audrey D. Lewis
DISTRICT NO. 1
HAVANA, FL 32333
MIDWAY, FL 32343

Judge B. Helms, Jr.
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32333

Isaac Simmons, Jr.
DISTRICT NO. 3
CHATTAHOOCHEE, FL 32324
GREENSBORO, FL 32330

Charlie D. Frost
DISTRICT NO. 4
GRETNA, FL 32332
QUINCY, FL 32352

Roger P. Milton
DISTRICT NO. 5
QUINCY, FL 32351

BOARD MEETS FOURTH TUESDAY OF EACH MONTH
EQUAL OPPORTUNITY EMPLOYER

AGENDA ITEM 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL PERSONNEL 2012/2013**INSTRUCTIONAL**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Arnette, Ranee	WGHS	Teacher	11/23/2012
Branch, Whitney	CPA	Teacher	11/15/2012
Chapman, Gina	WGHS	Teacher	11/26/2012
McKinnon, Bettye	WGHS	Teacher	12/12/2012
Price, Amelia	GTI	Nursing Instructor	12/07/2012

NON-INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Britt, Tony	Maintenance	Coor. Custodial. Services	01/02/2013
Clary, Curlie	SSES	Interim Asst. Principal	12/10/2012
Myers, Irene	ETO	Science Pgm Spec	11/05/2012
Rutten, Mary*	Maintenance	Admin Asst.	01/02/2013

*Position upgrade

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:**LEAVE**

<u>Name</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>Ending</u>
Drake, Doris	GTI	01/14/2013	03/22/2013
Evans, Keysha	Transportation	11/19/2012	01/07/2013
Jackson, Eva I.	Transportation	11/07/2012	01/08/2013

RESIGNATIONS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Bishop, Allison	JASMS	Teacher	01/04/2013
Britt, Tony*	Maintenance	Main Worker	12/31/2012
Brown, Keidra	WGHS	Teacher	12/04/2012
Bugg, Lee	JASMS	Teacher	01/04/2013
Galloway, Traneisha	HES	Teacher	11/19/2012
Leon, Yasmeen	CPA	Teacher	12/07/2012
Stokes, Christopher	SSES	Teacher	12/17/2012

*Resigned to accept another position in District

TRANSFERS

<u>Name</u>	<u>Location/Position</u> <u>Transferring From</u>	<u>Location/Position</u> <u>Transferring To</u>	<u>Effective Date</u>
Wiggins, Sheantika	ETO/Data Analyst	District/Assess Coordinator	11/26/2012

RETIREMENTS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Lewis, Barbara	Transportation	Bus Attendant	12/31/2012

Substitutes

<u>Teacher</u>	<u>SFS Worker</u>	<u>Transportation</u>	<u>Custodial</u>
Eutsey, Brittany	Davis, Rashaude*	Blackman, Tracy	
James, Brett		Smith, Geraldine	
Knight, Shirley			

*SFS/Custodial

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7a

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Budget Amendment Number Seven

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for this correction by project number.

FUND SOURCE: 434 (ARRA) Race To The Top

AMOUNT: \$.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

**Gadsden County School Board
432 (Targeted ARRA Stimulus) Fund Appropriations
Budget Amendment Number
Seven**

432 FUND		BEGINNING BUDGET 11/28/2012		BUDGET AMENDMENT NUMBER SEVEN		BUDGET BALANCE 12/11/2012	
FUNCTION/ OBJECT							
5100	100	\$	359,442.82	\$	-	\$	359,442.82
K-12 Instructional	200	\$	61,970.22	\$	-	\$	61,970.22
	300	\$	(130.00)	\$	-	\$	(130.00)
	500	\$	28,439.28	\$	-	\$	28,439.28
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	449,722.32	\$	-	\$	449,722.32
5200	100	\$	283.62	\$	-	\$	283.62
Exceptional Instruction	200	\$	(73.67)	\$	-	\$	(73.67)
	300	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
700	\$	-	\$	-	\$	-	
FUNCTOTAL		\$	209.95	\$	-	\$	209.95
5300	100	\$	101,873.56	\$	-	\$	101,873.56
Vocational Technical	200	\$	26,624.71	\$	-	\$	26,624.71
	300	\$	130.00	\$	-	\$	130.00
	500	\$	(1,697.19)	\$	-	\$	(1,697.19)
FUNCTOTAL		\$	126,931.08	\$	-	\$	126,931.08
6100	100	\$	181,723.25	\$	-	\$	181,723.25
Pupil Personnel	200	\$	35,008.92	\$	-	\$	35,008.92
	300	\$	-	\$	-	\$	-
Services	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	216,732.17	\$	-	\$	216,732.17
6200	100	\$	40,000.00	\$	-	\$	40,000.00
Instructional Service	200	\$	10,697.70	\$	-	\$	10,697.70
	500	\$	-	\$	-	\$	-
	600	\$	3,556.96	\$	-	\$	3,556.96
6200 FUNCTOTAL		\$	54,254.66	\$	-	\$	54,254.66

Gadsden County School Board
432 (Targeted ARRA Stimulus) Fund Appropriations
Budget Amendment Number
Seven

6300	100	\$	-	\$	-	\$	-
Instructional	200	\$	1,679.20	\$	-	\$	1,679.20
Curriculum Dev.	300	\$	480.11	\$	-	\$	480.11
	500	\$	446.90	\$	-	\$	446.90
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	2,606.21	\$	-	\$	2,606.21
6400	100	\$	354,042.94	\$	-	\$	354,042.94
Instructional	200	\$	113,114.72	\$	-	\$	113,114.72
Staff Training	300	\$	77,453.31	\$	-	\$	77,453.31
	500	\$	9,680.50	\$	-	\$	9,680.50
	600	\$	-	\$	-	\$	-
	700	\$	9,653.00	\$	-	\$	9,653.00
FUNCTOTAL		\$	563,944.47	\$	-	\$	563,944.47
6500	100	\$	110,000.00	\$	-	\$	110,000.00
Instructional	200	\$	9,500.00	\$	-	\$	9,500.00
Related							
Technology							
FUNCTOTAL		\$	119,500.00	\$	-	\$	119,500.00
7200	700	\$	46,033.45	\$	-	\$	46,033.45
General Admin.							
FUNCTOTAL		\$	46,033.45	\$	-	\$	46,033.45
7300	100	\$	532.34	\$	-	\$	532.34
School Admin	200	\$	141.82	\$	-	\$	141.82
FUNCTOTAL		\$	674.16	\$	-	\$	674.16
7700	600	\$	-	\$	-	\$	-
Central Services							
FUNCTOTAL		\$	-	\$	-	\$	-
7800	100	\$	-	\$	-	\$	-
Transportation	200	\$	-	\$	-	\$	-
	300	\$	137,728.49	\$	-	\$	137,728.49
FUNCTOTAL		\$	137,728.49	\$	-	\$	137,728.49
GRANDTOTAL		\$	1,718,336.96	\$	-	\$	1,718,336.96

Gadsden County School Board
 432 (Targeted ARRA Stimulus) Fund Estimated Revenue
 Budget Amendment Number
 Seven

432 REVENUE OBJECT	ESTIMATED REVENUE 11/28/12	BUDGET AMENDMENT NUMBER SEVEN	ENDING ESTIMATED 12/11/2012
230	\$ -	\$ -	\$ -
240	\$ 1,718,336.96	\$ -	\$ 1,718,336.96
290	\$ -	\$ -	\$ -
299	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,718,336.96	\$ -	\$ 1,718,336.96

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7b

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Budget Amendment Number Eight

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

This budget amendment establishes budget by function and object to correspond to award notice where the award differs from the grant application.

FUND SOURCE: 420 Federal Funds

AMOUNT: \$.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

Gadsden County School Board
 420 (Federal) Fund Estimated Revenue
 Budget Amendment Number
 Eight

FUND 420 REVENUE OBJECT	BEGINNING ESTIMATED REVENUE 12/11/2012	BUDGET AMENDMENT NUMBER EIGHT	ENDING ESTIMATED REVENUE 12/12/2012
190	\$ -	\$ -	\$ -
191	\$ -	\$ -	\$ -
199	\$ 818,517.33	\$ -	\$ 818,517.33
201	\$ 180,088.73	\$ -	\$ 180,088.73
226	\$ 558,787.44	\$ -	\$ 558,787.44
227	\$ -	\$ -	\$ -
230	\$ 2,141,536.12	\$ -	\$ 2,141,536.12
240	\$ 6,406,905.28	\$ -	\$ 6,406,905.28
251	\$ 4,032.82	\$ -	\$ 4,032.82
270	\$ -	\$ -	\$ -
290	\$ 525,164.14	\$ -	\$ 525,164.14
299	\$ -	\$ -	\$ -
TOTALS	\$ 10,635,031.86	\$ -	\$ 10,635,031.86

**Gadsden County School Board
420 (Federal) Fund Appropriations
Eight**

420 FUND		BUDGET			
FUNCTION/ OBJECT		BUDGET BALANCE 12/11/2012	AMENDMENT NUMBER EIGHT	BUDGET BALANCE 12/12/2012	
5100	100	\$ 900,897.63	\$ -	\$ 900,897.63	
	200	\$ 158,318.86	\$ -	\$ 158,318.86	
	300	\$ 379,333.44	\$ -	\$ 379,333.44	
	500	\$ 340,949.60	\$ -	\$ 340,949.60	
	600	\$ 261,134.02	\$ -	\$ 261,134.02	
	700	\$ -	\$ -	\$ -	
	FUNCTOTAL		\$ 2,040,633.55	\$ -	\$ 2,040,633.55
5200	100	\$ 619,763.23	\$ -	\$ 619,763.23	
	200	\$ 197,066.07	\$ -	\$ 197,066.07	
	300	\$ 172,000.00	\$ -	\$ 172,000.00	
	500	\$ 12,927.00	\$ -	\$ 12,927.00	
	600	\$ 13,875.00	\$ -	\$ 13,875.00	
	700	\$ 1,000.00	\$ -	\$ 1,000.00	
	FUNCTOTAL		\$ 1,016,631.30	\$ -	\$ 1,016,631.30
5300	100	\$ -	\$ -	\$ -	
	200	\$ -	\$ -	\$ -	
	300	\$ 8,696.28	\$ -	\$ 8,696.28	
	500	\$ 32,520.61	\$ -	\$ 32,520.61	
	600	\$ 32,080.00	\$ -	\$ 32,080.00	
	700	\$ 20,480.08	\$ -	\$ 20,480.08	
	FUNCTOTAL		\$ 93,776.97	\$ -	\$ 93,776.97
5400	100	\$ -	\$ -	\$ -	
	200	\$ 4,032.82	\$ -	\$ 4,032.82	
	300	\$ -	\$ -	\$ -	
	500	\$ -	\$ -	\$ -	
	600	\$ -	\$ -	\$ -	
	700	\$ -	\$ -	\$ -	
	FUNCTOTAL		\$ 4,032.82	\$ -	\$ 4,032.82
5500	100	\$ 458,524.55	\$ -	\$ 458,524.55	
	200	\$ 127,288.93	\$ -	\$ 127,288.93	
	300	\$ 44,660.09	\$ -	\$ 44,660.09	
	500	\$ 6,458.52	\$ -	\$ 6,458.52	
	600	\$ -	\$ -	\$ -	
	700	\$ -	\$ -	\$ -	
FUNCTOTAL		\$ 636,932.09	\$ -	\$ 636,932.09	

**Gadsden County School Board
420 (Federal) Fund Appropriations
Eight**

5900	100	\$	206,456.76	\$	-	\$	206,456.76
	200	\$	37,518.04	\$	-	\$	37,518.04
	300	\$	35,394.96	\$	-	\$	35,394.96
	500	\$	6,516.77	\$	-	\$	6,516.77
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	285,886.53	\$	-	\$	285,886.53
6100	100	\$	525,867.34	\$	-	\$	525,867.34
	200	\$	125,025.60	\$	-	\$	125,025.60
	300	\$	178,272.82	\$	-	\$	178,272.82
	500	\$	79,361.75	\$	-	\$	79,361.75
	600	\$	4,240.44	\$	-	\$	4,240.44
	700	\$	1,500.00	\$	-	\$	1,500.00
	900	\$	-	\$	-	\$	-
FUNCTOTAL		\$	914,267.95	\$	-	\$	914,267.95
6200	100	\$	32,000.00	\$	-	\$	32,000.00
	200	\$	9,319.00	\$	-	\$	9,319.00
	300	\$	2,580.00	\$	-	\$	2,580.00
	500	\$	1,000.00	\$	-	\$	1,000.00
	600	\$	225,951.08	\$	-	\$	225,951.08
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	270,850.08	\$	-	\$	270,850.08
6300	100	\$	886,426.51	\$	-	\$	886,426.51
	200	\$	240,657.91	\$	-	\$	240,657.91
	300	\$	166,668.52	\$	-	\$	166,668.52
	500	\$	135,205.36	\$	-	\$	135,205.36
	600	\$	15,021.57	\$	-	\$	15,021.57
	700	\$	13,250.00	\$	-	\$	13,250.00
FUNCTOTAL		\$	1,457,229.87	\$	-	\$	1,457,229.87
6400	100	\$	1,429,124.05	\$	-	\$	1,429,124.05
	200	\$	301,681.46	\$	-	\$	301,681.46
	300	\$	265,926.47	\$	-	\$	265,926.47
	400	\$	-	\$	-	\$	-
	500	\$	45,362.74	\$	-	\$	45,362.74
	600	\$	2,302.94	\$	-	\$	2,302.94
	700	\$	35,079.25	\$	-	\$	35,079.25
FUNCTOTAL		\$	2,079,476.91	\$	-	\$	2,079,476.91

**Gadsden County School Board
420 (Federal) Fund Appropriations
Eight**

6500	100	\$	35,000.00	\$	-	\$	35,000.00
	200	\$	9,757.00	\$	-	\$	9,757.00
	300	\$	44,040.00	\$	-	\$	44,040.00
	500	\$	-	\$	-	\$	-
	600	\$	129,570.00	\$	-	\$	129,570.00
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	218,367.00	\$	-	\$	218,367.00
7200	100	\$	15,804.23	\$	-	\$	15,804.23
	200	\$	4,646.60	\$	-	\$	4,646.60
	300	\$	1,239.50	\$	-	\$	1,239.50
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
	700	\$	670,749.78	\$	-	\$	670,749.78
FUNCTOTAL		\$	692,440.11	\$	-	\$	692,440.11
7300	100	\$	95,000.00	\$	-	\$	95,000.00
	200	\$	12,201.70	\$	-	\$	12,201.70
	300	\$	-	\$	-	\$	-
FUNCTOTAL 7300		\$	107,201.70	\$	-	\$	107,201.70
7400	600	\$	-	\$	-	\$	-
FUNCTOTAL 7400		\$	-	\$	-	\$	-
7600	300	\$	-	\$	-	\$	-
FUNCTOTAL		\$	-	\$	-	\$	-
7700	100	\$	82,800.00	\$	-	\$	82,800.00
	200	\$	26,245.00	\$	-	\$	26,245.00
	300	\$	4,645.50	\$	-	\$	4,645.50
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
	700	\$	1,000.00	\$	-	\$	1,000.00
FUNCTOTAL		\$	114,690.50	\$	-	\$	114,690.50
7800	100	\$	105,629.29	\$	-	\$	105,629.29
	200	\$	24,344.35	\$	-	\$	24,344.35
	300	\$	386,516.92	\$	-	\$	386,516.92
	400	\$	11,137.25	\$	-	\$	11,137.25
	500	\$	1,262.17	\$	-	\$	1,262.17
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	528,889.98	\$	-	\$	528,889.98

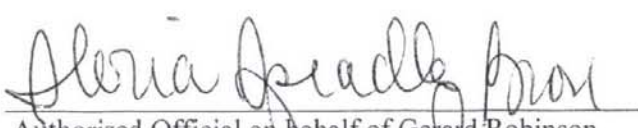
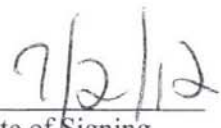

**Gadsden County School Board
420 (Federal) Fund Appropriations
Eight**

7900	100	\$	16,875.39	\$	-	\$	16,875.39
	200	\$	6,385.96	\$	-	\$	6,385.96
	300	\$	33,824.33	\$	-	\$	33,824.33
	400	\$	1,836.91	\$	-	\$	1,836.91
	500	\$	96.40	\$	-	\$	96.40
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	59,018.99	\$	-	\$	59,018.99
8100	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	-	\$	-	\$	-
	500	\$	935.12	\$	-	\$	935.12
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	935.12	\$	-	\$	935.12
8200	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	500	\$	49,000.00	\$	-	\$	49,000.00
	600	\$	38,500.00	\$	-	\$	38,500.00
FUNCTOTAL		\$	87,500.00	\$	-	\$	87,500.00
9100	100	\$	20,576.16	\$	-	\$	20,576.16
	200	\$	5,694.23	\$	-	\$	5,694.23
	300	\$	-	\$	-	\$	-
	400	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
FUNCTOTAL		\$	26,270.39	\$	-	\$	26,270.39
GRANDTOTAL		\$	10,635,031.86	\$	-	\$	10,635,031.86

Florida Department of Education

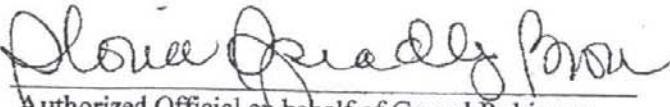
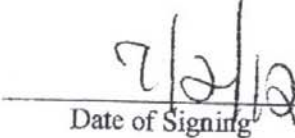

Project Award Notification

Proj 4214.131

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-1613A-3CS01								
3 PROJECT/PROGRAM TITLE Carl D. Perkins-Career & Technical Education, Secondary Sec. 131 <p align="center">TAPS 13B011</p>	4 AUTHORITY 84.048A Carl Perkins - Voc. ED Basic								
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2012 - 06/30/2013 Program Period: 07/01/2012 - 06/30/2013								
7 AUTHORIZED FUNDING Current Approved Budget: \$ 93,906.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 93,906.00	8 REIMBURSEMENT OPTION Federal Cash Advance								
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2013</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2013</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2013</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 									
10 DOE CONTACTS Program: Jakita Jones Phone: (850) 245 - 9044 Email: Jakita.Jones@fldoe.org Grants Management: Unit B (850) 245-0496	<table style="width:100%;"> <tr> <td style="text-align: center;">Comptroller's Office</td> <td style="text-align: center;">11 DOE FISCAL DATA</td> </tr> <tr> <td style="text-align: center;">(850) 245-0401</td> <td>DBS: 55 90 00</td> </tr> <tr> <td></td> <td>EO: C2</td> </tr> <tr> <td></td> <td>Object: 720035</td> </tr> </table>	Comptroller's Office	11 DOE FISCAL DATA	(850) 245-0401	DBS: 55 90 00		EO: C2		Object: 720035
Comptroller's Office	11 DOE FISCAL DATA								
(850) 245-0401	DBS: 55 90 00								
	EO: C2								
	Object: 720035								
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • Other: Only 25% of the "Current Approved Budget" in block 7 is authorized for obligating or expending during the first quarter period of July 1, 2012 through September 30, 2012. The Balance of the allocation (75%) and any unexpended funds from the first quarter will be available October 1, 2012 through June 30, 2013. <p>Should you have any questions regarding these special conditions please call Grants Management at (850)245- 0496.</p>									
13 APPROVED: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  <hr/> Authorized Official on behalf of Gerald Robinson Commissioner of Education </div> <div style="width: 45%; text-align: center;">  <hr/> Date of Signing </div> <div style="width: 10%; text-align: right;">  </div> </div>									

**Florida Department of Education
Project Award Notification**

4216130

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-1613A-3CR01
3 PROJECT/PROGRAM TITLE Carl D. Perkins Vo/Tech Education, Rural & Sparsely Populated <p align="right">TAPS 13B012</p>	4 AUTHORITY 84.048A Carl Perkins - Voc. ED Basic
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2012 - 06/30/2013 Program Period: 07/01/2012 - 06/30/2013
7 AUTHORIZED FUNDING Current Approved Budget: \$ 83,976.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 83,976.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2013</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2013</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2013</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Jakita Jones Phone: (850) 245 - 9044 Email: Jakita.Jones@fldoe.org Grants Management: Unit B (850) 245-0496	11 DOE FISCAL DATA DBS: 55 90 00 EO: C2 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • Other: Only 25% of the "Current Approved Budget" in block 7 is authorized for obligating or expending during the first quarter period of July 1, 2012 through September 30, 2012. The Balance of the allocation (75%) and any unexpended funds from the first quarter will be available October 1, 2012 through June 30, 2013. <p>Should you have any questions regarding these special conditions please call Grants Management at (850)245- 0496.</p>	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;">  Authorized Official on behalf of Gerard Robinson Commissioner of Education </div> <div style="width: 20%; text-align: center;">  Date of Signing </div> <div style="width: 25%; text-align: right;">  </div> </div>	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7c

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Budget Amendment Number Nine

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for this budget amendment that corrects function and object by expenditure.

FUND SOURCE: 434 (ARRA) Race To The Top

AMOUNT: \$.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

Gadsden County School Board
434 (ARRA Race To The Top) Fund Appropriations
Budget Amendment Number
Nine

434 FUND			BEGINNING BUDGET 12/12/2012	BUDGET AMENDMENT NUMBER NINE	BUDGET BALANCE 12/12/2012
FUNCTION/ OBJECT					
K-12 Instructional	5100	100	\$ 572,008.10	\$ -	\$ 572,008.10
		200	\$ 101,364.14	\$ -	\$ 101,364.14
		300	\$ (1,200.00)	\$ -	\$ (1,200.00)
		500	\$ 221,504.10	\$ -	\$ 221,504.10
		600	\$ 10,985.12	\$ -	\$ 10,985.12
		700	\$ -	\$ -	\$ -
FUNCTOTAL			\$ 904,661.46	\$ -	\$ 904,661.46
Exceptional		5200			
		100	\$ (3,607.52)	\$ -	\$ (3,607.52)
		200	\$ (276.00)	\$ -	\$ (276.00)
FUNCTOTAL			\$ (3,883.52)	\$ -	\$ (3,883.52)
Vocational Technical		5300			
		100	\$ 102,406.44	\$ 12,118.38	\$ 114,524.82
		200	\$ 34,700.93	\$ -	\$ 34,700.93
		300	\$ 42,939.51	\$ (15,703.98)	\$ 27,235.53
		500	\$ 55,125.91	\$ (13,000.00)	\$ 42,125.91
		600	\$ 107,450.87	\$ (28,727.00)	\$ 78,723.87
	700	\$ 20,120.00	\$ 3,500.00	\$ 23,620.00	
FUNCTOTAL			\$ 362,743.66	\$ (41,812.60)	\$ 320,931.06
Pre-Kindergarten		5500			
		100	\$ 40,379.28	\$ -	\$ 40,379.28
		200	\$ (4,608.00)	\$ -	\$ (4,608.00)
FUNCTOTAL			\$ 35,771.28	\$ -	\$ 35,771.28
Pupil Personnel Service		6100			
		100	\$ 21,000.00	\$ -	\$ 21,000.00
		200	\$ 2,477.10	\$ -	\$ 2,477.10
		300	\$ 8,899.52	\$ -	\$ 8,899.52
		500	\$ 5,802.87	\$ -	\$ 5,802.87
		600	\$ (580.00)	\$ 2,500.00	\$ 1,920.00
FUNCTOTAL			\$ 37,599.49	\$ 2,500.00	\$ 40,099.49

Gadsden County School Board
434 (ARRA Race To The Top) Fund Appropriations
Budget Amendment Number
Nine

6200							
Instructional	100	\$	1,778.93	\$	-	\$	1,778.93
Media Service	200	\$	10,000.00	\$	-	\$	10,000.00
	300	\$	85,909.80	\$	-	\$	85,909.80
FUNCTOTAL		\$	97,688.73	\$	-	\$	97,688.73
6300							
Instructional	200	\$	-	\$	-	\$	-
Curriculum Dev.	300	\$	(2,350.98)	\$	-	\$	(2,350.98)
FUNCTOTAL		\$	(2,350.98)	\$	-	\$	(2,350.98)
6400							
Instructional	100	\$	29,234.59	\$	-	\$	29,234.59
	200	\$	64,365.00	\$	-	\$	64,365.00
Staff Training	300	\$	24,036.93	\$	17,000.00	\$	41,036.93
	500	\$	12,952.00	\$	-	\$	12,952.00
	600	\$	18,538.00	\$	-	\$	18,538.00
	700	\$	5,406.29	\$	-	\$	5,406.29
FUNCTOTAL		\$	154,532.81	\$	17,000.00	\$	171,532.81
6500							
Instructional	300	\$	14,000.00	\$	-	\$	14,000.00
Related	600	\$	(3,097.98)	\$	5,000.00	\$	1,902.02
Technology	700	\$	45,829.48	\$	14,288.15	\$	60,117.63
FUNCTOTAL		\$	56,731.50	\$	19,288.15	\$	76,019.65
7200							
General Admin.	600	\$	-	\$	-	\$	-
	700	\$	14,988.56	\$	-	\$	14,988.56
FUNCTOTAL		\$	14,988.56	\$	-	\$	14,988.56
7300							
School Admin	100	\$	31,002.32	\$	-	\$	31,002.32
	200	\$	4,042.50	\$	-	\$	4,042.50
FUNCTOTAL		\$	35,044.82	\$	-	\$	35,044.82
7400							
Facilities Acq	300	\$	31,573.95	\$	-	\$	31,573.95
	600	\$	5,000.00	\$	-	\$	5,000.00
FUNCTOTAL		\$	36,573.95	\$	-	\$	36,573.95

Gadsden County School Board
434 (ARRA Race To The Top) Fund Appropriations
Budget Amendment Number
Nine

7700	100	\$	5,000.00	\$	-	\$	5,000.00
Central Services	200	\$	44,592.26	\$	-	\$	44,592.26
	300	\$	2,982.97	\$	-	\$	2,982.97
FUNCTOTAL		\$	52,575.23	\$	-	\$	52,575.23
7800	100	\$	(198.00)	\$	1,800.00	\$	1,602.00
Transportation	200	\$	(27.40)	\$	2,150.00	\$	2,122.60
	300	\$	14,000.00	\$	7,000.00	\$	21,000.00
	600	\$	13,730.70	\$	(7,925.55)	\$	5,805.15
FUNCTOTAL		\$	27,505.30	\$	3,024.45	\$	30,529.75
8200	100	\$	-	\$	-	\$	-
Admin	200	\$	-	\$	-	\$	-
Technology	300	\$	7,925.55	\$	-	\$	7,925.55
Services	400	\$	-	\$	-	\$	-
FUNCTOTAL		\$	7,925.55	\$	-	\$	7,925.55
GRANDTOTAL		\$	1,818,107.84	\$	(0.00)	\$	1,818,107.84

Gadsden County School Board
 434 (ARRA Race To The Top) Fund Estimated Revenue
 Budget Amendment Number
 Nine

434 REVENUE OBJECT	ESTIMATED REVENUE 12/12/12	BUDGET AMENDMENT NUMBER NINE	ENDING ESTIMATED 12/12/2012
214	\$ 1,818,107.84	\$ -	\$ 1,818,107.84
GRAND TOTAL	\$ 1,818,107.84	\$ -	\$ 1,818,107.84

A) Gadsden
District/Agency Name

B) 200-RS6113C001
Project

11AT14
TAPS Number

C) 1
Amendment Number

FLORIDA DEPARTMENT OF EDUCATION BUDGET AMENDMENT NARRATIVE FORM

D) Total Project Amount Currently Approved \$ 372,386 <u>225,723.72</u>	E) Total Project Amount resulting from this Budget Amendment \$ 372,386 <u>225,723.72</u>
---	---

F) Line Item Description

FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE	AMOUNT INCREASE	AMOUNT DECREASE
5300	330	Travel for instructors and students, including per diem, rental cars, airfare if applicable to meetings, conferences, competitions, field trips, in an out of county travel, and to visit model programs.			28,391.38
5300	120	Salary - for CTE teachers (3) to teach a CTE summer session to allow students to training toward industry certification licensure (2 years) Nedra Peterson \$21.68 X 5 hrs. X 19 days X 15% benefits = 2368.54 RencePresha \$22.34 X 65hrs. X 19 days X 15% benefits = 2440.65		9,618.38	
5300	642	Non-capitalized furniture, fixtures and Equipment under \$750 to allow for CTE programs needs in the Culinary Arts , IT/Business and Law Academy. (microwave, projectors, digital cameras, desk/chairs)		8,773.00	
5300	691	Software for IT licensure for industry certification training and licensing for CTE teachers and students		10,000.00	
			28,391.38		28,391.38
			Total		Total

*** DO NOT WRITE IN THESE SPACES ***
 200-RS6113C001
 11AT14
 1
 Gadsden

Gerard Robinson, Commissioner



A) Gadsden
District/Agency Name

B) 200-RS6113C001
Project Number

11AT14
TAPS Number

C) 282
Amendment Number

FLORIDA DEPARTMENT OF EDUCATION BUDGET AMENDMENT NARRATIVE FORM

D) Total Project Amount Currently Approved \$ 117,614.89 \$ <u>225,723.72</u> ✓	E) Total Project Amount resulting from this Budget Amendment \$ 117,614.89 \$ <u>-225,723.72</u> ✓
--	---

F) Line Item Description

FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE	AMOUNT INCREASE	AMOUNT DECREASE
5300	123	Salary – teacher supplements for teacher supplements for CTSO participation		12,000.00	
	126	Classroom teacher hourly employee for CTSO sponsorship			12,000.00
	140	Substitute teacher pay to cover CTE teachers attending training, workshops, field trips, etc.		2,500.00	
	330	Student/teacher travel to workshops, conferences, best practice sites, CTSO competitions, etc. for CTE students			27,000.00
	360	Rental – purchase software licenses for industry certification, software for classroom use		39,687.40	
	520	Instructional textbooks as necessary to bring CTE programs updated versions into schools			13,000.00
	621	Capitalized AV Materials			5,000.00
	622	Non-Capitalized AV Materials			5,000.00
	642	Non-Capitalized Furniture, fixtures and equipment to include computer workstations, chairs, network printers, etc for CTE programs		4,500.00	
	691	Software more than \$750 purchased for CTE programs.			42,000.00
	730	Dues and fees for CTE students and staff for competitions, conferences, etc.		3,500.00	
6100	642	Furniture, fixtures, and equipment less than \$750 for CTE programs		2,500.00	



SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7d

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Budget Amendment Number Ten

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for this budget amendment that corrects function and object by kitchen expenditure. In addition, this amendment budgets \$ 115,464.02 of fund balance.

FUND SOURCE: 410 School Food Service

AMOUNT: \$ 115,464.02

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

Gadsden County School Board
 410 (Food Service) Fund Estimated Revenue
 Budget Amendment Number Ten

FUND 410						
REVENUE OBJECT		ESTIMATED REVENUE 12/13/2012	BUDGET AMENDMENT NUMBER TEN		ENDING ESTIMATED REVENUE 12/13/2012	
260	\$	-	\$	-	\$	-
261	\$	2,089,759.25	\$	-	\$	2,089,759.25
262	\$	814,219.62	\$	-	\$	814,219.62
263	\$	96,021.13	\$	-	\$	96,021.13
265	\$	195,570.00	\$	-	\$	195,570.00
267	\$	-	\$	-	\$	-
268	\$	-	\$	-	\$	-
280	\$	-	\$	-	\$	-
299	\$	265,000.00	\$	-	\$	265,000.00
337	\$	35,546.00	\$	-	\$	35,546.00
338	\$	37,617.00	\$	-	\$	37,617.00
399	\$	1,134.00	\$	-	\$	1,134.00
431	\$	-	\$	-	\$	-
440	\$	-	\$	-	\$	-
450	\$	-	\$	-	\$	-
451	\$	155,392.00	\$	-	\$	155,392.00
490	\$	-	\$	-	\$	-
495	\$	1,000.00	\$	-	\$	1,000.00
TOTALS	\$	3,691,259.00	\$	-	\$	3,691,259.00

**Gadsden County School Board
410 (Food Service) Fund Appropriations
Budget Amendment Number Ten**

410 FUND				BUDGET			
FUNCTION/ OBJECT		BUDGET BALANCE 12/13/2012		AMENDMENT NUMBER TEN		BUDGET BALANCE 12/13/2012	
7400	600	\$ 2,187.91	\$	(2,187.91)	\$	-	
7600	100	\$ 1,389,221.00	\$	(67,698.12)	\$	1,321,522.88	
	200	\$ 423,199.00	\$	29,120.26	\$	452,319.26	
	300	\$ 53,840.00	\$	3,001.51	\$	56,841.51	
	400	\$ 28,310.00	\$	(1,279.99)	\$	27,030.01	
	500	\$ 1,887,057.00	\$	146,818.13	\$	2,033,875.13	
	600	\$ 3,014.09	\$	3,972.23	\$	6,986.32	
	700	\$ 3,960.00	\$	2,000.00	\$	5,960.00	
7900	300	\$ 470.00	\$	(470.00)	\$	-	
GRANDTOTAL		\$ 3,791,259.00	\$	113,276.11	\$	3,904,535.11	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7e

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Internal Funds Audit for Fiscal Year Ended June 30, 2012

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Rule 6A-1.087 Florida Administrative Code requires that the School Board provide for an annual audit of internal funds. In accordance with this requirement, the attached document summarizes the audit of school-level internal funds for the year ended June 30, 2012. A second more detailed document is available in the Finance Department.

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

**GADSDEN COUNTY SCHOOL BOARD
GENERAL OPERATING FUND – INTERNAL ACCOUNTS
SUMMARY OF MANAGEMENT LETTERS
JUNE 30, 2012**

Ashmore & Ashmore, P.A.
Certified Public Accountants

**GADSDEN COUNTY SCHOOL BOARD
GENERAL OPERATING FUND - INTERNAL ACCOUNTS
SUMMARY OF CASH BALANCES
JUNE 30, 2012**

School	CASH BALANCE			CASH BALANCE	% OF TRANSACTIONS TESTED - Note #1		AUDIT EXCEPTIONS NOTED - CLASSIFIED BY SECTION OF CHAPTER SEVEN OF FINANCIAL AND PROGRAM COST ACCOUNTING		
	2011	REVENUE	EXPENSES	2012	REVENUE	EXPENSES	SECTION I	SECTION II	SECTION III
Carter-Parramore Academy	\$ 925.71	\$ 5,282.44	\$ 5,488.99	\$ 719.16	100%	72%	2	30	
Chattahoochee Elementary School	2767.01	20395.19	20904.17	2258.03	91%	59%		13	8
East Gadsden High School	20304.19	179068.12	188969.93	10402.38	9%	9%		42	
Gadsden Elementary Magnet School	15452.15	35012.50	49173.68	1290.97	54%	24%		27	1
Gadsden Technical Institute	96268.95	164350.02	137426.70	123192.27	6%	16%		22	16
George W. Munroe Elementary School	16503.51	41990.25	41937.79	16555.97	9%	16%		10	
Greensboro Elementary School	42974.06	32193.12	30331.82	44835.36	13%	24%		4	
Gretna Elementary School	18018.12	26599.74	28799.70	15818.16	37%	35%		19	2
Havana Elementary School	17849.79	23397.24	34429.32	6817.71	32%	33%		22	1
Havana Middle School	599.51	35475.76	34021.39	2053.88	21%	24%		19	11
James A. Shanks Middle School	8836.77	97423.62	99998.26	6262.13	8%	10%		18	1
St. John Elementary School	11960.26	37831.70	40545.87	9246.09	46%	28%		6	7
Stewart Street Elementary School	1046.06	66260.08	66582.82	723.32	7%	29%		12	
West Gadsden High School	15163.06	99343.94	103662.25	10844.75	8%	8%		9	9
	<u>\$ 268,669.15</u>	<u>\$ 864,623.72</u>	<u>\$ 882,272.69</u>	<u>\$ 251,020.18</u>					

Note # 1 - Sample Size - The minimum sample size for revenue and expense testing was was the greater of 25 test items or 5% of the sample population.

SECTION I-PRINCIPLES
SECTION II-GENERAL PRACTICES
SECTION III-STANDARDS, PRACTICES
AND PROCEDURES

Ashmore & Ashmore, P.A.
Certified Public Accountants
109 South Main Street
Havana, Florida 32333
Voice (850) 539-5690
Fax (850) 539-5994

James R. Ashmore, CPA
Sharron L. Ashmore, CPA

To the Honorable Reginald James, Superintendent
Gadsden County School Board
35 Martin Luther King Jr. Blvd.
Quincy, Florida 32351

We have examined the financial statements of the various Gadsden County Schools' General Operating Fund – Internal Accounts, for the year ended June 30, 2012, and have issued our reports thereon. As part of our examination, we made a study and evaluation of the system of internal accounting control of the General Operating Fund – Internal Accounts, to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the entities' financial statement. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting controls taken as a whole or on any of the categories of controls.

The management of the Schools is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of the financial statement in accordance with the cash basis of accounting. Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risks that procedures may become inadequate because of changes in conditions or that the degree of compliance with procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the systems of internal accounting control of the Schools' General Operating Fund – Internal Accounts, taken as a whole or on any of the categories of controls. The results of our studies and evaluations are discussed below.

District Level Comments:

Comment 1. As we noted in our prior audit report, the Schools are not consistent on how Parent Teacher Associations (PTAs or PTOs) are accounted for or reviewed by the Schools. We recommended that guidelines be issued at the District level so the Schools and PTAs/PTOs will know what is required of them in regard to organizations operating in the Schools' name. It is our understanding that the guidelines are being developed.

Comment 2. Snack machine concessions handled by outside vendors are not treated consistently. Some Schools receive a commission, and some do not. Most Schools did not have contracts with outside vendors specifying revenue and liability terms. Again, it is our understanding that concession machine guidelines are being developed at the District level.

Comment 3. Improvement was noted in that, according to documentation provided by the Gadsden County School Board, there was 100% compliance by the various Schools consistently submitting the Principal's Monthly Reports (PMR) to the District Office as required by Chapter 7, Section II Paragraph 9 of the RedBook.

Comment 4. During the current and recent audit periods, there have been several changes in Bookkeepers and Principals at various Schools. We recommend that the School Board monitor new bookkeepers during the year to insure good internal control and bookkeeping practices.

Comment 5. Our audit tests disclosed that eleven (11) out of the fourteen (14) Schools had non-sufficient funds (NSF) checks recorded in the Manatee Accounting records at June 30, 2012, ranging from \$6.00 to \$1226.16 per School. Many of these checks are in excess of one (1) year old, and are not collectable. According to Chapter 7, Section III, 1.6(a), the Principal is responsible for seeking reimbursement for any unpaid check returned by the bank. However, several of the Principals were not at that School when the returned check was received. Chapter 7, Section III, 1.6(b) states "A check can be declared uncollectable and written off the books only by action of the School Board or designated officer." We recommend that the School Board direct the Principals to examine the NSF check balance recorded to determine the collectability and then submit a request for the amount deemed uncollectable to the School Board or designated officer to be written off the Schools books. We recommend all NSF check balances over one year old be written off.

Comment 6. Our audits of the various School noted that the Schools are not consistent in the Reports of Monies Collected (RMC) and Check Requisitions (CR) forms they are using, and not all of these forms are prenumbered. We recommend that the district require the Schools utilize standardized prenumbered RMCs and CRs for monies collect and disbursed.

District Level Comments-Concluded:

Comment 7. In our exit interviews with each of the schools, we emphasized the following items:

1. Cross train bookkeeping staff as much as possible to protect against unforeseen events such as death or illness.
2. Keep off-site updated computer backup to protect against events such as fire and natural disasters.
3. If computerized, print out everything every month for hard copy back up in the event of a computer crash, natural disaster or theft.
4. Insure that all computers with internet access have constantly updated virus protection and computers are offline when not in use, if possible.
5. Separation of duties, a main tenet of sound internal control, cannot be maintained due to small staff size. The Auditors recommend that the Principal receive and open the bank statement each month and examine check payees and endorsements and check the bank statement and deposits for any unusual or unauthorized transactions before the bookkeeper has access. The Auditors also recommend that the Principal review, sign and date the bank reconciliations.
6. Internal control be exercised over receipts for cash and donated goods.
7. At the close of each School fundraiser a financial report be submitted to and reviewed by the Principal.
8. Expense invoices be defaced with the date and check number with which they are paid.
9. Back up documentation for trips/student travel include the number of people traveling, reconciliation of total and names of people traveling, amount given to each individual with their signature and date.
10. Records be stored in a water proof box to protect against storm damage or smoke damage.
11. Sales tax only be paid when the Schools buy items for resale/fundraising, otherwise, the school is exempt.
12. Any time an invoice(s) does not exactly equal a check written, reconciliation of the difference be provided.
13. Forms 1099 be provided for any individual earning more then \$600 per year for services provided by an individual to a School.
14. When funds are reimbursed or refunded, back up documentation reference the original transaction.

Summary of School Findings and Responses

FOR ALL SCHOOLS

Finding 1. The primary weakness in internal control is one for which no immediate practical solution is available. The size of the School's staff precludes certain internal controls that would be preferred if the office staff were large enough to provide optimum segregation of duties. Separation of incompatible duties provides increased assurance that errors or irregularities will not go undetected for long periods of time. This situation dictates that the Principal remain involved in the financial affairs of the School to provide oversight and independent review functions. In addition, the staff should be cross-trained to the extent possible in key positions. This would help to ensure that daily functions are performed in the event of personnel change or illness. The Auditors recommend that bank reconciliation be reviewed, signed and dated by the Principal each month.

Principal's response. No response required.

CARTER-PARRAMORE ACADEMY

Finding 1. Audit tests indicated that bank reconciliations were not always available in a timely manner for the year ended June 30, 2012. Chapter Seven, Section II, 8. states "Bank statements shall be reconciled as soon as received, preferably by a person other than the person who receipts and disburses funds." Also, audit tests indicated the bank reconciliations were not always reviewed, signed and dated by the Principal during the audit period. Due to the small staff size we recommend that the bank reconciliations be prepared monthly in a timely manner, and the Principal sign and date the bank reconciliation and review the back of canceled checks.

Principal Pauline West's response. This would be a matter for Principal Lamar Kirkland currently the administrator at James A. Shanks Middle School to answer.

Principal Lamar Kirkland's response. Due to problems with Manatee Software.

Finding 2. Audit tests indicate that the School's cash balance has decreased steadily since June 30, 2009. At June 30, 2012 the reconciled cash balance per the School was \$587.16. The \$214.17 due to the American Cancer Society at June 30, 2011 was still due at June 30, 2012 per the School Manatee records. At December 31, 2012 the general fund had a negative \$185.44 balance.

Principal Pauline West's response. This would be a matter for Principal Lamar Kirkland currently the administrator at James A. Shanks Middle School to answer.

Principal Lamar Kirkland's response. I cannot attest to expenditures made after June 30, 2012. I was no longer the Principal as of July 1, 2012. The balance for the American Cancer Society, I have no knowledge.

CARTER-PARRAMORE ACADEMY-Continued

Finding 3. For the year ended June 30, 2012, although monthly printouts from files were available for review, the Manatee software was "lost" off the computer and was not available for audit testing. During subsequent review on October 15, 2012, no Manatee records, bank reconciliations or reports had been completed by the School from July 1, 2012 through October 15, 2012. This problem was also noted in our prior audit. Also, the School is not printing checks written through the Manatee system, the checks are hand written and entered in the computer later.

Principal Pauline West's response. This would be a matter for Principal Lamar Kirkland currently the administrator at James A. Shanks Middle School to answer. If not, the previous administration should respond.

Principal Lamar Kirkland's response. Due to the Manatee software being "lost".

Finding 4. Audit tests of receipts indicated that Report of Monies Collected (RMC) for the year did not have a receipt number in the blank provided at the top of the page for 11 out of 12 RMCs issued for the year. Also, no signature on the Manatee official receipt was found in 1 instance.

Principal Pauline West's response. This would be a matter for Principal Lamar Kirkland currently the administrator at James A. Shanks Middle School to answer. If not, the previous administration should respond.

Principal Lamar Kirkland's response. We begin using numbers generated from the computer as suggested by the auditors.

Finding 5. Audit tests indicated 19 instances of where the invoice date preceded the check requisition date. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the Principal or designee." Accordingly, we recommend that all purchases, including those made by credit cards, be authorized by a check requisition prior to the purchase being made.

Principal Pauline West's response. This would be a matter for Principal Lamar Kirkland currently the administrator at James A. Shanks Middle School to answer. If not, the previous administration should respond.

Principal Lamar Kirkland's response. The invoices were requested to establish cost of goods and/or services, prior to Principal approval. Therefore, those invoice dates "DO NOT" mean purchases were made before approval by the Principal.

CARTER-PARRAMORE ACADEMY-Concluded

Finding 6. Audit tests indicated that the School has a lease agreement for a postage meter and a credit limit on the meter in the amount of \$1000. At least six (6) payments made on the meter were made late for the year ended June 30, 2012. Late payments may result in a \$20.00 late penalty. Audit tests also indicated three (3) instances where the check requisition fund blank provided was not completed, one (1) instance where the check requisition did not have the Principal's approval signature and one (1) instance where a copy of the canceled check was provided as expense back up documentation instead of a vendor invoice.

Principal Pauline West's response. The postage meter lease agreement has been canceled and all debts paid by the Assistant Superintendent of Finance.

Principal Lamar Kirkland's response. Due to the Principal's absence for medical surgery. (The copy of the billing statement will be requested to provide back up documentation).

CHATTAHOOCHEE ELEMENTARY SCHOOL

Finding 1. Audit tests indicated four (4) instances where the Report of Monies Collected (RMC) contained only one signature. We recommend that all RMCs contain two signatures, one from the person submitting the funds and one from the bookkeeper receiving the funds. There were four (4) instances where the RMC did not properly foot or did not agree with the deposit per the bank. In instances where more than one RMC page was used for a deposit some pages were not always properly completed with RMC numbers, dates and source.

Principal's response. We will work to ensure all RMCs contain two signatures.

Finding 2. Audit tests indicated thirteen (13) instances of the invoice date preceding check requisition date. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the principal or designee."

Principal's response. Currently working to ensure all check requisition forms are signed and dated prior to purchase.

Finding 3. The Manatee bank reconciliation prepared at June 30, 2012 did not reconcile by \$1,119.42. The unreconciled amount was due to two (2) cleared checks totaling \$919.42 that were left on the list of outstanding checks and one (1) check for \$200.00 that cleared the bank but was not recorded on the books.

Principal's Response. Office Manager will ensure all checks have cleared. I will check monthly statements including bank statements for missing checks.

EAST GADSDEN HIGH SCHOOL

Finding 1. In general, it appears that monies received were properly receipted, documented and recorded. However, audit tests indicated two (2) instances where the Report of Monies Collected did not foot or cross foot properly.

Principal's response. With respect to the two instances where the Report of Monies Collected did not foot or cross foot properly, Principal and Bookkeeper will assure that this exception does not reoccur.

Finding 2. Audit tests of expenses indicated the following exceptions:

- A. Twenty seven (27) instances of invoice date preceding the check requisition date. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2 states "Purchases from internal funds must be authorized in writing by the Principal or designee."
- B. Five (5) instances where no check requisition was located for the expenditure.
- C. Seven (7) instances where no invoice or other supporting documentation for the check was located. Two of these exceptions were payable to the Principal and totaled \$2,200.00. On October 12, 2012, we requested but as of November 30, 2012, were not presented with documentation supporting these expenditures.
- D. Three (3) checks written were for past due invoices.
- E. Two (2) instances where the check did not equal the invoices and no reconciliation was provided.

Principal's response. Principal and Bookkeeper will assure that Check Requisitions pre-date invoices and that all check expenditures have appropriate accompanying documentation prior to purchases. With respect to the two exceptions payable to the Principal, record of invoice and items purchased are available.

Finding 3. Audit tests indicated that the School did not maintain a list of accounts payable at the end of year. Subsequent to end of the audit period, the Auditors compiled a list totaling \$12,627.74 of accounts payable at June 30, 2012 through subsequent review that may not include all payables at June 30, 2012. Chapter Seven, Section II, 7, requires that the year end payables be disclosed to the School Board. Due to the fact that the Internal Fund Accounts are reported on the cash basis of accounting, the accounts payable information is important in allowing the School Board to ascertain the true financial status of the School. In the case of this School, the cash balance at June 30, 2012 was \$10,402.38, however, the School had outstanding liabilities of at least \$12,627.74, or \$2,225.36 more than the funds readily available to pay them.

Principal's response. The Bookkeeper will submit all documentation of invoices that were not paid by June 30, 2012 to the School Board promptly.

GADSDEN ELEMENTARY MAGNET SCHOOL

Finding 1. Audit tests indicated that, in general, receipts appeared to be properly documented and recorded. However, testing indicated five (5) instances where Report of Monies Collected (RMC) were not found in the School records and seven (7) instances where the RMC was not properly completed.

Principal's response. Record keeper/Office Manager will maintain a better system for insuring that she has RMC for all funds collected. The Principal will review files bi-weekly to ensure compliance.

Finding 2. Audit tests indicated that, in general, expenditures appeared to be adequately documented and properly recorded. However, testing indicated the following:

- A. Seven (7) instances where invoices were dated prior to the check requisition date. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2, states " Purchases from internal funds must be authorized in writing by the Principal or designee."
- B. Two (2) instances where invoices were not found.
- C. Six (6) instances where the invoices did not add up to the check amount and no explanation or reconciliation to the check amount was provided.
- D. Four (4) instances where checks were written to cash. Checks should be made payable to the individual cashing the check.
- E. Two (2) instances where sales tax was paid.

Principal's response. A bi-weekly review of accounting files will be conducted to eliminate over-sight errors. No viable solution for not refunding tax, businesses only accept tax-exempts forms when business credit card or check is used. Checks written to cash was discontinued last August as soon as we were notified by the auditors during an early review of our records.

Finding 3. Special Program account in the general ledger may be overused. For more informative reports and better accounting for field trips, shirt sales, etc., the Auditors recommend breaking revenue and expenses out into individual accounts. Chapter 7, Section III, 2.5(b) states " Separate accounts shall be maintained for activities such as the school store and other activities when it is good business practice to separately monitor the financial status of the activity".

Principal's response. This is the general practice of the bookkeeper to maintain separate grade level accounts for field trips and expenses. Bookkeeper/office manager will work to ensure that each special event deposit/print-out is checked for compliance and deposited in the correct internal accounts. A bi-weekly review of accounting files will be conducted by Principal to eliminate over-sight errors.

GADSDEN ELEMENTARY MAGNET SCHOOL-Conclusion

Finding 4. Cash balance decreased from \$15,055.82 at June 30, 2011 to \$731.14 at June 30, 2012.

Principal's response. No response required.

GADSDEN TECHNICAL INSTITUTE

Finding 1. Our audit tests indicated that, in general, receipts appeared to be properly documented and recorded. However, testing indicated two (2) Reports of Monies Collected (RMCs) dated after the journal date, four (4) instances where the RMC was dated after the bank clear date and ten (10) instances of deposits not being made within five (5) working days as required by Chapter Seven, Section III, 1.4(c).

Principal's response: GTI will do the following to correct the above finding: Correct the finding by ensuring that Reports of Monies Collected are dated prior to the journal date and prior to the bank clear date. Deposits will be made within the 5 working day guideline.

Finding 2. Audit tests of expenditures indicated Sixteen (16) instances of the invoice date preceding the check requisition date, two (2) instances where no invoice was provided for an expense and two (2) instances of bills being paid past due. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the principal or designee." Accordingly, we recommend that all purchases, including those made by credit cards, be authorized by a check requisition prior to the purchase being made.

Principal's response: GTI will do the following to correct the above finding: A check requisition will precede all internal account purchases.

Finding 3. As we noted in our prior audit report, the receipts recorded in the Excel Accounts Receivable Record are not integrated with or comparable to the receipts per the Manatee accounting system, nor were the individual accounts receivable records in the Excel system totaled. We recommend that the receipts posted to the Excel Accounts Receivable system be reconciled with the cash received per the Manatee Accounting System on a monthly basis.

Principal's response. We will try to implement a procedure to reconcile cash received per the Manatee Accounting System with the receipts posted to the Excel Accounts Receivable System.

GADSDEN TECHNICAL INSTITUTE-Concluded

Finding 4. No Manatee bank reconciliations were found in the file for May and June 2012. Also, savings account interest was not recorded during the year. We recommend bank reconciliations be prepared and printed on a monthly basis as required by Chapter 7, Section II, 8, and that the Principal signs and dates them, also, that interest on savings account be recorded during the year.

Principal's response. Bookkeeper prints out reconciliations each month. May and June 2012 missing bank reconciliations was an oversight. We will correct this action to the guidelines set in Chapter 7, Section II, 8.

Finding 5. Audit tests indicated that the School did not maintain a list of accounts payable at the end of year. Through review subsequent to June 30, 2012, the Auditor compiled a list of payables at June 30, 2012, which totaled \$2,824.82, and may not include all payables at June 30, 2012. Chapter Seven, Section II, 7, requires that the year end payables be disclosed to the School Board. Due to the fact that the Internal Fund Accounts are reported on the cash basis of accounting, the accounts payable information is important in allowing the School Board to ascertain the true financial status of the School.

Principal's response. GTI will do the following to correct the above finding: Establish an accounts payables list at the end of June 2013 to be disclosed to the School Board as it states in Chapter 7, Section II, 7.

GEORGE W. MUNROE ELEMENTARY SCHOOL

Finding 1. For the year ended June 30, 2012, audit tests indicated that, in general, receipts appeared to be adequately documented and properly recorded.

Principal's response. No response required.

Finding 2. Audit tests of expenditures indicated that, in general, they were adequately documented and properly recorded. However, our tests noted nine (9) instances of the invoice date preceding the check requisition date and one (1) check requisition did not have Principal's authorizing signature in the blank provided. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2, states "Purchases from internal funds must be authorized in writing by the principal or designee." Also, one check written was for more than the total invoice and no reconciliation of the difference or redeposit of change was indicated.

Principal's response. I was made aware of the above Audit Finding. Better record keeping and proper documentation will be kept and maintained by the Office Manager and Principal.

GREENSBORO ELEMENTARY SCHOOL

Finding 1. In general, audit tests indicated that monies collected and expenditures appeared to be appropriate and properly recorded. However, there were three (3) instances where the Check Requisition date was after the invoice date and one (1) Check Requisition was missing the authorizing signature. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the Principal or designee".

Principal's response: 1) We will make every possible effort to ensure that Check Requisitions are signed before checks are written. 2) We will monitor more closely that all required signatures are present.

GRETNA ELEMENTARY SCHOOL

Finding 1. Audit tests indicated that in general, monies collected appeared to be properly recorded and deposited in a timely manner. However, our audit noted the following:

A. Individual Report of Monies Collected (RMC) were lumped onto summary (worksheet) RMCs that were not easily traceable to deposits per books and bank. We recommend subtotals and totals per the RMCs agree with Manatee entries and deposit amounts.

B. Two (2) deposits were made in an untimely manner. Section III, 1.4(c) states that "In any event, funds collected must be deposited within five (5) working days after receipt."

Principal's response. Will ensure that bookkeeper follow procedures from Redbook.

Finding 2. In general, audit tests indicated that expenditures appeared to be appropriate and adequately documented. However, audit testing indicated nineteen (19) instances of the invoice date preceding check requisition date. One of the purposes of the check requisition is to obtain written prior approval for a purchase. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the principal or designee."

Principal's response. Will ensure that bookkeeper follow procedures from Redbook.

Finding 3. As was noted in our prior audit report, only two (2) Manatee general ledger accounts were used for recording revenue and expense for the year. The general account appeared to be overused and no trust activity was recorded for the year ended June 30, 2012. For more informative reports and better accounting for field trips, shirt sales, etc., the Auditors recommend breaking revenue and expenses out into individual accounts. Section III, 2.5(b) states "Separate accounts shall be maintained for activities such as the school store and other activities when it is good business practice to separately monitor the financial status of the activity".

Principal's response. Will break revenue and expenses into individual accounts.

HAVANA ELEMENTARY SCHOOL

Finding 1. In general, audit tests indicated that expenditures appeared to be appropriate and adequately documented. However, audit tests indicated that some fundraisers and field trips are accounted for in the general account. Also, it appears that a donation and a field trip were coded to the "snack sells" account. Section III, 2.5(b), states "Separate accounts shall be maintained for activities such as the school store and other activities when it is good business practice to separately monitor the financial status of the activity. Activities not accounted for separately shall be recorded in a miscellaneous account." Accordingly, we recommend that the School break out the general account into subcategories that reflect receipts and expenses separately for fundraisers and field trips. We recommend that the "snack sells" account be used only to account for the purchase and sale of snacks to reflect net profit.

Principal's response. In the future, "snack sells" account will be used only to account for the purchase and sale of snacks to reflect net profit.

Finding 2. Audit tests indicated fourteen (14) instances where the invoice date preceded the check requisition date. One of the purposes of the check requisition is to obtain prior written approval for a purchase. Chapter Seven, Section II, 2 states "Purchases from internal funds must be authorized in writing by the Principal or designee."

Principal's response. In the future, purchases from Internal Funds will be authorized in writing by the principal or designee.

Finding 3. Audit tests indicated five (5) instances where the Report of Monies Collected (RMC) were not numbered and three (3) instances were noted where the Report of Monies Collected did not equal the deposit amount and no reconciliation was provided. We recommend that the Report of Monies Collected be pre-numbered and used in numeric order and that deposit slips and RMCs be reconciled.

Principal's response. Report of Monies Collected will be numbered correctly. We will make sure that monies collected will equal the amount deposited and deposit slips will be reconciled.

Finding 4. No list of students receiving FCAT cash awards with the amount and signatures and date of students receiving money was found in the School file. In order to better account for the total FCAT awards, we recommend that the School document award amounts by documenting the amount and acquiring the signatures and dates of students receiving money.

Principal's response. In the future when FCAT awards are given we will get signatures and dates of students receiving money.

HAVANA ELEMENTARY SCHOOL-Concluded

Finding 5. The School indicated on the general questionnaire that there was not an active PTA at the School. The bank confirmation indicated a PTA account in the amount of \$4,031.60. This balance is not accounted for in the School's Manatee records and no financial statements or audit of these funds was provided to the Principal. Chapter 7, Section III, 4.3(b) states "Such activities must be approved by the principal and be beneficial to students. District procedures shall be followed to provide appropriate accounting for funds and to ensure compliance with policies contained herein."

Principal's response. I am not aware of a PTA account in the amount of \$4,031.60. The only PTA account that I am aware of had an ending balance of \$2,236.86. I have been at this School for 2 years and have never seen an account for that amount of money.

HAVANA MIDDLE SCHOOL

Finding 1. In general, audit tests indicated receipts appeared to be adequately documented and properly recorded. However, audit tests noted three (3) instances where the Report of Monies Collected (RMC) date was preceded by the deposit date, twelve (12) instances where person receiving cash signed the RMC twice instead of getting another person's signature and two (2) instances where the RMC did not foot properly.

Principal's response. I agree with finding and have implemented changes to ensure the problem does not continue.

Finding 2. Our tests indicated seven (7) instances where no invoice or other back up documentation was found for an expense and one (1) instance where a bill was paid past due. Proper internal controls over expenditures require them to be evidenced by vendor invoices detailing the items purchased.

Response. I agree with finding and have implemented changes to ensure the problem does not continue.

Finding 3. Our tests noted eleven (11) instances of the invoice date preceding check requisition date and eight (8) instances where there was no date on the check requisition. These included three (3) reimbursement checks totaling \$8,434.74 that were written to one teacher before proper written check requisitions had been completed and approved. Total expense reimbursement checks to that teacher were \$9,567.64. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the Principal or designee."

Principal's response. I agree with finding and have implemented changes to ensure the problem does not continue.

JAMES A. SHANK MIDDLE SCHOOL

Finding 1. In general, audit tests indicated that receipts were properly documented and recorded. However, audit tests indicated two (2) instances where the Report of Monies Collected (RMC) contained only one signature, when 2 are required, and one (1) instance where a deposit was not made in a timely manner.

Principal's response. I was not the Principal at the time of the noted discrepancies.

Auditors' comment. The Principal during the audit period has retired.

Finding 2. Audit tests indicated sixteen (16) instances of the invoice date preceding the check requisition date and 3 instances where an invoice was paid past due. One of the purposes of the check requisition is to obtain prior written approval for a purchase. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the principal or designee."

Principal's response. I was not the Principal at the time of the noted discrepancies.

Auditors' comment. The Principal during the audit period has retired.

Finding 3. It appears that the general account was over used and included carnival events, student planners, concessions and other forms of revenue and expense. For more informative reports and better accounting for field trips, shirt sales, etc., the Auditors recommend breaking revenue and expenses out into individual accounts. Section III, 2.5(b) states "Separate accounts shall be maintained for activities such as the school store and other activities when it is good business practice to separately monitor the financial status of the activity".

Principal's response. I was not the Principal at the time of the noted discrepancies.

Auditors' comment. The Principal during the audit period has retired.

ST. JOHN ELEMENTARY SCHOOL

Finding 1. In general, audit testing indicated that the monies collected were properly receipted and deposited in a timely manner. However, audit testing noted two (2) instances where the Report of Monies Collected (RMC) had only one signature and two are required, six (6) instances where the RMC was not numbered and five (5) RMCs not dated.

Principal's response. We will implement a system that monitors internal operations more effectively to ensure the proper signatures are obtained on required documentation in addition to dates and numbers.

ST. JOHN ELEMENTARY SCHOOL-Concluded

Finding 2. In general, audit testing indicated that expenditures were appropriate and adequately documented. However, the following exceptions were noted:

- A. No supporting invoices or other documentation were found for seven (7) expenditures. Proper internal controls over expenditures require them to be evidenced by vendor invoices or other supporting documentation detailing the items purchased.
- B. Seven (7) invoices were dated prior to the Check Requisitions. Chapter Seven, Section II, 2., requires purchases from internal funds be authorized in writing prior to the purchase being made.

Principal's response. In the future, when we deal with out of state/town games we will have them fax invoices prior to trips as opposed to asking them to mail invoices from their billing departments. We will make sure Check Requisition dates are prior to invoice dates.

Finding 3. Other conditions noted:

- A. There are only two (2) authorized signers on the bank account. The Auditors recommend three (3) authorized signers in the event one is not available to authorize a check;
- B. The monthly printouts did not always include a complete general ledger;
- C. Monthly records were not always reconciled in a timely manner;

Principal's response. In response to the Audit Findings, we will add the Assistant Principal as an authorized signer on the bank account. We will make every effort to include a complete general ledger to the monthly printout, and to reconcile our books as required.

STEWART STREET ELEMENTARY SCHOOL

Finding 1. For the year ended June 30, 2012, in general, monies collected appeared to be properly recorded and documented.

Principal's response. No response required.

Finding 2. Audit expense tests indicated twelve (12) instances of the invoice date preceding the check requisition date. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the principal or designee." Also, in one (1) instance a late payment fee was paid in the amount of \$92.98 on candy purchased for a fund raiser.

Principal's response. I'm knowledgeable of the twelve instances of the invoice date preceding the check requisition date and the late payment fee.

WEST GADSDEN HIGH SCHOOL

Finding 1. Audit testing indicated that, in general, receipts appeared to be properly documented and recorded. However, five (5) instances were noted where the Report of Monies Collected was dated after the official receipt.

Principal's response. Report of Money Collected is recorded in the system on the date the Sponsor turns in the cash and form. This maybe true if the form is turned in day(s) after collection. There is a time period for collection on the bottom of the form.

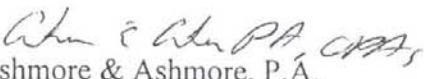
Finding 2. Audit tests indicated three (3) instances where the invoices were not paid in a timely manner and one (1) instance in which sales tax was paid on supplies.

Principal's response. This is possible if an invoice is received before funds are in the account for payment. This usually happens with our fundraising items. Payment of sales tax on supplies was an oversight on the bookkeeper's behalf; however this is not a practice that we pay sales tax.

Finding 3. Audit tests indicated eight (8) instances of the invoice date preceding check requisition date and one (1) instance where the invoice date was after the bank clear date. One of the purposes of the check requisition is to obtain prior approval for a purchase. Chapter Seven, Section II, 2. states "Purchases from internal funds must be authorized in writing by the principal or designee."

Principal's response. There was a time span when the bookkeeper held invoices and was unable to process checks until the proper authorized signers were in place. It is our practice to have prior approval for use of internal funds.

We appreciate the opportunity to serve the Schools and the Gadsden County School Board.


Ashmore & Ashmore, P.A.
Certified Public Accountants
November 30, 2012

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8a

DATE OF SCHOOL BOARD MEETING: December 18, 2013

TITLE OF AGENDA ITEM: Professional and Technical Services

DIVISION: Federal

This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

<u>Vendor</u>	<u>PO#</u>	<u>Fund</u>	<u>Amount</u>
NCS Pearson Incorporated	184222	420	\$ 27,675.00

FUND SOURCE: Federal Programs

AMOUNT: \$27,675.00

PREPARED BY: Rose Raynak

POSITION: Director of Federal Programs

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

This form is to be duplicated on light blue paper.

REVIEWED BY: 

THE SCHOOL BOARD OF GADSDEN COUNTY

PURCHASE ORDER NO

DATE
12/13/12

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

184222

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR VN06020000

SHIP TO THIS ADDRESS

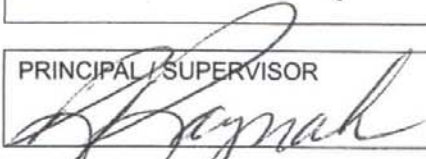
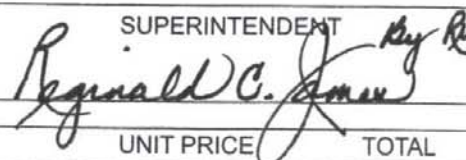
NCS PEARSON INCORPORATED
13036 COLLECTION CENTER
CHICAGO, IL 60693

GADSDEN COUNTY SCHOOLS - FEDERAL PROGRAMS
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FL 32351

PRINCIPAL / SUPERVISOR

COMPTROLLER

SUPERINTENDENT

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
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ATTN: ROSE RAYNAK/DM

BD APVD: / /

SOLE SOURCE VENDOR

WHAT: PROFESSIONAL DEVELOPMENT SERVICES, ALL DAY
ONSITE IMPLEMENTATION, SCHOOL TO SCHOOL
HIGH STAKES MANAGEMENT OF SUCCESSMAKER.
TEACH TEACHERS/STAFF HOW TO USE THE SYSTEM,
PULL DATA REPORTS, ANALYZE DATA AND
PROVIDE APPROPRIATE INTERVENTIONS TO LEVEL
1 & 2 STUDENTS IN READING AND MATH.

FEES: 25 ON-SITE DAYS @ \$27,675.00 27,675.00 27,675.00

SHARED PARTNERSHIP WITH LEON, GADSDEN, JEFFERSON AND MADISON COUNTY SCHOOLS

TOTAL: 27,675.00

PAY TERMS: NET 30

- All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
- If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
- Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or su grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR						TOTAL:	27,675.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT		
420	5100	310	0041	4221230	100	4,363.66		
420	5100	310	0061	4221230	102	1,460.05		
420	5100	310	0091	4221230	100	3,538.77		
420	5100	310	0141	4221230	100	2,804.62		
420	5100	310	0151	4221230	100	1,377.56		
420	5100	310	0171	4221230	100	2,012.73		
420	5100	310	0191	4221230	100	2,293.19		
420	5100	310	0201	4221230	100	4,371.91		
420	5100	310	0211	4221230	102	4,586.38		
420	5100	310	0231	4221230	100	866.13		

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8b

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Purchase Order from General Fund

DIVISION: Media and Technology Department

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the following purchase order for the second year for software licenses:

<u>Vendor</u>	<u>PO #</u>	<u>Amount</u>	<u>Fund</u>
Classroom Technology	184085	\$13,133.34	110

FUND SOURCE: General Fund

AMOUNT: \$13,133.34

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE

11/19/12

PURCHASE ORDER NO.

184085

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
 PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR	VC10070000	SHIP TO THIS ADDRESS	
CLASSROOM TECHNOLOGY SOLUTIONS 4909 VICTOR STREET JACKSONVILLE FL 32207		MEDIA/TECH GADSDEN CO SCHL BRD 35 MARTIN LUTHER KING JR BLVD QUINCY FL 32351	

PRINCIPAL / SUPERVISOR	COMPTROLLER	SUPERINTENDENT
	<i>Comie [Signature]</i>	

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
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ATTN: D. YOUMANS, ITS

1		NETWORK COMPOSER EX410	3334.00	3334.00
1		YEAR 2 OF 3 LICENSE SUBSCRIPT 4200 NODES	9799.34	9799.34

1/1/3/4r April brd: 7/26/11 8i

1/2/3/ragmt:

TOTAL 13,133.34

PAY TERMS: NET 30

1. All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
2. **If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked.** This PO is void after one year.
3. Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL PROGRAM	13,133.34	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
110	8200	360	9001	1109990		13133.34	
/	/	9	/	/			

VENDOR

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8c

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Purchase Orders for Head Start Program

DIVISION: Head Start and VPK Program

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the following purchase orders for the Head Start Program. These purchase orders are for services for which other purchase orders have been issued by the District for the current fiscal year.

<u>Vendor</u>	<u>PO #</u>	<u>Amount</u>	<u>Fund</u>
Kenneth Thomas, Sr.	184193	\$ 5,500.00	420
Mike Bryant	184186	\$ 5,250.00	420

FUND SOURCE: Federal Funds – Head Start

AMOUNT: \$10,750.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE

PURCHASE ORDER NO.

12/05/12

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
 PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

184186

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR

VB12900000

SHIP TO THIS ADDRESS

MIKE BRYANT
 DBA MIKE BRYANT LAWN CAR
 149 RANCH ROAD
 QUINCY FL 32351

HEAD START/PK SB GADSDEN CO
 500 WEST KING ST
 QUINCY FL 32351

PRINCIPAL / SUPERVISOR

COMPROLLER

SUPERINTENDENT

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
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RET. TO C. HARDEN, DIRECTOR

1		LAWN MAINTENANCE PROVIDED FOR HS/PRE-K PLAYGROUNDS DECEMBER 2012 - JUNE 30, 2013 MIDWAY HS, GRETNA, ST. STREET, HAVANA ELEM, AND QA3 (CUT EVERY TWO WEEKS)	5250.00	5250.00
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PAY TERMS: NET 30

TOTAL 5,250.00

- All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
- If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
- Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL	5,250.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
420	7900	350	9026	4210958		5250.00	
/	/	/	/	/			

VENDOR

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
12/07/12

PURCHASE ORDER NO.
184193

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

<p>VENDOR VT06210000</p> <p>THOMAS, KENNETH SR. 621 W KING STREET QUINCY FL 32351</p>	<p>SHIP TO THIS ADDRESS</p> <p>HEAD START/PK SB GADSDEN CO 500 WEST KING ST QUINCY FL 32351</p>
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PRINCIPAL / SUPERVISOR	COMPTROLLER	SUPERINTENDENT
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QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
		RET. TO C. HARDEN, DIRECTOR		
1		PROVIDE COMOPUTER SERVICES FOR HS/PRE-K PROGRAM DECEMBER 2012 - JUNE 2013	5500.00	5500.00

TOTAL 5,500.00

PAY TERMS: NET 30

1. All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
2. If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
3. Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL	5,500.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
420	5500	310	9026	4210958		5500.00	

VENDOR

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8d

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Purchase Orders for Federal Programs – Title I and ESE IDEA

DIVISION: Federal Programs and ESE Departments

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the following purchase orders for Federal Programs and ESE:

<u>Vendor</u>	<u>PO #</u>	<u>Amount</u>	<u>Fund</u>
Maximus, Inc.	183581	\$20,695.51	420
Anitria L. Daniels	184176	\$ 8,136.00	420
Juan V. Sierra	184177	\$10,848.00	420

FUND SOURCE: Federal Funds – IDEA and Title I

AMOUNT: \$39,679.51

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE

07-01-12

PURCHASE ORDER NO.

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351

183581

PHONE (850) 627-9651

FAX (850) 627-2760

www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR M04680000

SHIP TO THIS ADDRESS

ATTN: DON CHRISTOFF
MAXIMUS, INC.
P.O. BOX 791188
BALTIMORE, MD 212791188

GADSDEN COUNTY PUBLIC SCHOOLS
35 MARTIN LUTHER KING JR BLVD
QUINCY, FLORIDA 32351



PRINCIPAL / SUPERVISOR

COMPTROLLER

SUPERINTENDENT

Signature: Sharon B. Thomas

Table header with columns: QUANTITY, PRODUCT NO., DESCRIPTION, UNIT PRICE, TOTAL

TIENET IEP

SUBSCRIPTION DATES: 7/1/12 - 6/30/13

20,695.51

PAY TERMS: NET 30

- 1. All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
2. [] If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
3. Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations.

Table with columns: DISTRIBUTION TO BE COMPLETED BY ORIGINATOR (FUND, FUNCTION, OBJECT, CENTER, PROJECT, PROGRAM, AMOUNT) and FINANCE DEPT USE EXPENDITURE.



November 29, 2012

The School Board of Gadsden County
Attn: Sharon Thomas, ESE Director
Exceptional Student Education
35 Martin Luther King Jr. Blvd.
Quincy, FL 32351

Dear Madam:

Please be advised that MAXIMUS is the sole provider of TIENET software and the sole provider of services to implement and maintain TIENET software.

Please contact me if you need any additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Nora Paape".

Nora Paape
Senior Vice President
MAXIMUS K-12 Education, Inc.
145 Wyckoff Road
Suite 104
Eatontown, NJ 07724
Cell: (847) 989-7562
Fax: (703) 251-8240
norapaape@maximus.com

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
12/05/12

PURCHASE ORDER NO.
184177

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.qcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VJ07280000

VENDOR

JUAN V. SIERRA
JUAN SIERRA CARPENTRY
P O BX 717/538 JACKSON
GREENSBORO FL 32330

SHIP TO THIS ADDRESS

FED PRGMS-SCHOOL BOARD GADSDEN
35 MARTIN LUTHER KING JR BLVD
QUINCY FL 32351

PRINCIPAL / SUPERVISOR

COMPTROLLER

SUPERINTENDENT

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
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ATTN: ROSE RAYNAK/DM

113		BOARD APPROVED / / WHEN: JANUARY 2-JUNE 30, 2013 FEES: \$12/HR @ 8HRS/DAY FOR 113 DAYS WHAT: SERVICES FOR SCHOOL IMPRVMT, ASSISTING WITH DISTRIBUTION OF CLASSROOM LIBRARIES AND SET-UP OF GUTTERS TO PROMOTE MORE READING. (SERVICES WILL BE PAID BASED UPON HOURS WORKED)	96.00	10848.00
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TOTAL 10,848.00

PAY TERMS: NET 30

- All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
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- Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL	10,848.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
420	6300	390	9001	4221230		10848.00	

VENDOR

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
12/05/12

PURCHASE ORDER NO.
184176

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR V001950000 DANIELS, ANITRIA L. 1223 HILL STREET QUINCY FL 32351	SHIP TO THIS ADDRESS FED PRGMS-SCHOOL BOARD GADSDEN 35 MARTIN LUTHER KING JR BLVD QUINCY FL 32351
--	---

PRINCIPAL / SUPERVISOR	COMPTROLLER	SUPERINTENDENT
------------------------	-------------	----------------

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
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ATTN: ROSE RAYNAK/DM

	WHEN:	BOARD APPROVED / / JANUARY 2-JUNE 30, 2013		
113	FEES:	\$12/HR @ 6HRS/DAY FOR 113 DAYS (HOLIDAYS HAVE BEEN EXCLUDED)	72.00	8136.00
	WHAT:	DUTIES ASSIGNED BY DIRECTOR OF FEDERAL PROGRAMS AND DIRECTOR OF ESE TO INCLUDE BUT NOT LIMITED TO MCAKAY UPDATES, HOME ED INTAKE & EXIT SET-UP. PLAN, SCHEUDULE & PARTICIPATE IN ALL PARENT MTNG & EXPOS, TITLE I ANNUAL MTNGS, SCHL PIP		
		TOTAL		8,136.00

PAY TERMS: NET 30

1. All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
2. If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
3. Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL	8,136.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
420	6150	390	9001	4221232		4068.00	
420	6100	390	9001	4226330		4068.00	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8e

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Contract for Audit of Internal Funds for Individual Schools

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for awarding the firm of Ashmore & Ashmore, P.A. the contract for the required internal funds audit for the 2012-2013 fiscal year. This contract extension for a second year would be in accordance with the bid provisions contained in the Request for Proposals. Attached is a copy of the engagement letter.

FUND SOURCE: General Fund

AMOUNT: \$27,500.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

Ashmore & Ashmore, P.A.
Certified Public Accountants
109 South Main Street
Havana, Florida 32333
Voice (850) 539-5690
Fax (850) 539-5994

James R. Ashmore, CPA
Sharron L. Ashmore, CPA

December 10, 2012

To Mr. Reginald James, Superintendent
The School Board of Gadsden County
35 Martin Luther King, Jr. Blvd
Quincy, Florida 32351

We are pleased to confirm our understanding of the services we are to provide for the audit of the School Board of Gadsden County's General Operating Fund – Internal Accounts for the year ended June 30, 2013.

We will audit the General Operating Fund – Internal Accounts statements of cash receipts, disbursements and balance of the schools listed on Attachment I. A separate audit report will be issued for each school. A summary report audit report for all schools will also be issued.

Audit Objectives

The objective of our audit is the expression of an opinion about whether the Schools' financial statements are fairly presented, in all material respects, in conformity with the cash basis of accounting. Our audit will be conducted in accordance with U.S. generally accepted auditing standards, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion on the financial statements is other than unqualified, we will discuss the reasons with management in advance. If, for any reason, we are unable to complete the audit or unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements

are free of material misstatement. Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material errors, fraud, or other illegal acts may exist and not be detected by us. In addition, an audit is not designed to detect immaterial errors, fraud, or other illegal acts or illegal acts that do not have a direct effect on the financial statements. However, we will inform you of any material errors and any fraud that comes to our attention. We will also inform you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of cash in banks with the financial institutions. We may also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from the schools' management about the financial statements and related matters.

The schools' management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. We will advise them about appropriate accounting principles and their application and will assist in the preparation of their financial statements, but the responsibility for the financial statements remains with management. This responsibility includes establishment and maintenance of adequate records and effective internal controls over financial reporting, the selection and application of accounting principles, and the safeguarding of assets. The Schools' management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Management is responsible for identifying and ensuring that the schools comply with applicable laws and regulations.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the internal controls sufficient to plan the audit and to determine the nature, timing, and extent of auditing procedures to be performed. An audit is not designed to provide assurance on internal control or to identify reportable conditions, that is, significant deficiencies in the design or operation of internal control. However, during this audit, if we become aware of such reportable conditions, we will communicate them to you.

Other Services Included in this Engagement

We will also conduct an annual workshop for school bookkeepers to review audit requirements, recommend procedural changes, and answer questions regarding General Operating Fund – Internal Accounts.

We will provide telephone assistance to bookkeepers when issues surface requiring Auditor advice or assistance.

We shall visit each school once each year to provide on-site guidance to school personnel and ascertain progress toward improving compliance with Board policies, appropriate bookkeeping standards and practices, and the Florida Department of Education “Red Book” requirements.

Audit Administration, Fees, and Other

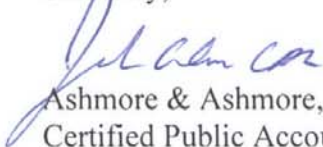
We expect to begin our audit on approximately July 15, 2013 and to issue our report no later than November 30, 2013. The audit completion date is dependent on our firm receiving all school records in final form for the year ended June 30, 2013 by August 1, 2013.

The fees for these services will not exceed \$27,500.00 for the audit. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

For your information, we have enclosed a copy of our most recent quality control review report, and our Privacy Policy Notification. By signing below you agree that you have read the Privacy Act Notification letter. You are also agreeing to allow fax transmittal communication with the School Board and the various schools to be audited listed on Attachment I, unless you notify us otherwise in writing.

We appreciate the opportunity to be of service to the School Board of Gadsden County, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,


Ashmore & Ashmore, P.A.,
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the School Board of Gadsden County.

Officer Signature: _____

Title: _____

Date: _____

Attachment I

School Board of Gadsden County
General Operating Fund – Internal Accounts
Fiscal Year Ended June 30, 2012

1. Carter-Parramore Academy
2. Chattahoochee Elementary School
3. East Gadsden High School
4. Gadsden Elementary Magnet School
5. Gadsden Technical Institute
6. George W. Munroe Elementary School
7. Greensboro Elementary School
8. Gretna Elementary School
9. Havana Elementary School
10. Havana Middle School
11. James A. Shanks Middle School
12. Stewart Street Elementary
13. St. John Elementary School
14. West Gadsden High School



Fowler, Holley, Rambo & Stalvey, P.C.
 CERTIFIED PUBLIC ACCOUNTANTS
 BUSINESS CONSULTANTS

Curtis G. Fowler, CPA, PFS, CFP Carlton W. Holley, CPA C. Wayne Rambo, CPA, CVA Richard A. Stalvey, CPA

3208 Wildwood Plantation Drive Post Office Box 1887 Valdosta, GA 31603-1887 (229) 244-1559 (800) 360-3123 Fax (229) 245-7369

System Review Report

January 8, 2010

To the Stockholders of
 Ashmore & Ashmore, P.A.
 and the Peer Review Committee of the Florida Institute of CPA's

We have reviewed the system of quality control for the accounting and auditing practice of Ashmore & Ashmore, P.A. (the firm) in effect for the year ended September 30, 2009. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of Ashmore & Ashmore, P.A. in effect for the year ended September 30, 2009, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Ashmore & Ashmore, P.A. has received a peer review rating of *pass*.

Fowler, Holley, Rambo & Stalvey, P.C.
 Fowler, Holley, Rambo & Stalvey, P.C.

SERVING VALDOSTA AND SOUTH GEORGIA SINCE 1956

James E. Folsom, CPA Josie Miller, CPA R. Arden DeLoach, Jr., CPA Robert D. Elliott, CPA
 Tally M. Wisenbaker, III, CPA Dustin C. Wilkes, CPA Emily A. Browning, CPA, CFFA Whitney W. Jacobs, CPA Barbara K. Duncan, CPA

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8f

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEM: Traneisha Galloway Charter School of Business
and Integrated Technology Application

DIVISION:

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Pursuant to School Board Policy 3.90, the School Board shall by a majority vote of the full Board approve or deny a formal application no later than sixty(60) days after receiving.

After review from the Gadsden Charter School Review Committee and School board members, this application is submitted for approval or denial.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Rosalyn W. Smith

POSITION: Deputy Superintendent

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Florida Charter School Application Evaluation Instrument

Each section presents criteria for a response that meets the standard, and these criteria should guide the overall rating for the section. The Strengths and Weaknesses boxes provide space to identify data and other evidence that supports the rating. The rationale for each rating is important, especially if some of the data or evidence does not fit neatly into the criteria provided.

The following definitions should guide the ratings:

Meets the Standard: The response reflects a thorough understanding of key issues and demonstrates capacity to open and operate a quality charter school. It addresses the topic with specific and accurate information that shows thorough preparation and presents a clear, realistic picture of how the school expects to operate.

Partially Meets the Standard: The response addresses most of the criteria, but the responses lack meaningful detail and require important additional information.

Does Not Meet the Standard: The response lacks meaningful detail, demonstrates lack of preparation, or otherwise raises substantial concerns about the applicant's understanding of the issue in concept and/or ability to meet the requirement in practice

OVERALL ASSESSMENT – COMPLETE THIS SECTION LAST

Would you recommend approval of this application for a public charter school? Explain your recommendation in the Summary Comments section, below.

DENY	APPROVE
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Name of Person Completing Assessment: Rosalyn W. Smith Date: 10/15/12

Title: Deputy Superintendent

Signature: _____

Bonnie Wood, Asst. Supt./Business & Finance
 Dr. Sylvia Jackson, K-12 Director
 Dr. Pink Hightower, Director of Personnel
 Kathryn Pouncey, Coor. Of ESOL
 Joe Lewis, Director of Transportation
 Sharon Thomas, Director of ESE

TRANEISHA L. GALLOWAY CHARTER SCHOOL OF BUSINESS AND INTEGRATED TECNLOGY



The Grid makes the world your computer.

REFERENCE CORRECTION TO PAGE 14

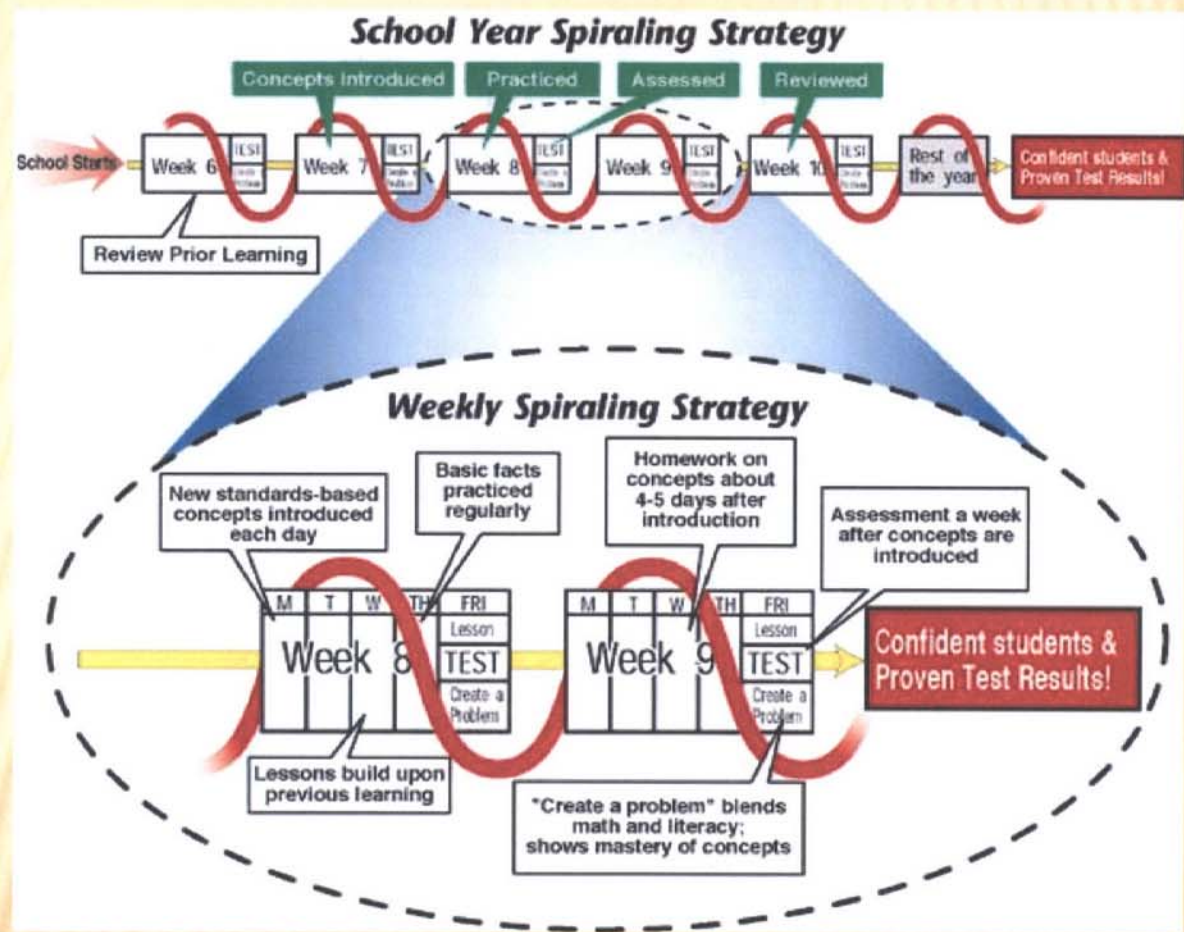
- ✘ Vision: Providing students with individual support and development of appropriate educational program as well as a plan that meets the student's needs, resulting in high academic achievement producing life-long learners in an inclusive society.
- ✘ Mission: The mission of Traneisha L. Galloway School is to create a safe learning environment to cultivate and equip the whole child with the knowledge and capability to succeed in today's society. We strive to promote edifying opportunities that leads to the road of success by providing language immersion, Launching Kids into Business- entrepreneurship and integrated technology that represent the three global economic powers which lead our students to success in the 21st century.

REFERENCE CORRECTION TO PAGE 14

- ✘ No, the guiding principles are not just limited to only reading and math. Listed below are the core academic and programs areas that go beyond reading and math.
- ✘ **Core Academics**
- ✘ **Reading and Language Arts Program:**
- ✘ The Imagine It! reading and Language Arts Program: a reading program that has language arts and writing embedded into the curriculum
- ✘ **Phonemic Awareness**
- ✘ **Systematic, Explicit Phonics**
- ✘ **Fluency**
- ✘ **Vocabulary**
- ✘ **Comprehension**

✘ **Excel Math**

- ✘ **Develop Higher-Order Thinking Skills:** The students work with a variety of concepts each day. They tackle a variety of word problems. They learn to evaluate and solve problems, rather than perform algorithms by rote.
- ✘ **Build Proficiency:** Excel Math introduces new concepts while reviewing previously-taught concepts. It gives students opportunity to master the old, while being challenged with the new.
- ✘ **Produce Confidence:** Students receive immediate feedback on their progress through Excel Math's unique CheckAnswer system.
- ✘ **Integrates Lessons:** Excel Math smoothly moves from one lesson to the next, gradually building on existing layers. This approach helps students see that math concepts are related and progressive.
- ✘ **Balances New and Review:** Each Lesson Sheet is made up of a variety of problems that incorporate review as well as introduction of new skills. Students are continuously challenged with new material, yet given the chance to continue mastering previous concepts.
- ✘ Using strategically placed spaced repetition, Excel Math gives you a proven approach to teach math concepts for long-term retention. **Excel Math** gives you powerful features and advantages, including our unique **Spiraling Strategy**:



✘ **Science**

- ✘ Pearson's *Interactive Science* elementary program is a standards-aligned K–5 program designed to promote student interest and engagement while providing key science content to increase students' understanding of the natural world. *Interactive Science* features a write-in student edition that allows students to interact with the text while connecting to essential science standards.
- ✘ The program provides multiple opportunities within each chapter for inquiry-based learning through labs and activities that support the key concepts for each chapter. This fully developed program offers a digital component to support text-based learning.

✘ **Social Studies**

- ✘ myWorld Social Studies utilizes storytelling to bring Social Studies content to life. Pearson exclusive interactive digital solution makes Social Studies personal for every student in a way that's easier for you. With myWorld Social Studies, you can get to the heart of Social Studies in the time you have.
- ✘ GradeK: Here We Are
- ✘ Grade 1: Making Our Way
- ✘ Grade 2: We Do Our Part
- ✘ Grade 3: We Are Connected
- ✘ Grade 4: Regions
- ✘ Grade 5: Building Our Country
- ✘ Grade 5: Growth For Our Country
- ✘ *myWorld Social Studies*, connects Social Studies content and literacy instruction with materials that are streamlined, flexible and attuned to today's classroom. Our innovative digital instruction is seamlessly integrated, providing a blended program that is engaging, effective and easy to use
- ✘ *myWorld Social Studies* is designed to:
 - ✘ Connect Social Studies content with literacy instruction
 - ✘ Engage students and advance student achievement
 - ✘ Reduce teacher preparation time
- ✘ Every classroom is unique. Pearson's *myWorld Social Studies* provides innovative and engaging materials that allow you to teach the way your students learn – print, digital, and active.

LAUNCHING KIDS INTO BUSINESS- ENTREPRENEURSHIP

- ✘ This entrepreneurial program Launching Kids Into Business has been developed to help kids understand and prepare for entrepreneurship.
- ✘ This program will help students when they are thinking about their own business dream or being their own business someday as an entrepreneur. This program will help students understand more of what an entrepreneur is, show students what it takes to be one, take them through stories or cases of entrepreneurs and help students become an entrepreneur. We have all dreamed about being a sports star, singer or movie star but once you know more about entrepreneurship; it will be the next real cool thing to be.
- ✘ This particular program will teach: An entrepreneur: a person who organizes and manages a business undertaking, assuming the risk for the sake of the profit. An entrepreneur is someone who perceives an opportunity and creates an organization to pursue it or simply someone who is looking to build/develop a company.
- ✘ It is important to understand that an entrepreneur is not necessarily someone that is self-employed (works for themselves). As more and more people become self-employed we need to understand what makes people entrepreneurs.

LANGUAGE IMMERSION WITH ROSETTA STONE K-12 EDUCATION PROGRAM

- ✘ TLG Charter School is preparing our students to succeed in a highly globalized society – give them a global voice with a new language. TLG first year operating will offer Spanish which is the leading second language locally; but by the second year we will add another language Japanese. Thinking globally, Japanese will put our students in a very competitive position. Rosetta Stone provides a path students and educators can follow with confidence.
- ✘ Receive immediate feedback on pronunciation through advanced speech- recognition technology
- ✘ Strengthen language skills through various features such as supplementary online practice sessions with native speakers, and educational games and activities.
- ✘ TLG Charter School will implement the following components from Rosetta Stone k-12 Education Program.

ENSURING ELL/ESOL SUCCESS

- ✘ With increasing enrollment of English language learners (ELLs), educators must identify and implement effective strategies to ensure these students' success. English proficiency is critical to preparing ELL students for strong academic performance, graduation, and subsequent college and career success. As students advance their English-language skills, they are likely to make progress in other subjects, helping drive schools toward meeting critical AYP goals.
- ✘ Learn English words through carefully structured sequences of pictures that encourage learners to associate images they understand with English words that they may not have known
- ✘ Practice English pronunciation in a safe, friendly learning environment using our proprietary speech-recognition technology
- ✘ Interact with online Studio Coaches and play language games to practice words and phrases that they can apply in the classroom and more importantly, in their everyday life
- ✘ As an immersion-based solution, TOTALe[®] PRO can be integrated into bilingual, dual immersion, or limited English-proficiency programs

COLLEGE AND CAREER READINESS-LEARNING A SECOND LANGUAGE

- ✘ The need for language skills and developing globally minded students is becoming more and more important in the 21st century. School districts across the country need to prepare students to succeed in a globalized world. The need is even greater for the growing numbers of nonnative English speakers enrolling in schools throughout the country. Educators also find themselves increasingly in need of language skills as their community demographics change.
- ✘ Intensifying competition in the global economy requires that today's students—the emerging workforce—be adept in many skills. Key among these skills is the ability to speak a second language. Unfortunately, in the United States, the number of primary and secondary schools offering world language classes is decreasing. In an increasingly competitive global economy, students cannot afford to be monolingual.

Rosetta Stone® TOTALe® PRO solution offers a 21st-century approach for building a bilingual or multilingual community. Educators can tap into the broad array of languages to ensure students are acquiring the skills they need to meet high school or college requirements needed to compete in the global economy. This enables students to:

- ✦ Develop speaking, reading, writing, and listening skills in another language in a self-paced environment that complements learning in a classroom environment
- ✦ Build proficiency and confidence in any number of languages, including ones that give students a strong foundation for language learning in college or those highly demanded by employers.

INTEGRATED TECHNOLOGY

- ✘ Technology: TLG Charter School understand the importance of technology to our students moving into the 21st century therefore TLG Charter Core- Academics Area and the other educational program/ curriculums technology is embedded into the curriculums.
- ✘ The school recognizes and embraces the important role technology plays in educating children to prepare them for the opportunities of tomorrow. Technology has proven invaluable not only as a skills-based tool for children to learn, but also as an additional instructional tool to assist teachers in providing targeted, effective learning instruction for successful educational outcome.

REFERENCE CORRECTION TO PAGE 15

- ✘ Yes, TLG Charter School will serve students identified as at-risk. This section does not only talking about serving students with disabilities. The applicant is only was reiterate that we will serve student with disabilities. TLG Charter will serve students identified as at-risk: In accordance with Federal and State anti-discrimination laws.

- ✘ Page 2: K-5
- ✘ Page 2 was design to communicate the grade level and total projection the school intends to enroll.

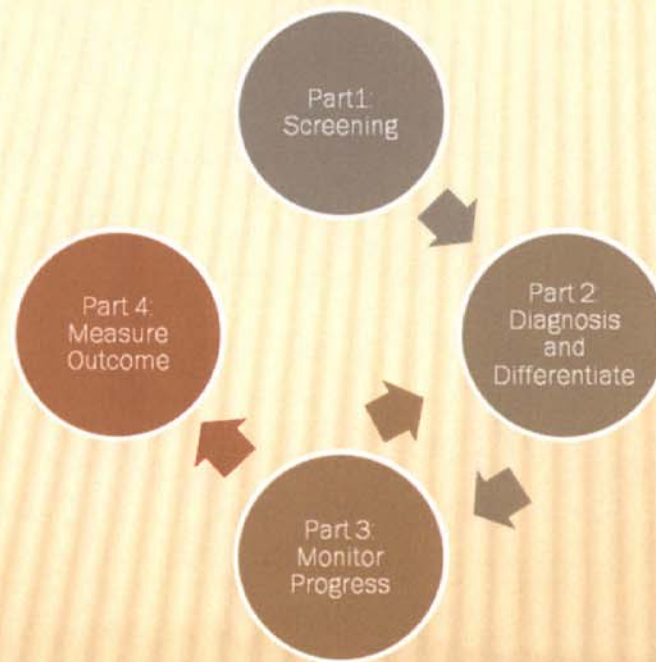
School Year	Grade Level	Total Enrollment Projection	
1 st Year	K-5	114	
2 nd Year	K-5	114	
3 rd Year	K-5	114	
4 th Year	K-5	114	
5 th Year	K-5	114	

REFERENCE CORRECTION TO PAGE 15

- ✘ Page 7: PK-6
- ✘ PreK-6 Core reading and Language Arts Program: This section clearly states to address the reading and language art and writing curriculum which design to deliver instructions to students Prek-6th grade
- ✘ Page 9: K-8 *Focus on Intervention for struggling readers in grades K-8*
- ✘ This is a supplement tool to the curriculum that could possibly be used to help struggling readers become successful readers. This is an intervention tool; addressing target population that may be consider a struggler reader after administering the initial screening.
- ✘ *Kaleidoscope*, aids students whose reading level is two or more grades below their chronological grade level. *Kaleidoscope* condenses and intensifies the instruction, making it possible to deliver two years of instruction in one year.

REFERENCE CORRECTION TO PAGE: 16

- ✦ The curriculum will go beyond Imagine It! and Excel Math. We will deliver instruction in Science, Social Studies, Language Arts, Writing, Immersion Language, Business-Entrepreneurship and Integrated Technology.



-
- ✘ Part1: Administer: the initial benchmark assessment as a screener to target students who are at risk of failing to meet the end of the year measurements
 - ✘ Part2: Diagnosis and Differentiate: Diagnosis student's strengths and weakness and differentiate instructions according to their abilities
 - ✘ Part3: Monitor Progress: weekly, monthly or anytime as needed with both formal and informal assessments.
 - ✘ ***NOTE* Diagnosing, differentiating instruction, and monitoring progress is an ongoing cycle.**
 - ✘ Part 4: Measure Outcome: Administer summative assessments such as lessons, benchmark, or state assessments to ensure students outcome.

-
- ✘ The Educational Model is implemented within a McGraw Hill framework of continuous improvement to ensure its validity and the development of supporting tools to meet the needs of each individual student. The Education Model was developed based on 45 years of research of McGraw Hill Framework as a structure that drives administrators and teachers to better understand, be able to explain, and make predictions about the elements needed for each student to master the Next Generation Sunshine State-Common Core Standards. Educational best practices, technology, communication and documentation tools are revised and created to support the implementation of the model so that teachers have support necessary to meet the needs of each student.
 - ✘ The above outline was designed to provide the process of improving student learning of academic achievement. The steps are used to promote teachers reflecting upon the work of each of their students individually and then carry over to with implementation of strategies and supplementation to help each student. The Educational Model is used to withstand a constant cycle of tracking progress for master of standards so that students are able to find success in their own methods of learning.

-
- ✘ The SRA McGraw Hill educational program aligns with the school's mission it has a strong focus on Differentiated Instruction, giving teachers more opportunities to teach every student how to effectively read, write, and communicate," according to: Ruth Cochrane, SRA's vice president and publisher .
 - ✘ For example, SRA McGraw Hill Educational plan are completely integrated with the Differentiated Instruction Workshop activities that equip teachers with resources and opportunities for English-Language Learners (ELL), Challenge, Re-teach, and Intervention. The program's Workshop Kit includes manipulative and games students use to practice and refine their skills in a fun and engaging manner.
 - ✘ ELL students also benefit from the SRA McGraw Hill Educational Plan which includes physical examples that are needed to reinforce English and to transition from Spanish to English.
 - ✘ SRA's Educational Program Designed authored by the most recognized experts in the field, Drs. Doug and Lynn Fuchs, authors of tools such as Yearly ProgressPro(TM), CTB/McGraw-Hill's online progress monitoring system built on 25 years of research in the scientific methodology of Curriculum Based Measurement, which has been proven to be a highly effective method for improving student learning outcomes. The Fuchses' assessment expertise ensures that the needs of all learners are met through progress-monitoring opportunities. These authors also developed the educational programs thorough and effective benchmark assessments to help students succeed on state and other high-stakes tests.

Professional Development

- ✘ To ensure TLG Charter teachers professional development support teaching methods and high standards for learning, teachers will adhere to The Insight Core Framework and the following:

× **The Insight Core Framework...**

- × Uses the language and logic of the Common Core
- × Focuses on classroom instruction that promotes mastery of the Common Core
- × Helps observers focus on the instructional practices that will improve student outcomes and teacher practice with the Standards
- × The Insight Core Framework created from the ground-up by teachers and school leaders with deep knowledge of the Common Core and instruction
- ×

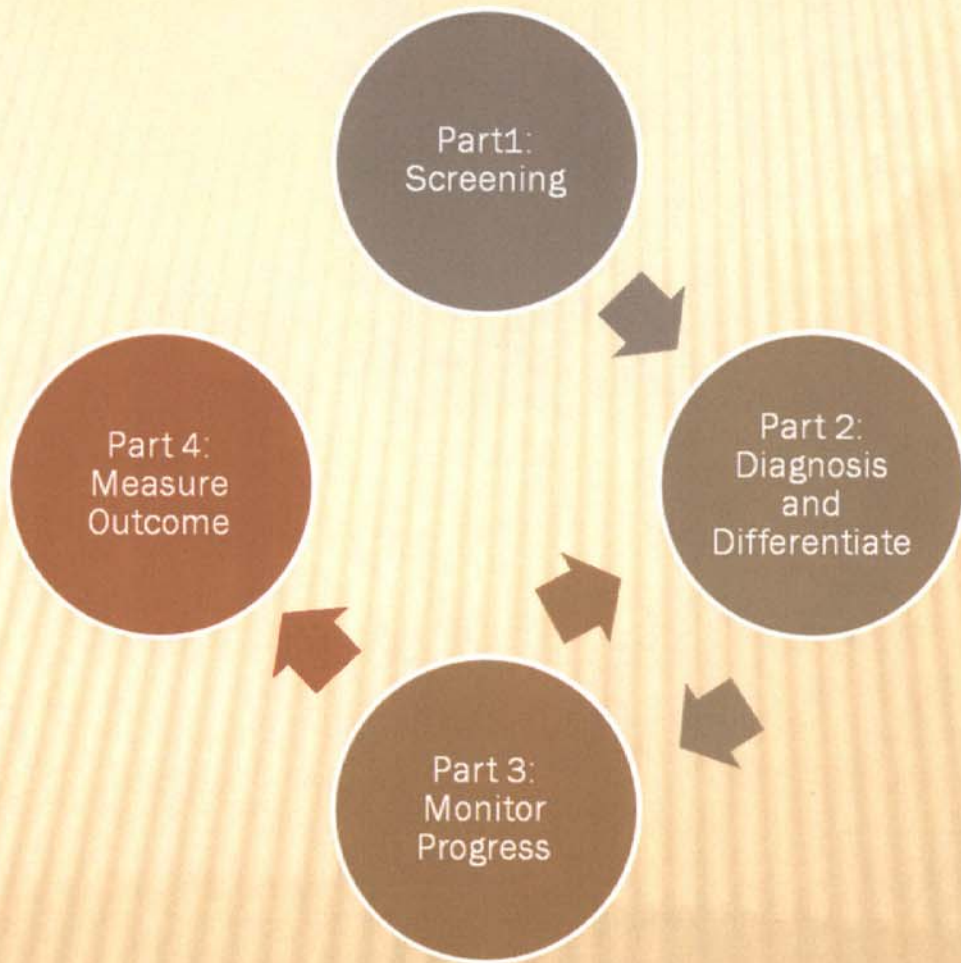
✘ **Supportive Instrument of the Educational Model**

- ✘ Data Conference: Throughout the year, as part of staff development, a member of the leadership team will lead a Data Conference to ensure that teachers have a clear understanding of the importance of data review and to instruct them in how to pin point what is needed in each classroom including but not limited to recognizing skills that each individual students needs to master. These particular Data Conferences include school-wide goal setting and classroom goal setting. The teacher then uses the data analyzed and meets with students to set individual students goal.

✘ **Objective & Individual Learning Plans:**

- ✘ The objective is viewed as a facilitator for the cohesion of the school as a team working toward the same goals. After the Data Conference, teachers meet with students to set personal individual goals. These objective are academic driven and allow students to track their own academic growth giving them a sense of success. An objective is also used after formative assessments as a mean to track improvement on academics standards.
- ✘ Built within the objective (setting goals) is the development of an Individual Learning Plan for each student. The Individual Learning Plan is designed to track an individual student strengths and weakness and cumulative progress in attaining a year's worth of learning at a particular grade level. The individual planning is a collaborative effort among the student, parent, the teacher and other staff involved with the student's academic achievement. The Individual Learning Plans pinpoints the student's strengths and weakness and lists objective for improvement.

-
- ✘ The following information is gathering when assessing the student's strength and weakness:
 - ✘ The results of any achievement testing and classroom assessments
 - ✘ The student's academic track prior to his/her performance
 - ✘ Reports and observations from the student current teachers
 - ✘ Information and suggestion s from the student parents and the students
 - ✘ Student information about what they like to learn and parent information about how their child learns best (e.g. individual, small or large group etc.)
 - ✘ Non-assessed student work and project based learning
 - ✘ A measure of each student's rate of academic gains will be determined at the end of the school term and the comparison of learning gains made throughout the year.



-
- ✘ The Educational Model is implemented within a McGraw Hill framework of continuous improvement to ensure its validity and the development of supporting tools to meet the needs of each individual student. The Education Model was developed based on 45 years of research of McGraw Hill Framework as a structure that drives administrators and teachers to better understand, be able to explain, and make predictions about the elements needed for each student to master the Next Generation Sunshine State-Common Core Standards. Educational best practices, technology, communication and documentation tools are revised and created to support the implementation of the model so that teachers have support necessary to meet the needs of each student.

-
- ✘ Educational Program Design/Model has the following steps:
 - ✘ Screening/ Baseline Assessment
 - ✘ Diagnosis/Differentiate
 - ✘ Progress Monitoring/ Data-Driven Instruction
 - ✘ Outcome evaluation/ Grading

REFERENCE CORRECTION TO PAGE 17

✘ Science

- ✘ Pearson's *Interactive Science* elementary program is a standards-aligned K–5 program designed to promote student interest and engagement while providing key science content to increase students' understanding of the natural world. *Interactive Science* features a write-in student edition that allows students to interact with the text while connecting to essential science standards.
- ✘ The program provides multiple opportunities within each chapter for inquiry-based learning through labs and activities that support the key concepts for each chapter. This fully developed program offers a digital component to support text-based learning

✘ **Social Studies**

- ✘ *myWorld Social Studies* utilizes storytelling to bring Social Studies content to life. Pearson exclusive interactive digital solution makes Social Studies personal for every student in a way that's easier for you. With *myWorld Social Studies*, you can get to the heart of Social Studies in the time you have.

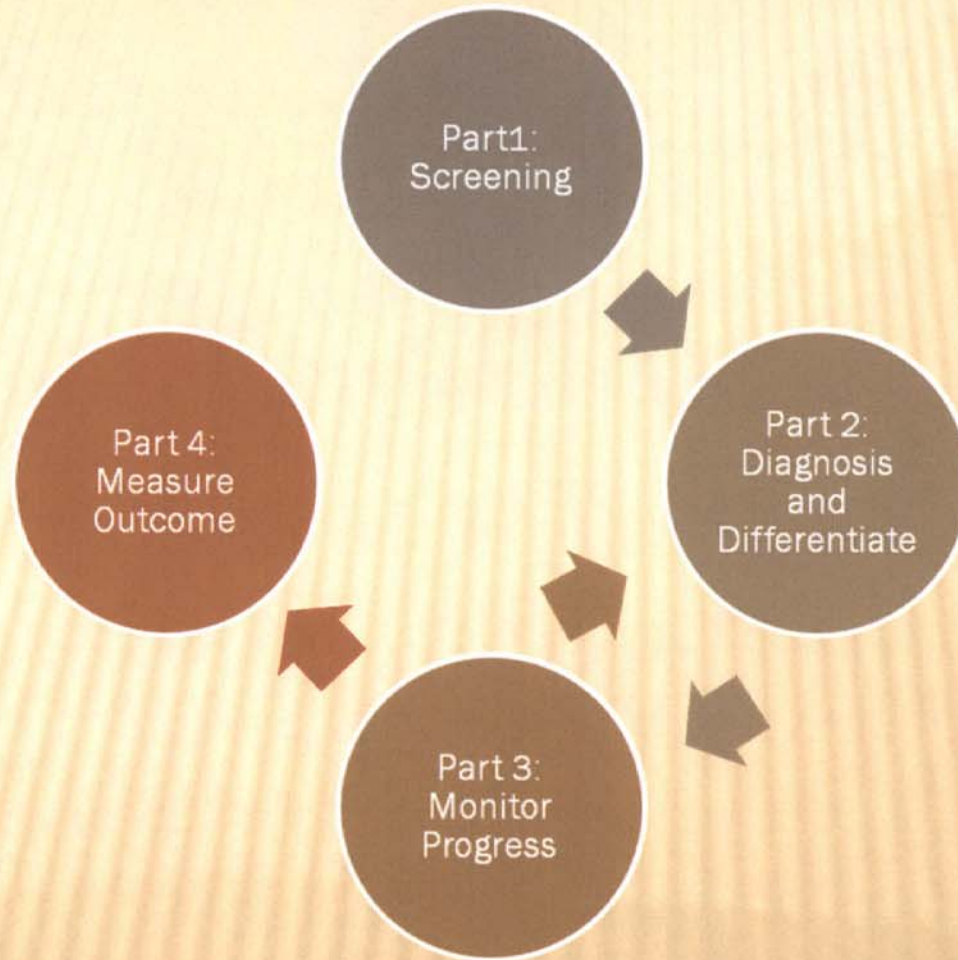
LAUNCHING KIDS INTO BUSINESS- **ENTREPRENEURSHIP**

- ✘ This entrepreneurial program Launching Kids Into Business has been developed to help kids understand and prepare for entrepreneurship.
- ✘ This program will help students when they are thinking about their own business dream or being their own business someday as an entrepreneur. This program will help students understand more of what an entrepreneur is, show students what it takes to be one , take them through stories or cases of entrepreneurs and help students become an entrepreneur. We have all dreamed about being a sports star, singer or movie star but once you know more about entrepreneurship, it will be the next real cool thing to be.
- ✘ This particular program will teach: An entrepreneur: a person who organizes and manages a business undertaking, assuming the risk for the sake of the profit. An entrepreneur is someone who perceives an opportunity and creates an organization to pursue it or simply someone who is looking to build/develop a company.
- ✘ It is important to understand that an entrepreneur is not necessarily someone that is self-employed (works for themselves). As more and more people become self-employed we need to understand what makes people entrepreneurs.

INTEGRATED TECHNOLOGY

- ✘ Technology: TLG Charter School understand the importance of technology to our students moving into the 21st century therefore TLG Charter Core-Academics Area and the other educational program/ curriculums technology is embedded into the curriculums.
- ✘ Reference correction to page 17
- ✘ *To ensure Common Core Standards will be effectively address through instructional Processes* (see hardcopy turn in)

REFERENCE CORRECTION TO PAGE 18



- ✘ The above model will be used to ensure students are continuously meeting and increasing their learning proficiencies and the following plan will be used to implement the model schoolwide . This model adheres to the following to steps:
- ✘ Part1: Administer: the initial benchmark assessment as a screener to target students who are at risk of failing to meet the end of the year measurements
- ✘ Part2: Diagnosis and Differentiate: Diagnosis student's strengths and weakness and differentiate instructions according to their abilities
- ✘ Part3: Monitor Progress: weekly, monthly or anytime as needed with both formal and informal assessments.
- ✘ ***NOTE* Diagnosing, differentiating instruction, and monitoring progress is an ongoing cycle.**
- ✘ Part 4: Measure Outcome: Administer summative assessments such as lessons, benchmark, or state assessments to ensure students outcome.

- ✘ Nevertheless, all students will maintain a portfolio demonstrating and charting improvement and mastery of skills required at that grade level. This portfolio will be a part of the Individual Learning Plan, which is the collection of parent, student, and teacher conference. These plan establishment academics goals for each individual student in relation to his/her performance and progress.
- ✘ In order to measure a student's success in meeting these goals, a variety of assessment methods from simple daily observations of students by a teacher in the classroom to highly sophisticated standardized tests will be used. The school will measure students academics improvement through a combination of teacher created formative assessment will involve the traditional assessment of students through teacher-made test and assessed classroom methods. Examples of teacher-made formative assessments include but not limited to: (1) Teacher-made content tests; (2) student portfolios; (3) Journals; (4) Teacher observation and (5) writing samples.

- ✘ Teachers are required to assess students throughout the year, collect and analyzed the data, make appropriate changes to individual students or class instruction, teach, re-teach, assess and again modify or intensify instruction to meet the needs of students. All curriculum decisions are made by analyzing student data
- ✘ Teachers will utilize assessment as outlined in the Student Assessment section of this Charter Application to measure students' progress toward mastery of the Next Generation Sunshine State-Common Core Standards. Each assessment has its own measure of proficiency, mastery and/or on, below or above grade level determinacy.
- ✘ Yes, the school intends to use FAIR, the IOWA Benchmark Test, and mirrored FCAT assessment will be administered periodically prior to the FCAT providing teachers with an updated evaluation of students learning on specific.

- ✘ Listed below are measurement tools that will be used for assessment purposes. The assessment tools listed below do not limit the school from incorporating other measures that may be determined necessary to support the mission of the school:
- ✘ Criterion Referenced Assessments:
- ✘ The school administers assessments that mirror the state-mandated assessments in order to ensure adequate progress and preparation for every student.
- ✘ State Mandated Assessment-Students participate in the administration of the FCAT annually as well as the three assessment periods of the Florida Assessments for Instruction in Reading (FAIR). Kindergarteners participate in the FLKRS administration and English Language Learners (ELL) students participate in any state or district mandated assessments such as Comprehension English Language Learning Assessment (CELLA).
- ✘ Criterion Referenced Performance tests are created based on FCAT test specifications. Administrations include both pre and post testing measurements administered in the areas of reading, writing, science, and mathematics. These performance tests include weekly standards assessments.
- ✘ Weekly standards Assessments may include some objective questions for quick check of content material, as well as essay type questions that require critical thinking and writing skills. These assessments are aligned to the curriculum maps and measure mastery of standards included in the unit.
- ✘ Writing Prompts will be administered regularly to measure progress for components of effective writing. Mastery of competencies outlined by the Florida Writes.
- ✘ Teacher made tests (including pre and post test)

REFERENCE CORRECTION TO PAGE 19

- × **Section E:**
- × **Progress Monitoring Plan (PMP)**
- × The school Progress Monitoring Plan (PMP) is designed to provide students, parents, teachers, and administrators with specific academic intervention information on 4th -5th grade students and retained 3rd grade students who performance below level 3 on the FCAT; 1st-3rd grade students who performed at or below the 25th percentile on the standardized test; and Kindergarten students who are not demonstrating adequate progress. The PMP lists students' areas of academic weakness and describe interventions that can implement in the areas of writing, reading, mathematics or science. Each student meeting the criteria above must have a PMP. The PMP must also be reviewed by all stakeholders after at least 12 weeks of instruction, in order to assess whether implemented strategies are increasing students achievement in the identified area

- × Section B and H:
- × **Academic /Homework Help Session**
- × The school will require low-performing students to attend the help sessions to get additional help in academic areas during office hours throughout the week to assist students in need of extra practice. Teachers are asked to be available outside of instructional periods. This extra help with the students is critical for those who need a structured practice environment; nevertheless provide uninterrupted feedback throughout the educational process.

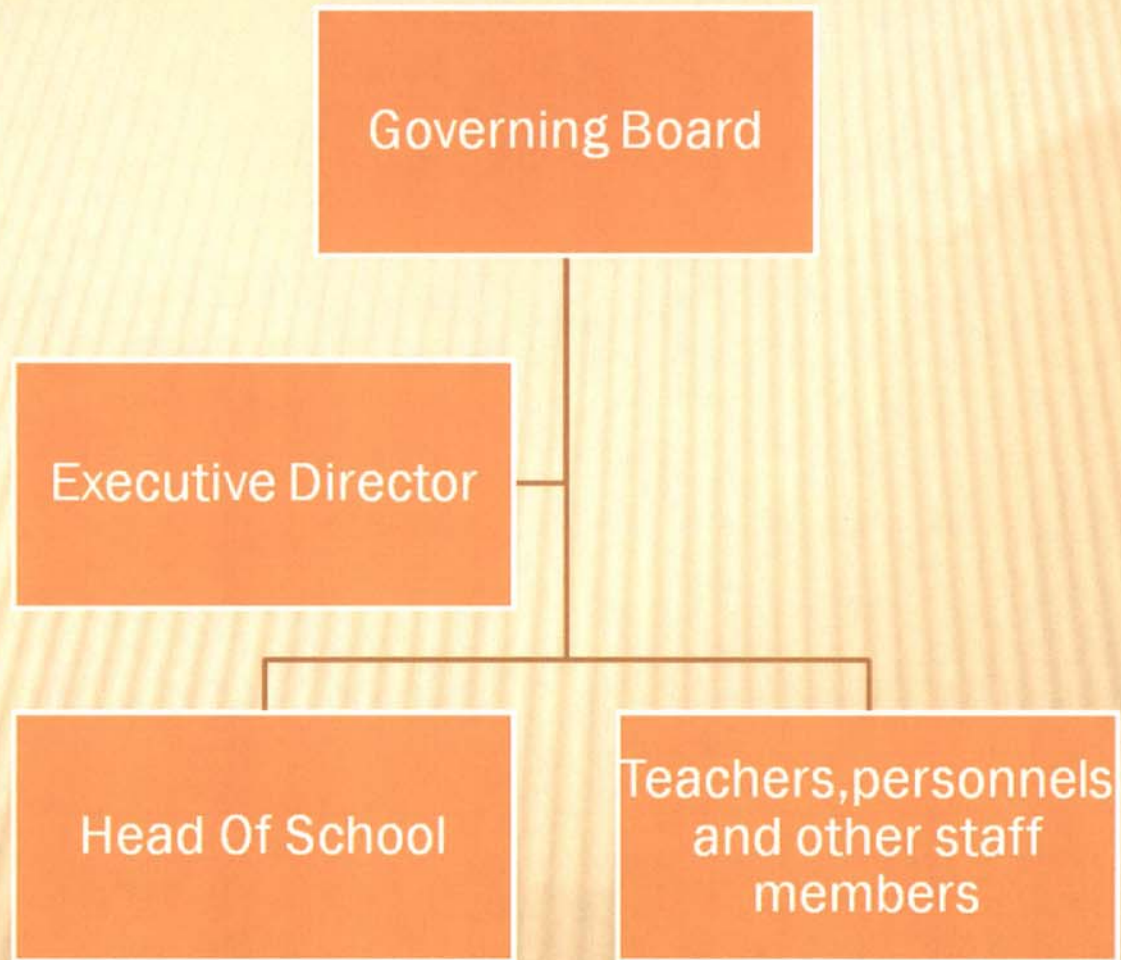
✘ **Tutoring**

- ✘ When learning gains are not processing at an agreed upon rate for all stakeholders there are additional resources available. For students that require extra help through intervention, tutoring will be available at our school. These sessions are derived from our teachers planning and after school are applied to those students requiring extra intervention to bring them u to grade level expectations. Teachers use a set curriculum in small group setting targeted to students' skill deficiencies are determined by diagnostic and formative data.
- ✘ On the other hand, involving parents and students involving them in a collaborative manner is critical to successful implementation. Initiating and strengthening collaboration among school, home, and communities, provides the basis support and reinforcement of students' learning. Our plan for assisting remedial students accounts for collaboration between all stakeholders as well as continuous monitoring of progress throughout the learning process.

REFERENCE CORRECTION TO PAGE 21

- ✘ TLG Charter School will adopt the Gadsden County School District Student Code of Conduct .

REFERENCE CORRECTION TO PAGE 22 AND 23



× Governing Board Roles and Responsibilities

- × The Governing Board will preparing agendas, providing data, researching issues and complying with local, state, and federal laws and providing solution to any problems that may arise. The Governing Board will be responsible for setting, establishing, rules and regulations, policies and laws regarding the school.
- × The Governing Board will be accountable to the parents, students, teachers, staff and the District during regularly scheduled board meetings. The board will be responsible in developing and implementing policies related to the school; also including specific board of directors positions that are outlined in the by-laws.
- × Polices set out by the Governing Board:
 - × Academic and financial accountability
 - × Report the school progress to the district
 - × Review and approve audit reports
 - × Ensure that the school has obtained a Certified Public Accountant
 - × Documentation of the facilities in current use
 - × Oversee operational policies
- × Parent & Community Relations-Having good relations with parents and community members

- ✘ Executive Director-Roles and Responsibilities:
- ✘ The Executive Director will share the roles and responsibilities of operating day to day operation.
- ✘ Parent & Community Relations-Having good relations with parents and community members
- ✘ Academic and financial accountability
- ✘ Report the school progress to the district

- × Principal Roles and Responsibilities:
- × Student Discipline- A large part of any school principal's job is to handle student discipline. The first step of having effective student discipline is to make sure that your teachers know what you are expecting when it comes to student discipline
- × Teacher Evaluator-Most principals also are responsible for evaluating their teachers' performance following district and state guidelines
- × Develop, Implement, & Evaluate Programs
- × Schedule Setting
- × Hiring New Teachers
- × Parent & Community Relations-Having good relations with parents and community members
- × Monitor instruction increased along with their responsibility to
- × Help teachers improve their teaching.
- × Change in responsibilities, principals discovered the need to more effectively evaluate instruction and Assist teachers as they worked to improve their instructional techniques.
- × Monitor instruction increased along with their responsibility to
- × Help teachers improve their teaching.

- ✘ Teachers Role and Responsibilities:
- ✘ Implementing Cooperative Learning in the Classroom
- ✘ Parent & Community Relations-Having good relations with parents and community members
- ✘ The teacher facilitates the learning by encouraging, prompting, interacting, and probing with good questioning techniques,
- ✘ The teacher will provide many learning manipulative and opportunities for small group learning
- ✘ Facilitate learning in the classroom
- ✘ Staff will be hired according to enrollment each school term according to the school projected enrollment.

REFERENCE CORRECTION TO PAGE 25

- ✘ Instructional Salary (see attachment)
- ✘ The compensation plan for the school both internally and externally is completely research based. Research has validated that school employees believe it is very important to be eligible for pay differentiation based on performance. Research also supports the fact that people are motivated through achievement and growth. Studies indicate that not only does this contribute to the retention of high quality staff, but this also positively impacts student's achievement. Consequently, the School will have a performance -based compensation plan that includes the following.
- ✘ Bonuses based on performance of administrators an also based on pre-determined goals.
- ✘ Based on Student achievement incentive bonuses for teachers and staff will be provided on an as needed basis.
- ✘ School-wide performance incentive goal provided to facility and staff at each school that achieves predetermined school-wide goals.
- ✘ The Traneisha L. Galloway School of Business and Integrated Technology will operate as a publicly employer and will also reflect an employment practice that will seek to reflect the diversity of the community and the students.
- ✘ The Governing Board believes that it is in the best interest of the school and employees to be fairly compensated for the valued work that is provided towards the criteria linked to the student's achievements. Pay scales have already been established. Starting Salary factors will be considered but not limited to:
- ✘ Base Pay
- ✘ Higher Education of a Master's or PhD

REFERENCE CORRECTION TO PAGE 26

- ✘ To attract the school targeted population we first attract the parents by presenting during an open house, brochures, television/commercials, and fliers. The TLG Charter School will give the parents and students the power to control their academic success: therefore we will offer three power tools that the Gadsden County School District does not offer at an elementary level: TLG Charter School will offer business such as entrepreneurship, integrated technology and language immersion as part of the entire charter school. So not only do we have a head start on the Intensifying competition in the global society. The TLG Charter School will be a great asset to the Gadsden County community: language immersion, entrepreneurship and integrated technology that represent the three global economic powers which lead our students to success in the 21st century.

REFERENCE CORRECTION TO PAGE 28

- ✘ TLG Charter School parents may provide transportation for their child(ren). TLG Charter School will provide transportation for their student; the school will contract with a transportation service.

REFERENCE CORRECTION TO PAGE 29

- ✘ TLG Charter School intends to use USDA National School Lunch Program which is a federally assisted meal program operating in public and not for profit private schools. The program provides nutritionally balanced low cost or free lunches to children school day. The school intend to contract with the applicant licensed childcare center to provide food. Therefore, the school does not intend to transport food.

BUDGET

TLG CHARTER SCHOOL OF BUSINESS AND INTERGRATED TECHONOLOGY FY 2016 - 2017

REVENUE

FEFP	\$	733,663.00
FOOD SERVICE	\$	82,000.00
TITLE 1	\$	30,000.00
OTHER(FUNDRASING)	\$	3,500.00

TOTAL REVENUE **\$849,163.00**

EXPENSES

INSTRUCTIONAL SERVICES

INSTRUCTIONAL STAFF	\$	233,760.00
BENEFITS	\$	37,510.00
WORKER COMPENSATION	\$	5,000.00
UNEMPLOYMENT COMP	\$	1,500.00
CLASSROOM SUPPLIES	\$	3,500.00
TEXTBOOKS	\$	5,500.00
FURNITURE/FIXTURE	\$	4,500.00
EQUIPMENT	\$	5,910.00
MISCELLANEOUS SUPPLIES	\$	2,000.00
SUB-TOTAL INSTRUCTIONAL	\$	299,180.00

ADMINISTRATIVE SERVICES

ADMINISTRATIVE STAFF	\$	137,250.00
BENEFITS		\$18,750.00
STAFF DEVELOPMENT/TRAINING		\$1,200.00
FURNITURE/SUPPLIES		\$1,200.00
UTILITIES		\$12,475.00
(telephone, electricity, water)		
FIRE ALARM SYSTEM		\$300.00
SUPPLIES		\$1,500.00
PROPERTY A& CASUAL INS.		\$1,745.56
LIBALITY		\$1,335.00
FIDELITY BOND		\$1,250.00
MISC. OTHER ADMIN. COSTS		\$500.00
SUB-TOTAL ADMIN.	\$	177,505.56

PROFESSIONAL SERVICES

PAYROLL	\$14,400.00	
AUDITING SERVICES	\$4,000.00	
LEGAL SERVICES	\$5,000.00	
SUB-TOTAL PROFESSIONAL		\$23,400.00

FOOD SERVICES

FOOD SERVICE WORKERS	\$41,620.00	
BENEFITS	\$8,570.00	
FOOD PURCHASES	\$41,000.00	
EQUIPMENT & FURNITURE	\$2,500.00	
CONSUMABLES	\$5,000.00	
SUB-TOTAL		\$98,690.00

TRANSPORTATION SERVICES

CONTRACTED SERVICES	\$100,000.00	
SUB-TOTAL		\$100,000.00

TECHNOLOGY

EQUIPMENT/FURNITURE/ETC.	\$2,500.00	
MISC. OTHER TECHNOLOGY SUP.	\$6,000.00	
SUB-TOTAL		\$8,500.00

FACILITIES

PORTABLES	\$28,000.00	
CONTRACTUAL CUST SVC	\$12,500.00	
SUPPLIES	\$5,500.00	
MISC. REPAIRS/MAINT.	\$3,000.00	
SUB-TOTAL		\$49,000.00

TOTAL EXPENSES**\$ 756,275.56****NET INCOME/FUND BALANCE****\$92,887.44**

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEM: Proposal from City of Tallahassee to hook up natural gas at East Gadsden High School. Service will replace existing L.P. (liquid propane).

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: For Board approval to hook up to the City of Tallahassee natural gas line at East Gadsden High School. We will convert from liquid propane to natural gas. This will generate a savings to the District of approximately \$35,765.00 per year.

FUND SOURCE: 110

AMOUNT: Tap fee: \$100.00; Monthly service meter charge: \$17.84; labor for changing equipment orifice's from L.P. to natural gas and easement survey: approximately \$8,000.00.

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.



PROPOSAL

**East Gadsden High School
Attention: Wayne Shepard
Director of Facilities
Gadsden County School Board**

The chart below shows the cost savings that will be realized by East Gadsden High School with the conversion of all existing propane equipment to natural gas. This chart is based on information provided by the Gadsden County School Board for the 2011-2012 school year.

PROPANE COSTS	
Gallons/Year	31,476.3
Cost/Year (based on \$1.98/gal)	\$62,323.07
NATURAL GAS COSTS	
Annual ccf	27,694
Cost/Year (based on commercial rate of \$.95898/ccf)	\$26,558.00
YOUR ANNUAL SAVINGS	
	\$35,765.07

Note:

- This proposal does not reflect taxes or meter service charge of \$17.84 monthly.
- A \$100 tap fee and customer account set-up is required to initiate service.

The City of Tallahassee Gas Utility staff will be happy to assist the Gadsden County School Board in setting up your new account and to answer any questions or provide services as needed. We look forward to hearing from you!

Prepared 10/17/12 by voneil



Wayne Shepard <shepardw@gcpsmail.com>

east gadsden proposal REVISED FOR 10-12 RATES

1 message

O'Neil, Vicki <Vicki.O'Neil@talgov.com>

Tue, Nov 20, 2012 at 2:14 PM

To: Wayne Shepard <shepardw@gcpsmail.com>

Cc: "Chang, Paul" <Paul.Chang@talgov.com>, "Mayfield, Stephen" <Stephen.Mayfield@talgov.com>

Wayne – left you a voice message – the attached document reflects the only charge to you for our extension to serve East Gadsden High School, and that would be the \$100 tap fee. The Utility Customer Service folks will set up your utility account when you are ready to connect. I spoke to customer service – they will waive any deposits for the account since you are a government agency (school board). They will just need a letter from you on letterhead requesting natural gas service, along with contact information, name, phone, email, address, etc. If you will send it to me, I will make sure it gets to the correct person.

So it appears the only cost to you is the \$100 tap fee; whatever costs may be associated with the easement process; and the cost to have your appliances converted – which you were doing in house.

Please let me know if you have any further questions. Have a great Thanksgiving!

Vicki O'Neil, Gas System Support Administrator

City of Tallahassee Natural Gas Utility

2602 Jackson Bluff Road

Tallahassee, FL 32304

Phone: [850/891-5569](tel:8508915569)



east gadsden proposal REVISED FOR 10-12 RATES.doc
211K

Wayne Shepard <shepardw@gcpsmail.com>

East Gadsden High School- Hooking up Natural gas

1 message

Wayne Shepard <shepardw@gcpsmail.com>

Tue, Nov 20, 2012 at 11:04 AM

To: Reginald James <jamesr@gcpsmail.com>

Cc: "Rosalyn W. Smith" <smithr@mail.gcps.k12.fl.us>, woodb <woodb@gcpsmail.com>, Bonnie Wood <woodb@mail.gcps.k12.fl.us>, Mary Rutten <ruttenm@gcpsmail.com>, ranewl <ranewl@gcpsmail.com>

Mr. James

I mentioned a while back in one of the EMT meetings that I was working with the City of Tallahassee about supplying natural gas to East Gadsden High School. I have just today gotten everything in place with the city for this to happen. We currently use L.P. or Liquid Propane gas and we spend about \$60,000.00 dollars a year at EGHS.

The city of tallahassee gas department officials met with me and looked at our situation and estimate we can save \$30,000.00 to \$35,000.00 by hooking up to their natural gas lines.

The cost to hook up is a \$100.00 tap fee. They will run all the lines and set meters on our property at no charge. The only requirement from them is they will require us to give them an easement to the ditch lines so they can work on them in the future if necessary. I would estimate that to cost us about \$2,500.00.

The other cost to us is the conversion of our existing equipment that is currently using Propane Gas to Natural Gas. This is a process where you change the orifice in the existing appliances from Propane to Natural. I estimate this cost to be between \$3,000.00 and \$5,000.00. Even with this initial cost we can save approximately \$25,000.00 the first year.

I would like to do this during the Christmas Holidays.

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10b

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEM: Fire and Safety Inspections of Educational Facilities

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: For Board approval of Fire and Safety inspections district wide as per Florida School Law 1013.12. Inspection services will be performed by A G & B Safety Inspectors of Jasper, FL and are scheduled to be completed in January 2013.

FUND SOURCE: 110

AMOUNT: \$10,913.83

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.

A G & B SAFETY INSPECTORS

*National and State Certified
Fire Safety Inspectors*

Helen Hobbs,
President

Post Office Box 496
Jasper, Florida 32052

Phone: (386) 938-5191
Email: agbsafety@alltel.net

TAX ID # 20-3246881

PROPOSAL FOR SERVICES Gadsden County Schools

December 3, 2012

Gadsden County Schools
Attn: Mrs. Mary Rutten
Office Manager
35 Martin Luther king. Jr. Blvd.
Quincy, Florida 32351

Re: Risk Management/Property Casualty
Fire and Safety Inspections for Gadsden County

Fire and Safety Inspection Services for Gadsden County facilities, (to be completed in January 2013) 1,348,510 square feet x .0075	\$ 10,113.83
Safety Reports for Educational Facilities Gadsden County (16 reports)	\$ 400.00
Safety Reports entered on State Fire Marshal Site (16 reports)	\$ 400.00

TOTAL AMOUNT of Proposal

\$ 10,913.83

Ronald Hobbs, Inspector No. 120252

Gadsden County School Facilities 2012-2013

District	Name of Facility	Square Footage	Date of inspection	Name of Inspector
Gadsden	George W. Munroe Elementary School	87,796	1/7/2013	Chris Cooksey
Gadsden	James A. Shanks Middle School	136,878	1/7/2013	Chris Cooksey
Gadsden	M D Walker Administrative Center	62,375	1/7/2013	Ronald Hobbs
Gadsden	Transportation Center	17,530	1/7/2013	Ronald Hobbs
Gadsden	Gadsden Technical Institute	50,927	1/7/2013	Ronald Hobbs
Gadsden	Stewart Street Elementary School	77,141	1/7/2013	Chris Cooksey
Gadsden	Carter-Parramore Alternative School	104,226	1/7/2013	Chris Cooksey
Gadsden	Chattahoochee Elementary School	60,361	1/8/2013	Ronald Hobbs
Gadsden	Gretna Elementary School	56,130	1/8/2013	Ronald Hobbs
Gadsden	Saint Johns Elementary School	49,597	1/8/2013	Ronald Hobbs
Gadsden	Gadsden Elementary Magnet School	55,029	1/8/2013	Ronald Hobbs
Gadsden	West Gadsden High School	116,980	1/8/2013	Chris Cooksey
Gadsden	Greensboro Elementary School	78,526	1/8/2013	Chris Cooksey
Gadsden	Havana Elementary School	79,869	1/9/2013	Ronald Hobbs
Gadsden	Havana Middle School	103,489	1/9/2013	Ronald Hobbs
Gadsden	East Gadsden High School	211,656	1/9/2013	Chris Cooksey
	TOTAL FOOTAGE	1,348,510		
	16 centers (Reports)			



Panhandle
Area
Educational
Consortium

*Educational Solutions Today...
and Tomorrow*

Patrick L. McDaniel
Executive Director

Contact Person

Name: Tony Ganstine
Phone: 850-638-6131x2330
Fax: 850-638-6109
Email: ganstinet@paec.org

June 27, 2012

Ron Hobbs
AG & B Safety Inspectors
P.O. Box 496
Jasper, Florida 32052

Dear Mr. Hobbs:

On behalf of the PAEC Board of Directors, I am pleased to inform you that your contract was approved by the Washington County School Board, our district of record, on June 11, 2012. We look forward to working with you.

Enclosed for your records is a copy of the contract with all required signatures. If you have any questions or need additional information, please call the PAEC contact person at the number listed above.

Sincerely,

Patrick L. McDaniel
Executive Director

PLM/mw

Enclosure

Copy Tony Ganstine

*The Mission of
PAEC is to enable
all member and
participating
districts to attain
their goals by
providing:
*leadership and
support services,
*maximizing the use
of resources,
*linking schools, and
*facilitating
communication
across the
consortium.*

Panhandle Area Educational Consortium Contract Agreement

THIS CONTRACT is entered into by and between the Panhandle Area Educational Consortium, through its District of Record, the Washington County School Board, 753 West Boulevard Chipley Florida 32428 hereinafter called "contractee", and AG & B Safety Inspectors, P.O. Box 496 Jasper Florida 32052 hereinafter called "contractor," entitled RM/PC/Surplus.

The contract will commence July 1, 2012 and will continue until June 30, 2013. Tony Ganstine will direct the activities of the contract.

The Contractee agrees to compensate contractor for the amount of .0075 per sq. ft. plus \$25/per report. The payment schedule will be upon submission of invoice after each inspection. The invoice should be signed by the contractor, reference the PAEC contract number, as shown above, include appropriate supporting documentation, and should be forwarded to the Frances Rogers, PAEC, 753 West Boulevard, Chipley, FL 32428. Lele Brock shall approve submitted material and invoices before payment is made.

PAEC will not be responsible for payment of any Worker's Compensation claims to the contractor or any employee of the contractor. The contractor understands that he/she is an independent contractor.

If applicable, verification of Level 2 screening, as stated in F.S. 1012.465, must be submitted to the PAEC Risk Management Department and approved before contract can be presented to the Washington County School Board, District of Record, for approval.

The services provided through this contract are stipulated as follows:

The contractor, AG & B Safety Inspectors will:

1. Conduct a comprehensive safety inspection, State Requirements of Educational Facilities - (SREF) for schools as a service to the PAEC-Risk Management Program and PAEC member districts.
2. Cooperate with PAEC in completing paperwork necessary for completion of the Fire & Safety Inspection Forms.
3. Enter a summary report of violations on the state fire marshal website for each facility inspected, which will be charged as a report.
4. Contractor is responsible for all travel and periderm incurred by the grantee during this contract period.
5. The contractor as defined by the Attorney General Opinion No. 062-120, will perform all services and furnish all labor at the Payee/Grantee's risk assuming full responsibility for completion of the services stipulated.

The contractee, Panhandle Area Educational Consortium, through its District of Record, the Washington County School Board will:

1. Provide payment to the contractor in a timely manner at the rate of .0075 per sq. ft. and \$25.00 per report.

This contract is subject to the requirements of EDGAR Subpart 80 C Financial Administration – Sec. 35 Subawards to debarred and suspended parties.

a. No award will be made to parties that have been suspended or debarred from participation in federal assistance programs. A review of the official site for debarred and suspended parties or otherwise ineligible parties will be made prior to approval of this contract. Evidence of parties of this contract being included in such listings will deem the contractor ineligible making this contract null and void. By Executive Order 12549 and 12689, "Debarment and Suspension."

The contractor, as defined by the Attorney General Opinion No. 062-120, will perform all services and furnish all labor at the Payee/Grantee's risk assuming full responsibility for completion of services stipulated. The contractor is the party providing the services; the contractee is the party receiving the services and providing the payment for the services.

This Agreement is subject to the Laws of the State of Florida, in particular, the below listed provisions found in Florida Statutes 287.058, 287.0582, 216.347 and 215.422:

287.058 -

- (1) a. A provision that bills for fees or other compensation for services or expenses be submitted in detail sufficient for a proper preaudit and postaudit thereof.
 - c. A provision allowing unilateral cancellation by the agency for refusal by the contractor to allow public access to all documents, papers, letters, or other material made or received by the contractor in conjunction with the contract, unless the records are exempt from s. 24(a) of Art. I of the State Constitution and s. 119.07(1).
- (2) The agency head and the contractor prior to the rendering of any contractual service shall sign the written agreement.

287.0582 -

The State of Florida's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

216.347 -

The terms of this agreement prohibit the expenditure of funds for the purpose of lobbying the Legislature or a state agency.

215.422 -

Agencies have 5 working days to inspect and approve goods and services, unless bid specifications or the P.O. specifies otherwise. With the exception of payments to health care providers for hospital, medical, or other health care services, if payment is not available within 40 days, measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved, a separate interest penalty set by the Comptroller pursuant to Section 55.03, F.S., will be due and payable in addition to the invoice amount. To obtain the applicable interest rate, please contact the Agency's Fiscal Section at the agency's main office. Payments to health care providers for hospitals, medical or other health care services, shall be made not more than 35 days from the date of eligibility for payment is determined, and the daily interest rate is .03333%. Invoices returned to a vendor due to preparation errors will result in a payment delay. Invoice payment requirements do not start until a properly completed invoice is provided to the agency. A Vendor Ombudsman, whose duties include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a State Agency, may be contacted at the agency's main office.

1012.465-

(1) Non-instructional school district employees or contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds must meet Level 2 screening requirements as described in s. 1012.32, F.S. Contractual personnel shall include any vendor, individual, or entity under contract with the school board.

This Contract is also subject to the Laws of the United States of America, in particular those provisions for procurement - Contract Administration described in Title 34, Section 80.36(i), Code of Federal Regulations not previously covered in the above references to Florida Statutes. These provisions are:

- a. All records supporting project activities and the expenditure of funds must be maintained for a minimum of three years after the final payments and all other pending matters are closed.
- b. Access will be allowed by the grantee, the subgrantee, the Federal Grantor Agency, the Comptroller General of the United States or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
- c. The contractor understands that grantee will give the contractor thirty (30) days to take corrective action should it be determined that there is a violation of the contract. If corrective action is not taken by the contractor, funding will be withheld or revoked.
- d. For a contract in excess of \$10,000, the contractor understands that modifications and/or revisions to the financial and/or program aspects of this contract may be required as a result of changes in the grantee funding allocations. The contractor understands and agrees that if either party desires to change, modify, or terminate this Agreement, the proposed changes shall

be negotiated and shall be written documents executed by both parties.

Audit Requirements

- A. If the contractor is a non-Federal entity that, during the effective period of this contract, expends \$500,000 or more in a year in Federal awards, the contractor shall have an audit conducted for that year in accordance with OMB Circular A-133 or in accordance with other applicable Federal regulations if excluded from coverage under OMB Circular A-133.
- B. A contractor who is required to have an audit conducted in accordance with the provisions of OMB Circular A-133, shall submit to PAEC a copy of the Reporting Package (as defined in the circular) when the schedule of findings and questioned costs disclose audit findings relating to this contract or when the summary schedule of prior audit findings reports the status of any audit findings relating to this contract.
- C. When the contractor is not required to submit the Reporting Package pursuant to Paragraph B above, the contractor shall submit to PAEC written notification that:
 - 1. An audit of the contractor was conducted in accordance with OMB Circular A-133, including timely filing;
 - 2. The schedule of findings and questioned costs disclosed no audit findings relating to any Federal award that PAEC provided;
 - 3. The summary schedule of prior audit findings did not report on the status of any audit findings relating to any Federal award that PAEC provided;
 - 4. No material issues of non-compliance were reported; and
 - 5. No reportable conditions related to internal controls were reported.
- D. A contractor excluded from coverage under OMB Circular A-133 and audited in accordance with other applicable Federal regulations, shall submit to PAEC a copy of all audit reports disclosing findings or questioned costs related to this contract or any Federal award that PAEC provided.

The contractor must identify the period covered by the audit and the name, amount, and CFDA number of the Federal award provided by PAEC. The contractor shall submit the documentation described above to PAEC within 30 days after receipt of the auditor's report but no later than nine months after the end of the audit period, unless a longer period is agreed to by the contractor's cognizant audit agency.

The address to which the foregoing shall be submitted is

PAEC
ATTN: Lele Brock
753 West Blvd.
Chipley, FL 32428

Non-discrimination

The contractor agrees that no person will, on the basis of race, color, national origin, creed or religion be excluded from participation in, be refused the benefits of, or be otherwise subjected to discrimination pursuant to the Act governing these funds or any project, program, activity or sub-grant supported by the requirements of (a) Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended which prohibits discrimination in employment or any program or activity that receives or benefits from federal financial assistance on the basis of handicaps; (d) Age Discrimination Act 1975, as amended which prohibits discrimination on the basis of age, (e) Equal Employment Opportunity Program (EEOP) must meet the requirements of 28 CFR 42.301.

Force Majeure

Neither party shall be in breach of this contract if there is a total or partial failure by it in its duties and obligations occasioned by any act of God, fire, act of foreign, federal, state or local government, or any other reason beyond its reasonable control. In the event of delay in performance due to any such cause, the date of the delivery or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.

IN WITNESS WHEREFORE, the parties have executed this CONTRACT/MODIFICATION and signing, thereby validating this CONTRACT/MODIFICATION, the parties also certify that each possesses legal authority to contractually bind their respective organizations in their capacity as a signatory official.

Contractee

Dr. Sandra M. Cook

Dr. Sandra M. Cook, Superintendent
Washington County School Board

6-26-12

Date

Patrick L. McDaniel

Patrick L. McDaniel, Executive Director
Panhandle Area Educational Consortium

6-25-12

Date

59-6000898
Federal ID#

Contractor

Ron Hobbs

Ron Hobbs
AG & B Safety Inspectors

6-18-12

Date

20-3246681
Federal ID #

WCSB Date: June 11, 2012

13-017

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10c

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEM: Havana Middle School outside tennis and basketball court upgrades.

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: For Board approval of lowest quote to resurface two tennis courts, replace two winch reels, two tennis nets and re-stripe three basketball courts. Lowest and best quote: McLean Tennis, Inc.

FUND SOURCE: 379

AMOUNT: \$10,140.00

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.

McLean Tennis, Inc.

1747 Woodville Hwy
Crawfordville, FL 32327
850.925.0212
Fax 850.925.0203
tennis@mcleantennisinc.com
www.mcleantennisinc.com

The School Board of Gadsden County
Attn: Wayne Shepard
35 Martin Luther King, Jr. Blvd.
Tallahassee, FL 32312

December 5, 2012
850.627.9888
850.545.7918 cell
shepardw@gcpsmail.com
Job: Havana MS

We hereby submit specifications and estimates for: 2 tennis courts (108' x 120') and 3 basketball courts (lines only)

TENNIS COURTS:

1. Clean and prepare tennis court for new surface. (Pressure wash as needed, power sand and grind as needed).
2. Inspect tennis court surface for any minor depressions. Flood entire court surface, if necessary, and fill those depressions to the height of the surface around the edge of depressions. *This should eliminate 95% of the water problems, however, we do not guarantee that all water will be removed.*
3. Examine tennis court surface for any cracks and fill those major cracks with patch crack filler, then overlay cracks with a fiberglass or polyester membrane as needed. *We do not guarantee the cracks will not reappear.*
4. After patching and leveling is completed, apply a *Plexipave*, or *WORLD CLASS*, or equal acrylic court playing surface in accordance with industry and accepted standards. Apply a total of **THREE (3)** coats of material to the surface, with one (1) additional coat on the heavy-wear areas. (See attached specifications)
5. Clean and repaint existing net posts with a rust-resistant paint.
6. Apply new regulation playing lines per USTA rules and regulations.
7. Supply and install two new *Edwards Outback* or equal tennis nets and two new *Edwards* or equal center straps.

+ **Option:** To replace the existing boat-winch type reels with safety net reels, **add: \$149.00 each** (we do consider this necessary, and not an option)

NOTE: Due to the age and condition of the courts, we recommend a four-coat system.

BASKETBALL COURTS:

1. Clean and prepare areas to receive lines as needed.
2. Layout, mark, and paint 3 sets of basketball playing lines.

Option: using a 3500 lbs PSI rotary hydro scrubber, clean the entire three basketball courts surface before lining. **ADD: \$1200.00**

- MTI will exercise reasonable care, but will not be held responsible for damage caused by normal construction operations (damage to sod, landscaping, sprinkler lines, pavement access, etc.)
- Material and workmanship guaranteed for one year under normal use.
- Venue for any legal actions shall be Wakulla County, FL.

We propose hereby to furnish material and labor for:

Nine thousand eight hundred forty-two & 00/100 dollars (\$9,842.00)

Payable upon:

Completion of courts: \$9,842.00

Authorized signature: _____ Proposal valid for 14 days

John R. McLean for MTI

Owner or Owner's Agent's responsibilities:

1. Prepare site for construction of court.
2. Provide any needed permits for this construction.
3. Provide suitable access, water, and electricity.

Price accepted:

Authorized signature: _____ Date: _____

McLean Tennis, Inc.

1747 Woodville Hwy
Crawfordville, FL 32327
850.925.0212
Fax 850.925.0203
tennis@mcleantennisinc.com
www.mcleantennisinc.com



The Watercolor Tennis Center
Watercolor Resort, Seagrove Beach, FL
ASBA Facility of the Year Award 2004
5 HydroCourts



The Cloister
The Sea Island Company, Sea Island, GA
ASBA Facility of the Year Award 2007
8 Roof-top HydroCourts



The Florida State University Schools
Athletic Fields, Tallahassee, FL
5 tennis courts, 400 meter track, fencing
LLT Development, Construction Manager



The Florida State University
Tallahassee, FL
Scott Speicher Tennis Center
12 asphalt courts

Member American Sports Builders Association 

PROFESSIONAL REFERENCES

1. Mr. Doug Booth
Executive Director
USTA Florida
1 Deuce Court
Daytona Beach, FL 32124
386.671.8925
2. Mr. Dickie Anderson
Director of Tennis
The Sea Island Company
100 Kings Way
St. Simons Island, GA 31522
912.638.5168
3. Mr. Scott Smith
Assistant to the Director of Internal
Operations
Florida State University Athletics
PO Box 2195
Tallahassee, FL 32316
850.644.7291
4. Mr. Russ Waters
Construction/Maintenance Project
Coordinator
Leon County Schools
3397 W. Tharpe Street
Tallahassee, FL 32301
850.488.7337 ext 226

ARROWHEAD ENTERPRISES

P.O. Box 1098
Havana, Fla. 32333
Phone (850) 545-8476 / Fax (850) 875-9259
E-Mail arrowheadent@tds.net
www.arrowheadent.com

BID PROPOSAL

December 7, 2012

Mr. Wayne Shepard
Director Of Facilities, Gadsden Co. Schools
35 Martin Luther King, Jr. Blvd
Quincy, Florida 32351
Cell Ph. (850) 545-7918
Office (850) 627-9888
E-Mail shepardw@gcpsmail.com

HAVANA MIDDLE SCHOOL BID

BASE BID FOR RESURFACING TWO TENNIS COURTS AND STRIPPING THREE BASKETBALL COURTS

1.0 SURFACE PREPARATION:

1.1 Clean and repair in complete compliance with bid specifications.

2.0 COURT COATING:

- 2.1 Apply one coat of Plexipave Acrylic Resurfacer Base Coating.
- 2.2 Apply two coats of Plexipave Fortified Color Coating System in Red & Green colors.
- 2.3 Re-stripe regulation tennis playing lines on two tennis courts.

3.0 BASKET BALL STRIPPING:

- 3.1 Clean and repair in complete compliance with bid specifications.
- 3.2 Layout and stripe three sets of full court playing lines including three point arch in blue and yellow colors as per bid specifications with Plexicolor line paint.

WARRANTY NOTES :

-The crack repair noted above will be filling and covering but the cracks will still be there. Therefore there will be no warranty on any cracks reappearing at any time.

We propose hereby to furnish material and labor, complete in accordance with bid specifications, for the base bid sum of \$15,014.00

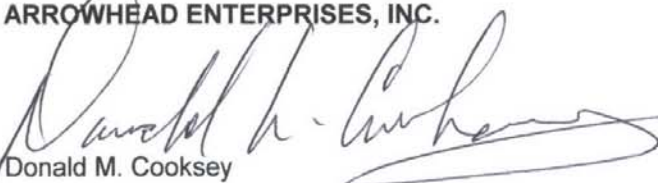
REQUESTED BID ALTERNATES:

#1 = Furnish and install TWO new tennis post net replacement reels on existing posts. = **Add \$175.00** to base bid.
(It is my opinion that the existing net posts are in good shape and do not need replacing)

#2 = Furnish and install TWO new Douglas Ind. # TN-36 tennis nets and center straps. = **Add \$452.00** to base bid.

Respectfully Submitted By;

ARROWHEAD ENTERPRISES, INC.

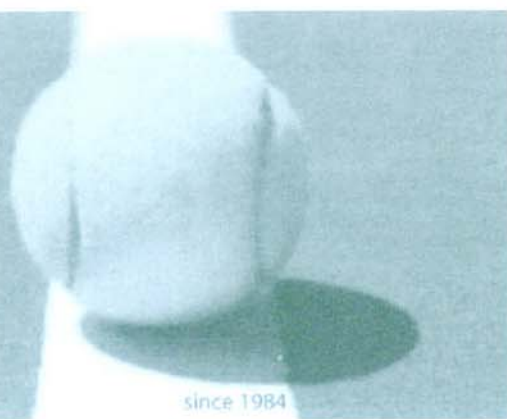


Donald M. Cooksey
President

Lawson Courts, Inc.

P.O. Box 6
Bradenton, FL 34206

Phone: (941) 748-3399
Fax: (941) 748-3393



December 03, 2012

The School Board of Gadsden County
Attn: **Wayne Shepard-Director of Facilities**
35 Martin Luther King, jr. Blvd.
Quincy, florida 32351

Ph: 850-627-9888
E: shepardw@gc

Re: Havana Middle School Courts resurfaced bid
1210 Kemp Road
Havana, Florida 32333

Dear Sirs,

Please note that Lawson Courts will perform the repairing resurfacing as per your specifications for the price of: \$ 14,880.00 **

Note: This is for a 3 coat system application.

Submitted,

A handwritten signature in blue ink that reads "Roger Lawson". The signature is fluid and cursive.

Lawson Courts, inc.
cc files

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10d

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEMS: Request to Delete and Dispose from Capital Assets – Furniture, Fixtures and Equipment (7/1/12 – 12/13/12)

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

In accordance with Sections 274.04, 274.05 and 274.06, Florida Statutes, Board approval is requested to delete \$284,283.90 from the Capital Assets General Ledger, and to dispose of the said property with Creative Recycling Company.

Center	Amount	Center	Amount	Center	Amount
0041	- \$ 3,923.00	0051	- \$68,089.00	0061	- \$25,887.60
0071	- \$93,648.00	0091	- \$ 838.00	0101	- \$ 4,618.00
0151	- \$26,433.70	0201	- \$ 1,736.01	0211	- \$29,346.18
0231	- \$ 6,440.80	0245	- \$ 4,157.12	9001	- \$17,066.49
9003	- \$ 2,100.00	9004	- \$ -0-		

See Attached – Fixed Asset Verification Documents

REVENUE: All Funds

AMOUNT: \$284,283.90

PREPARED BY: Bruce James

POSITIONS: Inventory Control Specialist

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032592	4110101	DESKTOP COMPUTER		68W8N41	GX270	0041 11 2	G 07	010105 060111	080612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	O				949.00 5
		COM: DELL CPU						TOTAL	949.00
00032450	4050100	PROJECTORS		312316855	PG-B10	0041 3 5	G 07	010106	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000035	SHARP	000001	O				920.00 7
		COM: SHARP PROJECTOR						TOTAL	920.00
								CUR VALUE	65.70
00032578	4110101	DESKTOP COMPUTER		89J8N41	GX270	0041 3 7	G 07	010105	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	O				949.00 5
		COM: DELL CPU						TOTAL	949.00
00030368	4110101	DESKTOP COMPUTER		61RFM01	GX150	0041 99 09	G 07	010102	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	O				1,105.00 5
		COM: DELL CPU						TOTAL	1,105.00
				CNTR 0041	TOTAL			4 ITEMS	3,923.00 COST

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00037217	4080201	SURVEILLANCE SECURITY EQUIP		49123102	6500I	0051		G 07 062309	082812 Y
		VDR: VE08883000	EVENT METAL DETECTORS, LLC.	PO NUM	CHECK	OLG	OWN		
				176095	068764	O			
		COM: WALK THRU METAL DETECTOR							
								FND-CNTR-PROJECT-----AMOUNT LIF	
								377-0051-1109990	3,316.00 7
								TOTAL	3,316.00
								CUR VALUE	1,855.41
00037220	4080201	SURVEILLANCE SECURITY EQUIP		49123103	6500I	0051		G 07 062309	082812 Y
		VDR: VE08883000	EVENT METAL DETECTORS, LLC.	PO NUM	CHECK	OLG	OWN		
				176095	068764	O			
		COM: WALK THRU METAL DETECTOR							
								FND-CNTR-PROJECT-----AMOUNT LIF	
								377-0051-1109990	3,316.00 7
								TOTAL	3,316.00
								CUR VALUE	1,855.41
00035524	4110300	PRINTERS		SG2551130F0	1220C	0051	1 101	G 07 010102	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN		
		MFG: M000000016	HEWLETT-PACKARD		000001	O			
		COM: HP DESKJET PRNT							
								FND-CNTR-PROJECT-----AMOUNT LIF	
									575.00 5
								TOTAL	575.00
00033003	4110101	DESKTOP COMPUTER		3Z22851	GX270	0051	1 112	G 07 010100	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN		
		MFG: M000000138	DELL		000001	O			
		COM: DELL CPU							
								FND-CNTR-PROJECT-----AMOUNT LIF	
									949.00 5
								TOTAL	949.00
00033216	4110101	DESKTOP COMPUTER		7NLKG61	GX280	0051	1 116	G 07 010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN		
		MFG: M000000138	DELL		000001	O			
		COM: DELL CPU							
								FND-CNTR-PROJECT-----AMOUNT LIF	
									949.00 5
								TOTAL	949.00
00107425	4110101	DESKTOP COMPUTER		05D434	GX240	0051	1 116	G 07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN		
		MFG: M000000138	DELL		000001	O			
		COM: DELL CPU							
								FND-CNTR-PROJECT-----AMOUNT LIF	
									916.00 5
								TOTAL	916.00
00035504	4050102	SMART BOARD			N/A	0051	2 200	G 07 010188	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN		
					000001	O			
		COM: SMART BOARD							
								FND-CNTR-PROJECT-----AMOUNT LIF	
									1,800.00 7
								TOTAL	1,800.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032764	4110101	DESKTOP COMPUTER		J9W8N41	GX240	0051 3 302 G 07		010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00032980	4110101	DESKTOP COMPUTER		1FYQ451	DEMINS	0051 3 302 G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				832.00 5
		COM: DELL CPU						TOTAL	832.00
00036120	4050100	PROJECTORS		610936852	XR-20X	0051 3 302 E 07		052507	113012 Y
		VDR: VA13140000	AUDIO VISION, INC.	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000035	SHARP	170210	000001	0		420-0051	829.00 7
		COM: SHARP PROJECTOR						TOTAL	829.00
								CUR VALUE	217.12
00032976	4110101	DESKTOP COMPUTER		CJQY451	DEMINS	0051 3 305 G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				832.00 5
		COM: DELL CPU						TOTAL	832.00
00033262	4110101	DESKTOP COMPUTER		F14N661	GX280	0051 3 305 G 07		010100	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00200358	4090100	DRYER		NOT VISIBLE	NOT VI	0051 3 306 G 07		010100	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000014	AMANA	000001	0				7
		COM: AMANA DRYER						TOTAL	.00
00107519	4050000	AUDIO-VISUAL EQUIPMENT		2	MPL150	0051 3 311 G 07		010100 120210	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	0				7
		COM: SAMSON MIXER						TOTAL	.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00107665	4080100	TELEVISIONS		121-47160198	B21A14	0051 3 311	G 07	010100 120210	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000030	ZENITH		000001	O			7
		COM: ZENITH TV						TOTAL	.00
00033272	4110101	DESKTOP COMPUTER		324N661	GX280	0051 3 313	G 07	010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			825.00 5
		COM: DELL CPU						TOTAL	825.00
00031899	4110101	DESKTOP COMPUTER		KR20513508	511	0051 3 314	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			668.00 5
		COM: HP CPU						TOTAL	668.00
00029412	4110101	DESKTOP COMPUTER		7WVY00B	GX500	0051 3 317	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00035505	4110300	PRINTERS		USGZ143718	2100	0051 3 317	G 07	010102	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			5
		COM: HP LASERJET PRNT						TOTAL	.00
00035507	4110300	PRINTERS		SG31K130G3	1220C	0051 3 317	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			5
		COM: HP DESKJET PRINTER						TOTAL	.00
00032820	4110101	DESKTOP COMPUTER		7CW8N41	GX240	0051 3 318	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00

FA NUM	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
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00031452	4110101	DESKTOP COMPUTER		149QN11	GX240	0051 4 401	G 07	010103	082812 Y
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		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00031448	4110101	DESKTOP COMPUTER		D29QN11	GX240	0051 4 406	G 07	010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00032830	4110101	DESKTOP COMPUTER		BCW8N41	GX270	0051 4 408	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00031667	4110101	DESKTOP COMPUTER		COP0811	GX240	0051 4 410	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			916.00 5
		COM: DELL CPU						TOTAL	916.00
00032762	4110101	DESKTOP COMPUTER		1CW8N41	GX270	0051 4 410	E 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00031455	4110101	DESKTOP COMPUTER		G19QN11	GX240	0051 4 412	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031659	4110101	DESKTOP COMPUTER		30P0811	GX240	0051 4 412	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTY	DISPD G
00032934	4110101	DESKTOP COMPUTER		1RLSZ41	GX270	0051 4 412	G 07	010100 120210	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		949.00 5
		COM: DELL CPU						TOTAL	949.00
00031671	4110101	DESKTOP COMPUTER		92Q0811	GX240	0051 4 415	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		916.00 5
		COM: DELL CPU						TOTAL	916.00
00035838	4050100	PROJECTORS		GVHF730725L	EMP-X3	0051 4 415	G 07	042407	082812 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000024	EPSON		000001		O		755.00 7
		COM: EPSON PROJECTOR						TOTAL	755.00
								CUR VALUE	242.66
00033264	4110101	DESKTOP COMPUTER		3W6N661	GX280	0051 4 424	G 07	010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		949.00 5
		COM: DELL CPU						TOTAL	949.00
00107434	4110101	DESKTOP COMPUTER		12Q0811	GX240	0051 4 424	G 07	010100	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		916.00 5
		COM: DELL CPU						TOTAL	916.00
00032825	4110101	DESKTOP COMPUTER		5CW8N41	GX270	0051 4 426	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		949.00 5
		COM: DELL CPU						TOTAL	949.00
00031458	4110101	DESKTOP COMPUTER		739QN11	GX240	0051 4 428	G 07	010103	071912 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		832.00 5
		COM: DELL CPU						TOTAL	832.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00031441	4110101	DESKTOP COMPUTER		7Z8QN11	GX240	0051 4 430	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		832.00 5
		COM: DELL CPU						TOTAL	832.00
00031459	4110101	DESKTOP COMPUTER		949QN11	GX240	0051 4 435	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		832.00 5
		COM: DELL CPU						TOTAL	832.00
00035512	4080000	CAMERAS		96819528	430SI	0051 5 501	G 07	010105 120210	092812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000037	MINOLTA		000001		O		7
		COM: MINOLTA CAMERA						TOTAL	.00
00035513	4050000	AUDIO-VISUAL EQUIPMENT		2156955	TECH 1	0051 5 501	G 07	010105 120210	092812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
					000001		O		7
		COM: QUANTARAY LENS						TOTAL	.00
00107810	4100000	COMMUNICATION EQUIPMENT		EC59010800262	E750	0051 5 501	G 07	010100 120210	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
					000001		O		5
		COM: ENTERPRISE MINUTMAN						TOTAL	.00
00032823	4110101	DESKTOP COMPUTER		5BW8N41	GX150	0051 5 515	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		949.00 5
		COM: DELL CPU						TOTAL	949.00
00035527	4110101	DESKTOP COMPUTER		9274S41	GX270	0051 6 611	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001		O		949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTY	DISPD G
00107817	4110101	DESKTOP COMPUTER		GORSN11	GX240	0051 6 624	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00031422	4110101	DESKTOP COMPUTER		3Z8QN11	GX240	0051 8 807	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031444	4110101	DESKTOP COMPUTER		5Z8QN11	GX240	0051 8 807	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031450	4110101	DESKTOP COMPUTER		349QN11	GX240	0051 8 807	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031453	4110101	DESKTOP COMPUTER		929QN11	GX240	0051 8 807	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031661	4110101	DESKTOP COMPUTER		50P0811	GX240	0051 8 807	G 07	010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			916.00 5
		COM: DELL CPU						TOTAL	916.00
00033001	4110101	DESKTOP COMPUTER		6Y22851	GX270	0051 8 807	G 07	010100	071912 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00036134	4050102	SMART BOARD		610936689	XR-20X	0051 8 809 E 07		052507	082912 Y
		VDR: VA13140000 AUDIO VISION, INC.		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000035 SHARP		170210	000001	O		420-9001	829.00 7
		COM: SHARP PROJECTOR						TOTAL	829.00
								CUR VALUE	217.12
00032924	4110101	DESKTOP COMPUTER		5PLSZ41	GX270	0051 8 811 G 07		010105	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032260	4110101	DESKTOP COMPUTER		7W25N41	GX270	0051 8 818 G 07		010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			.00 5
		COM: DELL CPU						TOTAL	.00
00032947	4110101	DESKTOP COMPUTER		880276V	GX270	0051 8 818 G 07		010105 100410	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032953	4110101	DESKTOP COMPUTER		HQLSZ41	GX270	0051 8 818 G 07		010105	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032822	4110101	DESKTOP COMPUTER		9BW8N41	GX270	0051 8 822 G 07		010105	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032946	4110101	DESKTOP COMPUTER		GY22851	GX270	0051 8 822 E 07		010105	071912 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00031421	4110101	DESKTOP COMPUTER		139QN11	GX240	0051 8 826 G 07		010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0			832.00	5
		COM: DELL CPU						TOTAL	832.00
00031445	4110101	DESKTOP COMPUTER		629QN11	GX240	0051 8 826 G 07		010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0			832.00	5
		COM: DELL CPU						TOTAL	832.00
00031454	4110101	DESKTOP COMPUTER		C39QN11	GX240	0051 8 826 G 07		010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				5
		COM: DELL CPU						TOTAL	.00
00035537	4110300	PRINTERS		SG133C0J0N	C9709A	0051 8 826 G 07		010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD	000001	0				5
		COM: HP PRINTER						TOTAL	.00
00033241	4110101	DESKTOP COMPUTER		FW6N661	GX280	0051 8 828 G 07		010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0			949.00	5
		COM: DELL CPU						TOTAL	949.00
00033243	4110101	DESKTOP COMPUTER		7X6N661	GX280	0051 8 828 G 07		010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0			949.00	5
		COM: DELL CPU						TOTAL	949.00
00033249	4110101	DESKTOP COMPUTER		FZ3N661	GX280	0051 8 828 G 07		010106 062510	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0			949.00	5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTY	DISPD G
00033256	4110101	DESKTOP COMPUTER		G14N661	GX280	0051 8 828	G	07 010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00033266	4110101	DESKTOP COMPUTER		1Y6N661	GX280	0051 8 828	G	07 010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00033269	4110101	DESKTOP COMPUTER		HZ3N661	GX280	0051 8 828	G	07 010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00033271	4110101	DESKTOP COMPUTER		JS6N661	GX280	0051 8 828	G	07 010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00031430	4110101	DESKTOP COMPUTER		409QN11	GX240	0051 8 829	G	07 010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				832.00 5
		COM: DELL CPU						TOTAL	832.00
00033242	4110101	DESKTOP COMPUTER		9T6N661	GX280	0051 8 829	G	07 010106 062510	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00033246	4110101	DESKTOP COMPUTER		4T6N661	GX280	0051 8 829	G	07 010106 062510	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DP	BLDG	FM	N	DS	ACQRED	INVTY	DATES	DISPD	T
00033248	4110101	DESKTOP COMPUTER		104N661	GX280	0051	8	829	G	07	010106	062510	082812	Y			
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN								FND-CNTR-PROJECT	AMOUNT	LIF
		MFG: M000000138	DELL		000001	O										949.00	5
		COM: DELL CPU													TOTAL	949.00	
00033250	4110101	DESKTOP COMPUTER		704N661	GX280	0051	8	829	G	07	010106	062510	082812	Y			
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN								FND-CNTR-PROJECT	AMOUNT	LIF
		MFG: M000000138	DELL		000001	O										949.00	5
		COM: DELL CPU													TOTAL	949.00	
00033254	4110101	DESKTOP COMPUTER		7V6N661	GX280	0051	8	829	G	07	010106	062510	082812	Y			
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN								FND-CNTR-PROJECT	AMOUNT	LIF
		MFG: M000000138	DELL		000001	O										949.00	5
		COM: DELL CPU													TOTAL	949.00	
00033255	4110101	DESKTOP COMPUTER		C14N661	GX280	0051	8	829	G	07	010106	062510	082812	Y			
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN								FND-CNTR-PROJECT	AMOUNT	LIF
		MFG: M000000138	DELL		000001	O										949.00	5
		COM: DELL CPU													TOTAL	949.00	
00033259	4110101	DESKTOP COMPUTER		4V6N661	GX280	0051	8	829	G	07	010106	062510	082812	Y			
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN								FND-CNTR-PROJECT	AMOUNT	LIF
		MFG: M000000138	DELL		000001	O										949.00	5
		COM: DELL CPU													TOTAL	949.00	
00033260	4110101	DESKTOP COMPUTER		GX6N661	GX280	0051	8	829	G	07	010106	062510	082812	Y			
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN								FND-CNTR-PROJECT	AMOUNT	LIF
		MFG: M000000138	DELL		000001	O										949.00	5
		COM: DELL CPU													TOTAL	949.00	
00033261	4110101	DESKTOP COMPUTER		714N661	GX280	0051	8	829	G	07	010106	062510	082812	Y			
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN								FND-CNTR-PROJECT	AMOUNT	LIF
		MFG: M000000138	DELL		000001	O										949.00	5
		COM: DELL CPU													TOTAL	949.00	

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00033267	4110101	DESKTOP COMPUTER		724N661	GX280	0051 8 829	G	07 010106 062510	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00033268	4110101	DESKTOP COMPUTER		CV6N661	GX280	0051 8 829	G	07 010106 062510	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00107702	4110300	PRINTERS		N/A	T612	0051 9 828	G	07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	0				949.00 5
		COM: LEXMARK PRINTER						TOTAL	949.00
00032765	4110101	DESKTOP COMPUTER		4CW8N41	GX270	0051 9 900	G	07 010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00032819	4110101	DESKTOP COMPUTER		1BW8N41	GX240	0051 9 909	G	07 010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00033907	4050102	SMART BOARD		SB680-R1-004822	N/A	0051 9 909	G	07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	0				7
		COM: SMART BOARD						TOTAL	.00
00107560	4110300	PRINTERS		SGG27E2483	G85	0051 9 909	G	07 010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD	000001	0				857.00 5
		COM: HP OFFICEJET PRNT/SCN						TOTAL	857.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T						
						CNTR	DP	BLDG	FM	N	DS	ACQRED	INVTRY	DISPD	G
00032826	4110101	DESKTOP	COMPUTER		GX	0051	9	913	G	07	010104		082812	Y	
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT-----	AMOUNT	LIF	
		MFG: M000000138	DELL		000001	O								5	
		COM: DELL CPU										TOTAL		.00	
				CNTR 0051	TOTAL			85	ITEMS				68,089.00	COST	

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00035346	4050000	AUDIO-VISUAL EQUIPMENT		9465716	72-455	0061 1	OUTS G 07	010102 070810	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
				000001		O			7
		COM: TENNA AUDIO GENERATOR						TOTAL	.00
00035303	4080100	TELEVISIONS		613865	25E M1	0061 1	100 G 07	010198	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000035 SHARP		000001		O			7
		COM: SHARP TV						TOTAL	.00
00035295	4120000	COPIER		31735129	DI4500	0061 1	106 E 07	010100 070810	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000037 MINOLTA		000001		O			5
		COM: MINOLTA COPIER						TOTAL	1,495.00
00024922	4160200	DESKS		N/A	N/A	0061 1	110 G 07	010100 101810	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
				000001		O			10
		COM: OAK BOOKSHELF						TOTAL	.00
00024923	4160200	DESKS		N/A	N/A	0061 1	110 G 07	010100 101810	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
				000001		O			10
		COM: OAK CREDENZA						TOTAL	.00
00010800	4060100	FILES AND CABINETS		N/A	N/A	0061 1	126 G 07	010100 070810	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
				000001		O			10
		COM: STORAGE CABINET						TOTAL	542.00
00035294	4330000	TYPEWRITERS		11YHF07	1000	0061 1	131A E 07	010100	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000002096 IBM		000001		O			7
		COM: IBM WHEELWRITER						TOTAL	501.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00035288	4110101	DESKTOP COMPUTER		B5XF311	GX240	0061 1 133	G	07 010103 070810	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00035289	4110300	PRINTERS		CNDR44362	2200D	0061 1 133	G	07 010103 070810	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			575.00 5
		COM: HP LASERJET PRNT						TOTAL	575.00
00105567	4110101	DESKTOP COMPUTER		82X2C11	GX150	0061 1 401	E	07 010102 070810	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			942.00 5
		COM: DELL CPU						TOTAL	942.00
00105274	4220000	MUSICAL INSTRUMENTS		9230043	CA130	0061 10 1004	G	07 010102 101810	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000120	KAWI		000001	O			5,882.00 5
		COM: KAWAI DIGITAL PIANO						TOTAL	5,882.00
00105333	4220000	MUSICAL INSTRUMENTS		1270086	N/A	0061 10 1012	G	07 010102 070810	110512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000003083	SELMER		000001	O			2,649.00 5
		COM: SELMER BARITONE SAX						TOTAL	2,649.00
00105465	4220000	MUSICAL INSTRUMENTS		93848	N/A	0061 10 1012	G	07 010102 101810	110512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
					000001	O			857.00 5
		COM: OLDS BARITONE SAX						TOTAL	857.00
00105331	4060100	FILES AND CABINETS		N/A	N/A	0061 10 1013	G	07 010102	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
					000001	O			765.00 10
		COM: 5-DRAWER FILE CABNT						TOTAL	765.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00031304	4110101	DESKTOP COMPUTER		4ZX2C11	GX240	0061 12 1234 G 07		010103 070810	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				942.00 5
		COM: DELL CPU						TOTAL	942.00
00031368	4110101	DESKTOP COMPUTER		14RSN11	GX240	0061 2 201 G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				1,435.00 5
		COM: DELL CPU						TOTAL	1,435.00
00031319	4110101	DESKTOP COMPUTER		CYX2C11	GX240	0061 2 203 E 07		010100	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD	000001	0				.00 5
		COM: DELL CPU						TOTAL	.00
00030325	4110101	DESKTOP COMPUTER		95NCM01	GX150	0061 2 213 G 07		010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00035028	4110101	DESKTOP COMPUTER		43YYN91	GX520	0061 2 301 G 07		010106 092109	090612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				1,108.00 5
		COM: DELL CPU						TOTAL	1,108.00
00036357	4110101	DESKTOP COMPUTER		7142HD1	GX745	0061 2 301 E 07		082807	091212 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	170970	000001	0		420-0245	861.80 5
		COM: DELL CPU						TOTAL	861.80
								CUR VALUE	14.37
00036377	4110101	DESKTOP COMPUTER		3242HD1	GX745	0061 2 301 E 07		082807	090612 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	170970	000001	0		420-0245	861.80 5
		COM: DELL CPU						TOTAL	861.80
								CUR VALUE	14.37

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00036526	4110101	DESKTOP COMPUTER		1LPQLD1	GX745	0061 2 301 E 07		092107	082812 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL		171617	000001	O			5
		COM: DELL CPU						TOTAL	.00
00032777	4110101	DESKTOP COMPUTER		4GW8N41	GX270	0061 6 608 G 07		010105	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00105550	4330000	TYPEWRITERS		11-YHD74	1000	0061 6 622 G 07		010102 070810	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000002096 IBM			000001	O			575.00 7
		COM: IBM WHEELWRITER						TOTAL	575.00
00105562	4330000	TYPEWRITERS		11YHF12	1000	0061 6 622 G 07		010102 070810	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000002096 IBM			000001	O			575.00 7
		COM: IBM WHEEL WRITER						TOTAL	575.00
00025482	4060100	FILES AND CABINETS		N/A	N/A	0061 6 637 G 07		010102	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
					000001	O			576.00 10
		COM: 4-DRAWER FILE CABNT						TOTAL	576.00
00032786	4110101	DESKTOP COMPUTER		5FW8N41	GX270	0061 6 646 G 07		010105 070810	071412 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00025437	4160100	CHAIRS		N/A	N/A	0061 8 812 G 07		010100	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
						O			10
		COM: L-SHAPE DESK						TOTAL	.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---	LOCATION----	C	-----DATES-----	T					
						CNTR	DP	BLDG	FM	N	DS	ACQRED	INVTRY	DISPD	G
00032790	4110101	DESKTOP COMPUTER		1GW8N41	GX270	0061	8	819	G	07	010105	070810	082812	Y	
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT-----	AMOUNT	LIF	
		MFG: M000000138	DELL		000001	O							949.00	5	
		COM: DELL CPU										TOTAL	949.00		
				CNTR 0061	TOTAL			29	ITEMS				25,887.60	COST	

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032308	4110101	DESKTOP COMPUTER		B87R131	GX260	0071 1 139	G	07 010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00033031	4050100	PROJECTORS		3128500	2200MP	0071 10 1002	G	07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			920.00 7
		COM: DELL PROJ						TOTAL	920.00
00032276	4110101	DESKTOP COMPUTER		CC7R131	GX260	0071 2 200	G	07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00034893	4110300	PRINTERS		2G255130J5	1220C	0071 2 200	G	07 010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			.00 5
		COM: HP DESKJET						TOTAL	.00
00100071	4080100	TELEVISIONS		NOT VISIBLE	NOT VI	0071 2 200	G	07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000030	ZENITH		000001	O			.00 7
		COM: ZENITH TV						TOTAL	.00
00107071	4080100	TELEVISIONS		NOT VISIBLE	NOT VI	0071 2 200	G	07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000030	ZENITH		000001	O			.00 7
		COM: ZENITH TV						TOTAL	.00
00029357	4080000	CAMERAS		EKF83500286	DC2000	0071 2 205	G	07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000017	KODAK		000001	O			.00 7
		COM: KODAK CAMERA						TOTAL	.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00029917	4110102	LAPTOP COMPUTER		BG2JD01	3800	0071 2 205	G 07	010103	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000138 DELL			000001	O			5
		COM: DELL LAPTOP						TOTAL	.00
00025705	4110000	COMPUTER EQUIPMENT				0071 2 208	G 07	010102	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000002096 IBM			000001	O			5
		COM: IBM POWERCELL						TOTAL	.00
00035677	4110101	DESKTOP COMPUTER		JP28851		0071 2 208	G 07	010103	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000138 DELL			000001	O			5
		COM: DELL DIMENSION CPU						TOTAL	.00
00024617	4050000	AUDIO-VISUAL EQUIPMENT		3914280	LD-VA0	0071 2 209	G 07	010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000090 PIONEER			000001	O			7
		COM: PIONEER LASER DISC						TOTAL	.00
00026765	4050000	AUDIO-VISUAL EQUIPMENT		PK3983610	CLD-V2	0071 2 209	G 07	010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000090 PIONEER			000001	O			7
		COM: PIONEER LASER DISC						TOTAL	.00
00027982	4080100	TELEVISIONS		LC82610104	HT2786	0071 2 209	G 07	010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000019 PANASONIC			000001	O			7
		COM: PANASONIC TV						TOTAL	.00
00030813	4110101	DESKTOP COMPUTER			GX110	0071 2 209	G 07	010102	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000138 DELL			000001	O			5
		COM: DELL CPU						TOTAL	.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00031070	4050000	AUDIO-VISUAL EQUIPMENT		156A0886	SRBS20	0071 2 209 G 07	010104		082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
				000001	0				7
		COM: JVC DV/VHS CONVERTR						TOTAL	.00
00031476	4110101	DESKTOP COMPUTER		9B9QN11	GX240	0071 2 209 G 07	010103		082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				832.00 5
		COM: DELL CPU						TOTAL	832.00
00032292	4110101	DESKTOP COMPUTER		9F7R131	GX260	0071 2 209 G 07	010104		082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				5
		COM: DELL CPU						TOTAL	.00
00032314	4110101	DESKTOP COMPUTER		DV2J531	GX260	0071 2 209 G 07	010104		102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00032462	4110101	DESKTOP COMPUTER		2FV1J41	GX270	0071 2 209 G 07	010105		102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				5
		COM: DELL CPU						TOTAL	.00
00032464	4110101	DESKTOP COMPUTER		JDV1J41	GX270	0071 2 209 G 07	010105		102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				5
		COM: DELL CPU						TOTAL	.00
00032613	4110101	DESKTOP COMPUTER		JTG0J41	GX270	0071 2 209 G 07	010105		102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU	32306					TOTAL	949.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00033288	4110000	COMPUTER EQUIPMENT		MP20513062061	N12853	0071 2 209	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	0				5
		COM: SCHOOL PAD INTERWRT						TOTAL	.00
00032644	4110101	DESKTOP COMPUTER		4DW1J41	GX270	0071 2 301	G 07	010105	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00031525	4110101	DESKTOP COMPUTER		BRQVZ11	GX260	0071 3 305	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00032253	4110101	DESKTOP COMPUTER		9Y0B031	GX270	0071 3 305	G 07	010105	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00032271	4110101	DESKTOP COMPUTER		797R131	GX260	0071 3 305	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00032278	4110101	DESKTOP COMPUTER		CD7R131	GX260	0071 3 305	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00031521	4110101	DESKTOP COMPUTER		7RQVZ11	GX260	0071 3 307	G 07	010103	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032100	4110101	DESKTOP COMPUTER		301B031	GX260	0071 3 307 G 07		010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032285	4110101	DESKTOP COMPUTER		4B7R131	GX260	0071 3 307 G 07		010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032287	4110101	DESKTOP COMPUTER		G97R131	GX260	0071 3 307 G 07		010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00100749	4110101	DESKTOP COMPUTER		497R131	GX260	0071 3 307 G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00031412	4110101	DESKTOP COMPUTER		1ZGQN11	GX240	0071 3 308 G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031474	4110101	DESKTOP COMPUTER		G49QN11	GX240	0071 3 308 G 07		010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031475	4110101	DESKTOP COMPUTER		1C9QN11	GX240	0071 3 308 G 07		010103	080912 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00031478	4110101	DESKTOP COMPUTER		C1CQN11	GX240	0071 3 308 G 07		010103	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031485	4110101	DESKTOP COMPUTER		64CQN11	GX240	0071 3 308 G 07		010103	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031487	4110101	DESKTOP COMPUTER		6D9QN11	GX240	0071 3 308 G 07		010103	080912 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031497	4110101	DESKTOP COMPUTER		969QN11	GX240	0071 3 308 G 07		010103	080912 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00032484	4110101	DESKTOP COMPUTER			GX270	0071 3 309 G 07		010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00031524	4110101	DESKTOP COMPUTER		JRQVZ11	GX260	0071 3 310 G 07		010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032277	4110101	DESKTOP COMPUTER		G57R131	GX260	0071 3 310 G 07		010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032465	4110101	DESKTOP COMPUTER		9GV1J41	GX270	0071 3 310	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				5
		COM: DELL CPU						TOTAL	.00
00032086	4110101	DESKTOP COMPUTER		211B031	GX260	0071 3 311	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00032092	4110101	DESKTOP COMPUTER		8Z0B031	GX260	0071 3 311	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				5
		COM: DELL CPU						TOTAL	.00
00032147	4110101	DESKTOP COMPUTER		4NL2031	GX260	0071 3 311	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				5
		COM: DELL CPU						TOTAL	.00
00032293	4110101	DESKTOP COMPUTER		957R131	GX260	0071 3 311	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00031381	4110101	DESKTOP COMPUTER		DTGQN11	GX240	0071 3 312	G 07	010103	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				832.00 5
		COM: DELL CPU						TOTAL	832.00
00032098	4110101	DESKTOP COMPUTER		HZ0B031	GX260	0071 3 314	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032149	4110101	DESKTOP COMPUTER		29TTT11	GX260	0071 3 314	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032268	4110101	DESKTOP COMPUTER		7C7R131	GX260	0071 3 314	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032306	4110101	DESKTOP COMPUTER		F97R131	GX260	0071 3 314	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032703	4110101	DESKTOP COMPUTER		DKV1J41	GX270	0071 3 314	G 07	010105	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00035690	4110101	DESKTOP COMPUTER		8K92511	GX240	0071 3 314	G 07	010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00032105	4110101	DESKTOP COMPUTER		521B031	GX260	0071 3 327	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032110	4110101	DESKTOP COMPUTER		G11B031	GX260	0071 3 327	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032289	4110101	DESKTOP COMPUTER		357R131	GX260	0071 3 327	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00029908	4110102	LAPTOP COMPUTER		813JD01	3800	0071 3 328	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL LAPTOP						TOTAL	.00
00032087	4110101	DESKTOP COMPUTER		B21B031	GX260	0071 3 328	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032459	4110101	DESKTOP COMPUTER		DDV1J41	GX270	0071 3 331	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032491	4110101	DESKTOP COMPUTER		5DV1J41	GX270	0071 3 331	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032492	4110101	DESKTOP COMPUTER		4FV1J42	GX270	0071 3 331	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032493	4110101	DESKTOP COMPUTER		1DV1J41	GX270	0071 3 331	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032495	4110101	DESKTOP COMPUTER		CDV1J41	GX270	0071 3 331	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032117	4110101	DESKTOP COMPUTER		HP2L031	GX260	0071 3 332	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032266	4110101	DESKTOP COMPUTER		387R131	GX260	0071 3 332	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032663	4110101	DESKTOP COMPUTER		4HV1J41	GX270	0071 3 332	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00035692	4110101	DESKTOP COMPUTER		1X8ABA38L2WK	3443	0071 3 332	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000132	COMPAQ		000001	O			5
		COM: COMPAQ CPU						TOTAL	.00
00101441	4110101	DESKTOP COMPUTER		5001524186	N/V	0071 3 332	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
					000001	O			819.00 5
		COM: QUANTECH CPU						TOTAL	819.00
00100951	4110101	DESKTOP COMPUTER		5KY4L11	GX260	0071 3 339	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032375	4110101	DESKTOP COMPUTER		9B7A131	GX260	0071 3 47	G 07	010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00031384	4110101	DESKTOP COMPUTER		FVGQN11	GX240	0071 4 409	G 07	010103	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031405	4110101	DESKTOP COMPUTER		J2HQ11	GX240	0071 4 409	G 07	010103	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031415	4110101	DESKTOP COMPUTER		7XGQN11	GX240	0071 4 409	G 07	010103	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00032264	4110101	DESKTOP COMPUTER		557131	GX260	0071 4 410	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032270	4110101	DESKTOP COMPUTER		897R131	GX260	0071 4 410	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00101239	4110101	DESKTOP COMPUTER		757R131	GX260	0071 4 410	G 07	010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DEL CPU						TOTAL	829.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	---MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00101429	4110101	DESKTOP COMPUTER		3KV1JK1	GX270	0071 4 413	G 07	010105	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00031407	4110101	DESKTOP COMPUTER		63HQ11	GX240	0071 4 414	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032272	4110101	DESKTOP COMPUTER		5C7R131	GX260	0071 4 414	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032529	4050000	AUDIO-VISUAL EQUIPMENT		NOT VISIBLE	NOT VI	0071 4 415	G 07	010102	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
					000001	O			7
		COM: AUDIO ENHANCER						TOTAL	.00
00032269	4110101	DESKTOP COMPUTER		C47R131	GX260	0071 4 416	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032297	4110101	DESKTOP COMPUTER		877R131	GX260	0071 4 416	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032303	4110101	DESKTOP COMPUTER		667R131	GX260	0071 4 416	G 07	010104	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00

FA NUM	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032691	4110101	DESKTOP COMPUTER		HJV1J41	GX270	0071 4 417	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00032960	4190200	LIBRARY FURNITURE		MP20513062058	36082	0071 4 418	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				7
		COM: SCHOOL PAD INTERWRT						TOTAL	.00
00033170	4110101	DESKTOP COMPUTER		2TGSR61	GX280	0071 4 419	G 07	010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00032694	4110101	DESKTOP COMPUTER		1DW1J41	GX270	0071 4 420	G 07	010105	082812 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				5
		COM: DELL CPU						TOTAL	.00
00031037	4110101	DESKTOP COMPUTER		9MQCY01	GX150	0071 4 422	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00035697	4110101	DESKTOP COMPUTER		HFK111	GX260	0071 4 422	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00032103	4110101	DESKTOP COMPUTER		921B031	GX260	0071 4 423	G 07	010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032257	4110101	DESKTOP COMPUTER		J31B031	GX260	0071 4 423 G 07		010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032280	4110101	DESKTOP COMPUTER		187131	GX260	0071 4 423 G 07		010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032282	4110101	DESKTOP COMPUTER		787R131	GX260	0071 4 423 G 07		010104	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032118	4110101	DESKTOP COMPUTER		3N2L031	GX260	0071 4 450A G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032067	4110101	DESKTOP COMPUTER		G01B031	GX260	0071 6 634 G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00033020	4110300	PRINTERS		99Z6D41	3100	0071 8 805 G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL PRINTER						TOTAL	.00
00101473	4120000	COPIER		L300222	535	0071 8 805 G 07		010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000033	XEROX		000001	O			5
		COM: XEROX COPIER						TOTAL	.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00100742	4110300	PRINTERS		USLD074182	1000	0071 8 807	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M00000016	HEWLETT-PACKARD		000001	O			5
		COM: HP PRINTER						TOTAL	.00
00032647	4110101	DESKTOP COMPUTER		CJV1J41	GX270	0071 8 810	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032649	4110101	DESKTOP COMPUTER		7JV1J41	GX270	0071 8 810	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032468	4110101	DESKTOP COMPUTER		3GV1341	GX270	0071 8 813	G 07	010105	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032069	4110101	DESKTOP COMPUTER		531B031	GX260	0071 8 814	G 07	010104	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032636	4110101	DESKTOP COMPUTER		4FW1J41	GX270	0071 8 814	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032637	4110101	DESKTOP COMPUTER		1FW1J41	GX270	0071 8 814	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032638	4110101	DESKTOP COMPUTER		1CW1J41	GX270	0071 8 814 G 07		010105	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	Q			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032642	4110101	DESKTOP COMPUTER		6DW1J41	GX270	0071 8 814 G 07		010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032645	4110101	DESKTOP COMPUTER		2FW1J41	GX270	0071 8 814 G 07		010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00035708	4110101	DESKTOP COMPUTER		JL92511	GX240	0071 8 814 G 07		010104	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00035709	4110101	DESKTOP COMPUTER		CGKT111	GX240	0071 8 814 G 07		010104	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00035710	4110101	DESKTOP COMPUTER		CFKT111	GX270	0071 8 814 G 07		010105	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00035711	4110101	DESKTOP COMPUTER		DX71511	GX260	0071 8 814 G 07		010104	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00

FA NUM	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00035712	4110101	DESKTOP COMPUTER		CT5T111	GX260	0071 8 814	G 07	010104	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00033110	4110101	DESKTOP COMPUTER		5MLKG61	GX280	0071 8 820	G 07	010106	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00032496	4110101	DESKTOP COMPUTER		8DV1JK1	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00 32611	4110101	DESKTOP COMPUTER		HB6ZH41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032612	4110101	DESKTOP COMPUTER		DTG0J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032615	4110101	DESKTOP COMPUTER		BXG0J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032616	4110101	DESKTOP COMPUTER		1ZG0J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032617	4110101	DESKTOP COMPUTER		30H0J41	GX270	0071 8 827 G 07		010105	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032618	4110101	DESKTOP COMPUTER		3TG0J41	GX270	0071 8 827 G 07		010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032619	4110101	DESKTOP COMPUTER		GZG0J41	GX270	0071 8 827 G 07		010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032620	4110101	DESKTOP COMPUTER		7XG0J41	GX270	0071 8 827 G 07		010105	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032621	4110101	DESKTOP COMPUTER		DYG0J41	GX270	0071 8 827 G 07		010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032622	4110101	DESKTOP COMPUTER		7WG0J41	GX270	0071 8 827 G 07		010105	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032623	4110101	DESKTOP COMPUTER		JVG0J41	GX270	0071 8 827 G 07		010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00

FA NUM	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032624	4110101	DESKTOP COMPUTER		GWG0J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032626	4110101	DESKTOP COMPUTER		CXG0J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032627	4110101	DESKTOP COMPUTER		CDW1J41	GX270	0071 8 827	G 07	010105	073112 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032628	4110101	DESKTOP COMPUTER		5VG01J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032629	4110101	DESKTOP COMPUTER		GVG0J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032630	4110101	DESKTOP COMPUTER		2YG0J41	GX270	0071 8 827	G 07	010105	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032631	4110101	DESKTOP COMPUTER		FBW1J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY DISPD	G
00032632	4110101	DESKTOP COMPUTER		HBW1J41	GX270	0071 8 827	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00101540	4110101	DESKTOP COMPUTER		321-32500347	C27A25	0071 8 827	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00032082	4110101	DESKTOP COMPUTER		J01B031	GX260	0071 8 830	G 07	010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032889	4110101	DESKTOP COMPUTER		G3KJN41	GX270	0071 8 830	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00101907	4110101	DESKTOP COMPUTER		JTYJJN41	GX270	0071 8 830	G 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00031489	4110101	DESKTOP COMPUTER		159QN11	GX240	0071 8 833	G 07	010103	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00029286	4110101	DESKTOP COMPUTER			GX1	0071 9 916	G 07	010101	102512 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
				CNTR 0071	TOTAL			140 ITEMS	93,648.00 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00036644	4110300	PRINTERS		H7J509623	MFC-84	0091 6 31	E 07	102407	082812 Y
		VDR: VP00095000 PC NATION		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000091 BROTHER'S		172092	000001	O		110-0091	5
		COM: BROTHERS FX SCN						TOTAL	.00
00032759	4110101	DESKTOP COMPUTER		96J8N41	GX270	0091 8 1	G 07	010105	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			838.00 5
		COM: DELL CPU						TOTAL	838.00
00036645	4110300	PRINTERS		F7J455547	MFC-84	0091 99 16	E 07	102407	082812 Y
		VDR: VP00095000 PC NATION		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000091 BROTHER'S		172092	000001	O		110-0091	5
		COM: BROTHERS FX SCN						TOTAL	.00
00035241	4220000	MUSICAL INSTRUMENTS		NOT VISIBLE		0091 99 17	G 07	010190	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
					000001	O			5
		COM: BALDWIN PIANO						TOTAL	.00
				CNTR 0091	TOTAL			4 ITEMS	838.00 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00036625	4110300	PRINTERS		E7J437095	MFC-84	0101	11B E 07	102407	082812 Y
		VDR: VP00095000 PC NATION		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000091 BROTHER'S		172092	000001	O		110-0101	5
		COM: BROTHERS COP/FX/SCN						TOTAL	.00
00034956	4110101	DESKTOP COMPUTER		14HF251	GX270	0101	11C G 07	010105	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00031338	4110101	DESKTOP COMPUTER		CSHRF11	GX240	0101	14 G 07	010103	082812 Y
		VDR: VD04200000 DELL ELECTRONICS, INC.		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
						O			5
								TOTAL	.00
00030642	4110101	DESKTOP COMPUTER		HL3FW01	GX150	0101	15 G 07	010102	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			5
		COM: DELL CPU						TOTAL	.00
00033215	4110101	DESKTOP COMPUTER		JPLKG61	GX280	0101	16 G 07	010106	090612 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00031333	4110101	DESKTOP COMPUTER		9C47D11	GX150	0101	21 G 07	010102	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			942.00 5
		COM: DELL CPU						TOTAL	942.00
00031334	4110101	DESKTOP COMPUTER		6H47D11	GX150	0101	21 G 07	010102	090612 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00034574	4180000	LAMINATING EQUIPMENT		5182157	G2	0101	23	G 07 010102	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	0				7
		COM: MINIK. LAMINATOR						TOTAL	.00
00031332	4110101	DESKTOP COMPUTER		3H47D11	GX240	0101	25	F 07 010105	090612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00031647	4110101	DESKTOP COMPUTER		23L6N21	GX240	0101	5B	G 07 010103	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
						0			5
		COM: DELL CPU GX240						TOTAL	.00
				CNTR 0101	TOTAL			10 ITEMS	4,618.00 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032034	4120000	COPIER		J4620601176	2575	0151	1 1E	F 07 010102 060310	112012 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000028	SAVIN	000001	0				12,131.00 5
		COM: SAVIN COPIER						TOTAL	12,131.00
00035458	4120000	COPIER		L796560007	1S2275	0151	1 1J	G 07 010102 060310	112012 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	0				13,000.00 5
		COM: RICOH COPIER						TOTAL	13,000.00
00036836	4110102	LAPTOP COMPUTER		F4MW8F1	D820	0151	1 34D	E 07 121307	082812 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	172579	000001	0		420-0151	1,302.70 5
		COM: DELL LAPTOP						TOTAL	1,302.70
								CUR VALUE	108.57
				CNTR 0151	TOTAL		3 ITEMS		26,433.70 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00029964	4110101	DESKTOP COMPUTER		BPPCT01	GX150	0201 5 37	G 07	010102	091312 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			1,022.01 5
		COM: DELL CPU						TOTAL	1,022.01
00032444	4050100	PROJECTORS		311316105	PG-10S	0201 5 38	G 07	010106	091312 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000035 SHARP			000001	O			714.00 7
		COM: SHARP PROJECTOR						TOTAL	714.00
								CUR VALUE	51.00
00030974	4120000	COPIER		1030055	522	0201 5 42	G 07	010101	091312 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
						O			7
		COM: LANIER COPIER						TOTAL	.00
				CNTR 0201	TOTAL			3 ITEMS	1,736.01 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00032366	4110101	DESKTOP COMPUTER		4BQP631	GX280	0211 1 13	G 07	010106	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00030184	4110000	COMPUTER EQUIPMENT		N/A	1000	0211 1 26	G 07	010103	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: APC BATTERY PACK						TOTAL	.00
00032339	4110101	DESKTOP COMPUTER		7BQP631	GX260	0211 1 26	G 07	010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00032330	4110101	DESKTOP COMPUTER		3ZNP631	GX260	0211 1 27	G 07	010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032358	4110101	DESKTOP COMPUTER		HYNP631	GX260	0211 1 27	G 07	010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032350	4110101	DESKTOP COMPUTER		JXNP631	GX260	0211 1 29	G 07	010106	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00033557	4110101	DESKTOP COMPUTER		BTP4S71	GX280	0211 1 30	G 07	010106	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00033573	4110101	DESKTOP COMPUTER		8TP4S71	GX280	0211 1 30	G	07 010106	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00033575	4110101	DESKTOP COMPUTER		4SD4S71	GX280	0211 1 30	G	07 010106	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00031573	4110101	DESKTOP COMPUTER		6JGQN11	GX240	0211 15 1	G	07 010103 061311	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031596	4110101	DESKTOP COMPUTER		1KGQN11	GX240	0211 15 1	G	07 010103 061311	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031530	4110101	DESKTOP COMPUTER		6KGQN11	GX240	0211 15 2	G	07 010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00032353	4110101	DESKTOP COMPUTER		BYNP631	GX260	0211 15 4	G	07 010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00033579	4110101	DESKTOP COMPUTER		8SP4S71	GX280	0211 15 6	G	07 010106	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00031590	4110101	DESKTOP COMPUTER		9JGQN11	GX240	0211 15 7	G 07	010103 061311	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				832.00 5
		COM: DELL CPU						TOTAL	832.00
00035824	4110101	DESKTOP COMPUTER		CXPT451	GX270	0211 15 7	G 07	010105	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				949.00 5
		COM: DELL CPU						TOTAL	949.00
00031571	4110101	DESKTOP COMPUTER		HHGQN11	GX240	0211 16 103	G 07	010103 061311	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				832.00 5
		COM: DELL CPU						TOTAL	832.00
00032356	4110101	DESKTOP COMPUTER		2ZNP631	GX260	0211 16 103	G 07	010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00032357	4110101	DESKTOP COMPUTER		FXNP631	GX260	0211 16 104	G 07	010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00
00033595	4110101	DESKTOP COMPUTER		9ND4S71	GX280	0211 16 105	G 07	010106	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00032321	4110101	DESKTOP COMPUTER		5CQP631	GX260	0211 2 5	G 07	010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	000001	0				829.00 5
		COM: DELL CPU						TOTAL	829.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DN	FM	N	DS	ACQRED	DATES	INVTY	DISPD	G
00031582	4110101	DESKTOP COMPUTER		7KGQN11	GX240	0211	2	6	G	07	010104		112712	Y		
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT	AMOUNT	LIF		
		MFG: M000000138	DELL		000001	O							832.00	5		
		COM: DELL CPU										TOTAL	832.00			
00031594	4110101	DESKTOP COMPUTER		9KGQN11	GX240	0211	2	6	G	07	010103	061311	112712	Y		
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT	AMOUNT	LIF		
		MFG: M000000138	DELL		000001	O							832.00	5		
		COM: DELL CPU										TOTAL	832.00			
00032336	4110101	DESKTOP COMPUTER		3YNP631	GX260	0211	3	20	G	07	010104		112712	Y		
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT	AMOUNT	LIF		
		MFG: M000000138	DELL		000001	O							829.00	5		
		COM: DELL CPU										TOTAL	829.00			
00033620	4110101	DESKTOP COMPUTER		7LD4S71	GX280	0211	3	20	G	07	010106		112712	Y		
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT	AMOUNT	LIF		
		MFG: M000000138	DELL		000001	O							1,200.00	5		
		COM: DELL CPU										TOTAL	1,200.00			
00033614	4110101	DESKTOP COMPUTER		2XP4S71	GX280	0211	3	28	G	07	010106		112712	Y		
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT	AMOUNT	LIF		
		MFG: M000000138	DELL		000001	O							1,200.00	5		
		COM: DELL CPU										TOTAL	1,200.00			
00038734	4110101	DESKTOP COMPUTER		92YXFQ1	GX380	0211	3	31	G	07	052311		090612	Y		
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT	AMOUNT	LIF		
				179975		O						420-0245-4216111		5		
		COM: DELL CPU										TOTAL	.00			
00035221	4110101	DESKTOP COMPUTER		196DZB1	GX520	0211	3	41	E	07	111706	050512	112712	Y		
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN					FND-CNTR-PROJECT	AMOUNT	LIF		
		MFG: M000000138	DELL	168459	000001	O						420-0245	870.18	5		
		COM: DELL CPU										TOTAL	870.18			

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00031578	4110101	DESKTOP COMPUTER		GHGQN11	GX240	0211 3 49	G 07	010103 061311	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031615	4110101	DESKTOP COMPUTER		50LRK31	GX270	0211 3 49	G 07	010105	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00032325	4110101	DESKTOP COMPUTER		C8QP631	GX260	0211 3 49	G 07	010104 061311	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00032369	4110101	DESKTOP COMPUTER		D9QP631		0211 3 49	G 07	010105	112612 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00031580	4110101	DESKTOP COMPUTER		1JGQN11	GX240	0211 3 51	G 07	010103 061311	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00031583	4110101	DESKTOP COMPUTER		FJGQN11	GX240	0211 3 51	G 07	010103 061311	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			832.00 5
		COM: DELL CPU						TOTAL	832.00
00032346	4110101	DESKTOP COMPUTER		J9QP631	GX260	0211 3 51	G 07	010104	112712 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
				CNTR 0211	TOTAL			35 ITEMS	29,346.18 COST

FA NUM	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00035827	4050100	PROJECTORS		510913654	XR20X	0231 1 20	G 07	010106	102512 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000035 SHARP		000001		O			920.00 7
		COM: SHARP PROJECTOR						TOTAL	920.00
								CUR VALUE	273.79
00033929	4110101	DESKTOP COMPUTER		221V091	GX520	0231 1 30	E 07	051006	102512 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			849.00 5
		COM: DELL CPU						TOTAL	849.00
								CUR VALUE	679.20
00033942	4110101	DESKTOP COMPUTER		321V091	GX520	0231 1 30	E 07	051006	102512 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			932.00 5
		COM: DELL CPU						TOTAL	932.00
								CUR VALUE	77.68
00033935	4110101	DESKTOP COMPUTER		D11V091	GX520	0231 1 35	E 07	051006	102512 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			849.00 5
		COM: DELL CPU						TOTAL	849.00
00035617	4110101	DESKTOP COMPUTER		J11VQ91	GX520	0231 1 8	E 07	051006	102512 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			829.00 5
		COM: DELL CPU						TOTAL	829.00
								CUR VALUE	69.09
00036724	4110101	DESKTOP COMPUTER		CBJV1F1	GX745	0231 1 8	E 07	112707	102512 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		172376	000001	O		376-0231	861.80 5
		COM: DELL CPU						TOTAL	861.80
								CUR VALUE	186.73
00032351	4110101	DESKTOP COMPUTER		221VQ91	GX280	0231 2 5	G 07	010106	112712 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
				CNTR 0231	TOTAL			7 ITEMS	6,440.80 COST

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00036054	4110101	DESKTOP COMPUTER		J2X6391	DIMENS	0245 12 PCT	G 07	010100	091312 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00037132	4110101	DESKTOP COMPUTER		5DKKJG1	GX760	0245 12 WELD E	07	021809 031611	091312 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	175421	000001	O		420-0245	854.06 5
		COM: DELL CPU						TOTAL	854.06
								CUR VALUE	270.47
00100819	4110101	DESKTOP COMPUTER		GCKN231	GX270	0245 14 2	G 07	010105 052909	091312 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			949.00 5
		COM: DELL CPU						TOTAL	949.00
00035126	4110101	DESKTOP COMPUTER		6N74G61	GX280	0245 14 4	G 07	010106 092109	091312 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,500.00 5
		COM: DELL CPU						TOTAL	1,500.00
00037124	4110101	DESKTOP COMPUTER		5DKHJG1	GX760	0245 14 4	G 07	021809 021809	091312 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL	175421	000001	O		420-0245	854.06 5
		COM: DELL CPU						TOTAL	854.06
								CUR VALUE	270.47
				CNTR 0245	TOTAL			5 ITEMS	4,157.12 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00034671	4110300	PRINTERS		C6490A	5650	9001		G 07 010100	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			5
		COM: HP DESKJET PRINTER						TOTAL	.00
00034672	4110300	PRINTERS		213822	2400	9001		G 07 010190	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			5
		COM: LEXMARK PRINTER						TOTAL	.00
00035952	4110102	LAPTOP COMPUTER		3DMFYC1	820	9001		E 07 052407	082812 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	170545	000001	O	420-9001	1,281.70	5
		COM: DELL LAPTOP						TOTAL	1,281.70
00100150	4020000	AIR CONDITIONERS		9050		9001		G 07 010100	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			698.50 15
		COM: AIR CONDITIONER						TOTAL	698.50
								CUR VALUE	116.37
00100151	4090300	REFRIGERATOR		11RLA25		9001		F 07 010100	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000058	G.E.		000001	O			7
		COM: GE REFRIG						TOTAL	.00
00030726	4110102	LAPTOP COMPUTER		7XP0W01	4000	9001		PAC G 07 010104	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL LAPTOP						TOTAL	.00
00035211	4110102	LAPTOP COMPUTER		LVANK34	IS1844	9001	GA 3	E 07 010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			755.00 5
		COM: LENOVO LAPTOP						TOTAL	755.00

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00100194	4050000	AUDIO-VISUAL EQUIPMENT		N030602956	NOT VI	9001 GA 3	G 07	101006	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
				168392	000001	O		420-9001	7
		COM: DIGITAL RECORDER						TOTAL	.00
00036238	4100000	COMMUNICATION EQUIPMENT		FOC1114U1TL	500G	9001 MX 39	E 07	072307	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000124	CISCO		000001	O			853.85 5
		COM: CISCO						TOTAL	853.85
								CUR VALUE	14.23
00034782	4110101	DESKTOP COMPUTER		HWV4V71	GX280	9001 MX 47	G 07	010106	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			849.00 5
		COM: DELL CPU						TOTAL	849.00
00034805	4110102	LAPTOP COMPUTER			6000	9001 MX 58	E 07	010105	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			2,269.00 5
		COM: DELL INSPIRION LAPTOP						TOTAL	2,269.00
00036060	4110101	DESKTOP COMPUTER		2TJD1D1	GX745	9001 MX 58	G 07	061407	082609 082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			941.00 5
		COM: DELL CPU						TOTAL	941.00
								CUR VALUE	94.10
00036348	4110102	LAPTOP COMPUTER		DT30581	D810	9001 MX 60	G 07	010106	071612 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL LAPTOP						TOTAL	.00
00034839	4110101	DESKTOP COMPUTER		91K5C91	GX620	9001 MX 77	E 07	010107	102312 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,108.00 5
		COM: DELL CPU						TOTAL	1,108.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION--- CNTR DP BLDG FM N DS	C ACQRED	-----DATES----- INVTY	T DISPD G
00029276	4100000	COMMUNICATION EQUIPMENT		598013	VSC900	9001 MX 78	G 07	010102	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		COM: EXTRON CONVERTOR						TOTAL	.00 5
00032401	4110300	PRINTERS		JPBF23895	HP2300	9001 MX 8	G 07	010102	100212 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016 HEWLETT-PACKARD			000001	O		TOTAL	858.00 5
		COM: HP LASERJET PRINTER						TOTAL	858.00
00032985	4110101	DESKTOP COMPUTER		6Z22851	GX270	9001 MX 80	G 07	010100	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O		TOTAL	949.00 5
		COM: DELL CPU						TOTAL	949.00
00100451	4180000	LAMINATING EQUIPMENT		7159	BIG MO	9001 MX 80	G 07	010100	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		COM: LAMINATOR ROLL USI			000001	O		TOTAL	1,600.00 7
								TOTAL	1,600.00
00031634	4080100	TELEVISIONS		308312697	PG-A10	9001 MX 84	G 07	010104	082812 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000035 SHARP			000001	O		TOTAL	920.00 7
		COM: SHARP PROJECTOR						TOTAL	920.00
00032904	4110102	LAPTOP COMPUTER		7TDY861	D-505	9001 MX 84	E 07	010104	082812 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O		TOTAL	.00 5
		COM: DELL LAPTOP (DIST SUPPLY)						TOTAL	.00
00033022	4110102	LAPTOP COMPUTER		D3FY861	D-505	9001 MX 84	E 07	010104	082812 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O		TOTAL	.00 5
		COM: DELL LAPTOP (DIST SUPPLY)						TOTAL	.00

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00036560	4050102	SMART BOARD		SB680-R2-327972	N/A	9001	WH SE H E 07	100207	082812 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	O				7
		COM: SMARTBOARD						TOTAL	.00
00033838	4110102	LAPTOP COMPUTER		00141803LE1600		9001	6 31H E 07	010102	082812 Y
		VDR: V9999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000002096 IBM		000001	O				1,800.00 5
		COM: MOTION PC						TOTAL	1,800.00
00036002	4050100	PROJECTORS		7400182EH	NP40	9001	99 J E 07	052907	082812 Y
		VDR: VC00220000 CDW GOVERNMENT, INC.		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				170580	000001	O		420-9001	875.00 7
		COM: NEC PROJECTOR						TOTAL	875.00
								CUR VALUE	229.17
00037883	4110300	PRINTERS		D42NBJ1	V715	9001	99 38 G 07	062810	082812 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				178322	O			420-9001-4221200	5
		COM: DELL PRINTER (PARENT SERV)						TOTAL	.00
00037022	4110102	LAPTOP COMPUTER		61LCMG1	D830	9001	99 62 E 07	063008	082812 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL		174015	062303	O		420-9001-0191	1,308.44 5
		COM: DIAGNOSTIC (F. HENRY)						TOTAL	1,308.44
								CUR VALUE	239.88
				CNTR 9001	TOTAL			26 ITEMS	17,066.49 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---				-----DATES-----			T	
						CNTR	DP	BLDG	FM	N	DS	ACQRED		INVTY
00100251	4110300	PRINTERS			2200	9003		1	G	07	010103	092412	Y	
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN				FND-CNTR-PROJECT-----	AMOUNT	LIF	
		MFG: M000000016	HEWLETT-PACKARD		000001	O							5	
		COM: HP PRNITER									TOTAL	.00		
00034737	4120000	COPIER		U2263906	D320	9003		20	G	07	010106	091912	Y	
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN				FND-CNTR-PROJECT-----	AMOUNT	LIF	
		MFG: M000000009	CANON		000001	O						2,100.00	5	
		COM: CANON COPIER									TOTAL	2,100.00		
00031748	4110300	PRINTERS		CNBRC25220	1200SE	9003		4	G	07	010105	062211	091912	Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN				FND-CNTR-PROJECT-----	AMOUNT	LIF	
		MFG: M000000016	HEWLETT-PACKARD		000001	O							5	
		COM: HP PRINTER									TOTAL	.00		
				CNTR 9003	TOTAL			3	ITEMS			2,100.00	COST	

-FA NUM-	CODE-----	CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER----	---MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00034682	4160200	DESKS		N/A	N/A	9004	3	G 07 010199	082812 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	0				10
		COM: DESK W/ CREDENZA						TOTAL	.00
				CNTR 9004	TOTAL				1 ITEMS
									.00 COST

-FA NUM-	CODE-----	CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL--	---	LOCATION----	C	-----	DATES-----	T				
					NUMBER	CNTR	DP	BLDG	FM	N	DS	ACQRED	INVTRY	DISPD	G
				REQ 01	TOTAL			355	ITEMS				284,283.90	COST	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 11a

DATE OF SCHOOL BOARD MEETING: December 18, 2012

TITLE OF AGENDA ITEM: School Advisory Council Rosters

DIVISION:

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

According to Florida Statutes each school is to submit School Advisory Council Rosters to the School Board for approval. Each advisory council shall be composed of the principal and an appropriately balanced number of teachers, education support employees, students, parents, and other business and community citizens who are representative of the ethnic, racial, and economic community served by the school. Attached are School Advisory Council Rosters.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Maurice Stokes

POSITION: Parent Services Coordinator

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

This form is to be duplicated on light blue paper.

REVIEWED BY: *B. Reynold*

Gadsden County School Advisory Council Membership Roster

School Year 2012-2013

School: Carter-Parramore Academy

Telephone: (850)627-6030

Principal's Signature

Pauline West

Date 10/11/12

SAC Chairperson's Signature

Tony Hannah

Date 10/11/12

Name	Address	Phone	Sex	Race	Position	Method of Selection
Tony Hannah	P.O. Box 481	875-2810	M	B	Chair	Elected
Lomar Barkley	P.O. Box 1726	627-2151	F	B	Business	Elected
Arrie Battles	919 Hardin St.	570-1296	F	B	Community	Elected
Richard Lockwood	1850 St. Hebron Rd.	508-1333	M	B	Community	Elected
Norman Jackson	400 Deerwood	627-2794	M	B	Community	Elected
Thomas Murray	121 E. Jefferson St.	574-2655 702-4666	M	B	Community	Elected
Lillian Wells	902 Magnolia Drive	627-2643	F	B	Community	Elected
Daniels Wells	902 Magnolia Drive	627-2643	M	B	Community	Elected
Anthony Thomas	159 Strong Road	627-3821	M	B	Community	Elected
Johnny Sailor	1228 Berry Street	875-4383	M	B	Community	Elected
Emanuel Sapp	P.O. Box 1308	627-8897	M	B	Community	Elected
Sylvester Henderson	811 7 th Street	766-1838 627-1117	M	B	Community	Elected
Felita Henry	300 MLK	627-9651 X 1270	F	B	Parent	Elected
Sandra Rivera	167 Everlena Andrews Rd	662-1324	F	E	Parent	Elected
Donna Wright	911 South Warren St.	627-0772	F	E	Parent	Elected
Sonja Shaw-Thompson	4010 Bainbridge Hwy	875-1940	F	E	Parent	Elected

